

CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

5:30 P.M. – CLOSED SESSION

6:30 P.M. – ADJOURNED REGULAR MEETING

June 24, 2020

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the meeting will be conducted electronically via video and teleconferencing.



Dustin Nigg, Mayor/Chair, District 2
Bridgette Moore, Mayor Pro Tem/Vice Chair, District 4
Ben J. Benoit, Council Member/Trustee, District 1
Joseph Morabito, Council Member/Trustee, District 3
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist
City Manager/General Manager

Thomas D. Jex
City Attorney/District Counsel

The City Council Closed Session and City Council/ Cemetery District Regular Session will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM video conferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

Instructions for Electronic Participation for Closed and Regular Session

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone.

Join Zoom Meeting
<https://us02web.zoom.us/j/83260919700>
Meeting ID: 832 6091 9700

Dial in:
+1 669 900 6833 US
Meeting ID: 832 6091 9700

Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

Directions to virtually raise hand on a DESKTOP/LAPTOP:

- Click on the “**Participants**” button on the bottom of the screen.
- A list of participants will appear on the right side of the screen. At the bottom of the list, please click on the grey “**Raise Hand**” button.

Directions to virtually raise hand on a SMARTPHONE:

- Click on the “**Participants**” button on the bottom of your screen.
- A new screen will pop up with the list of participants. Look for the “**Raise Hand**” button on the screen and click the button.

Directions to virtually raise hand on a TELEPHONE line only:

- **Dial *9** on your keypad to signal that you would like to comment.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk’s Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City’s and any third party’s use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.

CALL TO ORDER – CLOSED SESSION - 5:30 P.M.

ROLL CALL

PUBLIC COMMENTS

CLOSED SESSION

1. The City Council will meet in closed session to hold a conference with its Labor Negotiator regarding Unrepresented Employees pursuant to Government Code 54957.6.

Agency representative: Gary Nordquist
Unrepresented employees: All non-contracted employees

2. The City Council will meet in closed session pursuant to the provisions of Government Code Section 54956.9(d)(2) and (3) to confer with legal counsel with regard to one matter of potential exposure to litigation.

RECONVENE INTO OPEN SESSION

ANNOUNCEMENTS

ADJOURN CLOSED SESSION

CALL TO ORDER – ADJOURNED REGULAR SESSION - 6:30 P.M.

ROLL CALL

FLAG SALUTE

DEPARTMENT REPORTS

1. Economic Development Update
2. Other Department Reports

PUBLIC COMMENTS

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

APPROVAL OF THE AGENDA AS PRESENTED

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

3.0 GENERAL BUSINESS

CALL TO ORDER AND ROLL CALL OF THE WILDOMAR CEMETERY DISTRICT

Dustin Nigg, Chair
Bridgette Moore, Vice Chair
Ben J. Benoit, Trustee
Joseph Morabito, Trustee
Marsha Swanson, Trustee

3.1.A FY 20-21 Budget Amendments

RECOMMENDATION: Staff recommends that the City Council review and consider approval of the Fiscal Year 2020-21 Budget Amendments, and adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2020-21
BUDGETED REVENUES AND EXPENSES AND SCHEDULE OF
AUTHORIZED POSITIONS

3.1.B FY 20-21 Budget Amendments

RECOMMENDATION: Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD2020- _____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR
CEMETERY DISTRICT, AUTHORIZING AN AMENDMENT TO THE FY
2020-21 BUDGETED REVENUES AND EXPENSES

ADJOURN THE WILDOMAR CEMETERY DISTRICT

2.0 PUBLIC HEARINGS

2.1 Capital Improvement Program Status Report – 4th Quarter

RECOMMENDATION: Staff recommends that the City Council:

1. Receive and file the FY19/20 4th Quarter Capital Improvement Program Status Report.
2. Approve the annual update of the Five-Year CIP Booklet and adjusted FY 20/21 funding program.

1.0 CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

1.1 Reading of Ordinances

RECOMMENDATION: Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

1.2 2nd Reading of Ordinance No. 191 – Amending Chapter 10.16 of the Wildomar Municipal Code Establishing Speed Zones on Various Streets

RECOMMENDATION: Staff recommends that the City Council adopt an Ordinance entitled:

ORDINANCE NO. 191
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AMENDING CHAPTER 10.16 OF TITLE 10
TO THE WILDOMAR MUNICIPAL CODE ESTABLISHING SPEED
LIMITS ON CERTAIN STREETS

1.3 Consulting Services Contract- Platinum Business Solutions, LLC

RECOMMENDATION: Staff recommends the City Council approve and authorize the City Manager to sign a contract with Platinum Business Solutions, LLC to provide human resources administration, fiscal services for the Wildomar Cemetery District and consulting services for special projects for the Administrative Services Department.

1.4 Consulting Services Contract- FoBro Consulting, LLC

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager to execute a contract with FoBro Consulting, LLC to provide project-based developer billing, CDBG project administration and Homeless program services.

1.5 Consulting Services Contract- Municipal Consulting Services, LLC

RECOMMENDATION: Staff recommends that the City Council approve and authorize the City Manager to execute a one-year contract with Municipal Consulting Services LLC to provide financial services to the City of Wildomar.

1.6 Appropriations Limit for FY 2020-21

RECOMMENDATION: Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, APPROVING THE APPROPRIATIONS LIMIT FOR FISCAL
YEAR 2020-21

COUNCIL COMMUNICATIONS

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Conservation Authority (RCA)
5. Riverside Transit Agency (RTA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Ad Hoc & Subcommittees

CITY MANAGER REPORT

FUTURE AGENDA ITEMS

Title- Councilmember-Anticipated Date

1. Right of Way Enhancements- Benoit – August 2020
2. Letter of Support- Keeping California Safe Act 2020- Benoit – September 2020
3. Letter to Flood Control regarding canyon view park- Benoit – October 2020

ADJOURN THE CITY COUNCIL

City Council/Wildomar Cemetery District Regular Meeting Schedule

July 8	November 11	March 10
August 12	December 9	April 14
September 9	January 13	May 12
October 14	February 10	June 9

REPORTS: All agenda items and reports are available for review at least 72 hours prior to the meeting at City Hall, 23873 Clinton Keith Road and on the City's website at the following address: http://www.cityofwildomar.org/government/agendas__minutes. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar Acting City Clerk, do certify that at least 72 hours prior to the meeting, a true and correct copy of this agenda was posted at Wildomar City Hall, 23873 Clinton Keith Road and on the City's website at www.cityofwildomar.org.



Janet Morales
Acting City Clerk

CITY OF WILDOMAR – CITY COUNCIL

Agenda Item #3.1A

GENERAL BUSINESS

Meeting Date: June 24, 2020

TO: Mayor and City Council Members

FROM: James R. Riley, Administrative Services Director

SUBJECT: FY 2020-21 Budget Amendments

STAFF REPORT

RECOMMENDATIONS:

Staff recommends that the City Council review and consider approval of the Fiscal Year 2020-21 Budget Amendments, and adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR,
CALIFORNIA, AUTHORIZING AMENDMENTS TO THE FY 2020-21 BUDGETED
REVENUES AND EXPENSES AND SCHEDULE OF AUTHORIZED POSITIONS

BACKGROUND:

The City of Wildomar must adopt a budget that appropriates revenues and expenditures allowing the City to receive funds and make expenditures to conduct the business of the City as of July 1. On June 26, 2019, the City Council adopted the biennial operating budget for fiscal years 2019-20 and 2020-21 for the City of Wildomar. This budget plan represented a conservative budget for Fiscal Year 2020-21 totaling \$14,209,400 in General Fund revenue and \$14,344,400 in General Fund expenditures. Other General Fund revenues, which include Measure AA, was budgeted at \$2,349,000, with Other General Fund expenditures totaling \$2,471,500. Non-General Fund revenues summed from all other funds totaled \$11,717,300 and expenditures were budgeted at \$10,685,900.

The Administrative Services Department, Finance Division, has coordinated efforts to provide a city budget based on conservative estimates for FY 2020-21. This approach includes funding for the core service levels of the City and maximizing partnerships. During the fiscal year, should unplanned revenue or expenditure opportunities arise, staff will present the fiscal impact to Council for consideration of amendment to the adopted budget.

Also considered in this budget report is both the current and future effects related to the ongoing Coronavirus (COVID-19) situation and its effects on businesses and City activities.

The Schedule for Authorized Positions for Fiscal Year 2020-21 is also included in this report.

DISCUSSION:

This budget plan represented a conservative budget for Fiscal Year 2020-21 totaling \$14,209,400 in General Fund revenue and \$14,344,400 in General Fund expenditures. Other General Fund revenues, which include Measure AA, was budgeted at \$2,349,000, with Other General Fund expenditures totaling \$2,471,500. Non-General Fund revenues summed from all other funds totaled \$11,717,300 and expenditures were budgeted at \$10,685,900. Recommended changes to these base budgets are:

Recommended Amendments to the FY 2020-21 Base Budget

1. General Fund Revenue net decrease of \$942,200 or 7% primarily due to:
 - a. Decrease of \$580,000 (25%) to Sales Tax Revenue due to the decrease in economic activity resulting from the outbreak of the COVID-19 virus.
 - b. Net decrease of \$282,500 (13%) related to License and Permit Fees. This is due to a decrease of \$658,100 for non-Cannabis License and Permit fees related to a reduction in development activity. This is offset by an estimate in Cannabis related fees of \$375,600 due to the adoption of an ordinance to allow Cannabis sales in the city.
 - c. Net decrease of \$79,700 from various revenue sources.
2. General Fund Expenditure net decrease of \$1,127,600 or 8% primarily due to:
 - a. Reduction in law enforcement service level (70 hours of daily patrol to 63 hours of daily patrol, 10%) temporarily until City finances recover from COVID-19 effect. A net reduction of \$479,700.
 - b. Adjustments to Fire Service estimated labor costs. A net reduction of \$126,700.
 - c. A salary freeze and deferral on staff merit increases as of July 1, 2020. The net reduction is \$58,500.
 - d. Limiting the use of City Attorney legal consulting to only services covered by the monthly retainer fee and developer-reimbursed work in private development. A net reduction of \$213,500.
 - e. Reducing attendance at meetings, conferences, travel, and training to cut costs and avoid possible staff exposure to COVID-19. The net reduction is \$55,700.
 - f. Reduction of \$50,000 in the Housing Element Study and delaying of the Landscape Design Guidelines projects (\$35,000) in Community Development until later. The net reduction is \$85,000.
 - g. A reduction in service hours and hourly billing rates from contract staff providers. A net reduction of \$113,100.
3. In Other General Funds, Measure AA (Fund 120) is recommending a decrease to its sales tax revenue of \$248,000 related to COVID-19, for an estimated projection of \$2,100,000 for FY 2020-21. Expenditures for Measure AA are anticipated to increase \$245,400 due to the following:
 - a. Increase of \$94,600 in Homelessness Services for SWAG services and Encampment Clean-ups.
 - b. Net increase of \$170,000 for Road Maintenance projects.
 - c. Net decrease of \$19,200 in various areas.

4. Non-General Fund Revenue net increase of \$5,325,500. This is primarily due to the following:
 - a. Carryover of \$3,516,000 grant from the RCTC for the Bundy Canyon Road Project.
 - b. Increase of \$1,949,200 in TUMF funding for Bundy Canyon Road project and other projects
 - c. Net decrease of \$139,700 in various funds related to net decreases in DIF funds due to decrease in development activity, decrease in Gas Tax and Measure A funds, and an increase in other Capital Project Grant Funds.
5. Non-General Fund Expenditures net decrease of 8,207,100 is due to the following:
 - a. Net increase of \$5,465,200 related to items a & b noted above.
 - b. Net increase of \$2,924,900 related to Bundy Canyon Road Project and other DIF and Capital projects.
 - c. Net decrease of \$132,600 related to various Assessment Districts and other funds.

Staff will re-evaluate the City's financial situation at the time of the 1st Quarter FY 2020-21 Budget Report in October 2020. Should the current economic situation related to COVID-19 persist or worsen, City staff is prepared to enact additional measures to reduce expenditures. These may include an additional 5% reduction in expenditures across departments, further reduction in contract staff service levels, and possible hiring of City staff members to substitute for contract staff.

FISCAL IMPACTS:

- \$942,200 General Fund Revenue net decrease to various accounts.
- \$248,000 Other General Fund decrease to Measure AA
- \$5,325,500 Non-General Fund Revenue net increase to various funds.
- \$1,127,600 General Fund Expenditure net decrease to various accounts.
- \$245,400 Other General Fund increase to Measure AA
- \$8,257,500 Non-General Fund Expenditure net increase to various funds.

Submitted & Approved By:
James R. Riley
Administrative Services Director

Gary Nordquist
City Manager

ATTACHMENTS:

Resolution No. 2020-XX:
Exhibit A1. Proposed Budget Amendments FY 2020-21
Exhibit A2. Schedule of Authorized Positions FY 2020-21

RESOLUTION NO. 2020 - _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AUTHORIZING AN AMENDMENT TO THE FY 2020-21 BUDGETED REVENUES AND EXPENSES AND SCHEDULE OF AUTHORIZED POSITIONS

WHEREAS, The City of Wildomar Biennial Budget for FY 2019-20 & FY 2020-21 was reviewed and approved by the Wildomar City Council on June 26, 2019; and

WHEREAS, The City Council has been presented with and has reviewed and approved the Fiscal Year 2020-21 Operating Budget along with recommendations and appropriations, transfers in and transfers out between funds, and other related expenditures; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Wildomar, California, that the above recitals are true and correct.

BE IT FURTHER RESOLVED that the City Manager has the authority to move appropriations between programs as long as the total dollars do not exceed that approved by the City Council.

BE IT FURTHER RESOLVED, that the second payroll period in November and May are scheduled for conversion of leave time to compensation in accordance with City of Wildomar Personnel Rule XI. D. 3; and

BE IT FURTHER RESOLVED, that the Fiscal Year 2020-21 Amended Operating Budgets and Schedule of Authorized Positions are approved and adopted as shown on Exhibit A1 and A2 to this resolution.

PASSED, APPROVED AND ADOPTED this 24th day of June 2020.

Dustin Nigg
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Janet Morales
Acting City Clerk

Exhibit A1

Proposed Budget Amendments FY 2020-21

**Total City of Wildomar Budget Summary**

FY 2020-21 Budget Amendment Review

Fiscal Year 2020-21

	Estimated Fund Balance	Approved Revenues	Proposed Revenue Adjustments	Estimated Funds Available	Approved Appropriations	Proposed Expenditure Adjustments	Estimated Available Fund Balance
	6/30/2020	2020-21	2020-21	2020-21	2020-21	2020-21	6/30/2021
General Fund							
100 General Fund	\$ 943,502	\$ 14,209,400	\$ (942,200)	\$ 14,210,702	\$ 14,344,400	\$ (1,127,600)	\$ 993,902
110 Development Agreement	41,620	1,000	-	42,620	-	-	42,620
120 Measure AA	735,466	2,348,000	(248,000)	2,835,466	2,471,500	245,400	118,566
Total General Funds	1,720,588	16,558,400	(1,190,200)	17,088,788	16,815,900	(882,200)	1,155,088
Non-General Funds							
200 Gas Tax	(515,487)	953,700	(98,900)	339,313	857,600	(62,800)	(455,487)
201 Measure A	(99,226)	697,000	(132,000)	465,774	682,400	39,300	(255,926)
203 TDA Fund	-	269,800	-	269,800	269,800	5,200	(5,200)
210 AQMD	124,743	45,000	-	169,743	45,000	-	124,743
251 LLMD 89-1C	909,416	328,600	(800)	1,237,216	363,100	(196,800)	1,070,916
252 CSA-22	(71,878)	31,700	(400)	(40,578)	31,700	13,300	(85,578)
253 CSA-103	(290,143)	173,100	(1,400)	(118,443)	173,100	24,600	(316,143)
254 CSA-142	96,482	36,500	(200)	132,782	36,500	1,100	95,182
255 Measure Z Parks Fund	101,424	442,100	-	543,524	505,700	(40,300)	78,124
259 CFD 2017-1 DIF Deferral	14,421	-	89,300	103,721	-	83,000	20,721
260 CFD 2013-1 Maintenance	116,279	52,700	400	169,379	77,300	(22,600)	114,679
261 CFD 2013-1 Annex 1 Zone 3	156,683	59,900	400	216,983	85,600	(25,200)	156,583
262 CFD 2013-1 Annex 2 Zone 4	(1,502)	200	100	(1,202)	300	1,800	(3,302)
263 CFD 2013-1 Annex 3 Zone 5	79,904	39,600	300	119,804	56,600	(16,600)	79,804
264 CFD 2013-1 Annex 4 Zone 6	-	-	-	-	-	-	-
265 CFD 2013-1 Annex 5 Zone 7	-	-	-	-	-	-	-
266 CFD 2013-1 Annex 6 Zone 8	15,710	8,600	100	24,410	12,300	(3,600)	15,710
267 CFD 2013-1 Annex 7 Zone 9	26,520	10,800	100	37,420	15,400	(4,600)	26,620
268 CFD 2013-1 Annex 8 Zone 10	-	-	-	-	-	-	-
269 CFD 2013-1 Spec Tax B	197	106,800	13,300	120,297	106,800	13,300	197
270 CFD 2013-1 Zone 11	10,693	16,300	200	27,193	23,300	(7,000)	10,893
271 CFD 2013-1 Zone 13	254	1,100	-	1,354	1,100	(500)	754
272 CFD 2013-1 Zone 14	4,302	6,600	100	11,002	9,400	(2,800)	4,402
273 CFD 2013-1 Zone 15	-	15,000	1,200	16,200	15,000	(6,400)	7,600
274 CFD 2013-1 Zone 16	-	-	6,800	6,800	-	6,800	-
275 CFD 2013-1 Zone 18	-	-	21,000	21,000	-	21,000	-
276 CFD 2013-1 Zone 19	-	-	15,400	15,400	-	15,400	-
280 Grants	131,699	29,000	-	160,699	29,000	-	131,699
281 SLESF	47	100,000	-	100,047	100,000	-	47
282 CDBG	178	17,000	44,000	61,178	17,000	44,000	178
283 PEG Grant	10,114	33,000	-	43,114	25,000	3,400	14,714
284 Streelights	131,050	178,800	-	309,850	196,900	-	112,950
300 Cemetery	1,163,846	565,000	-	1,728,846	611,200	49,600	1,068,046
301 Cemetery Endowment	267,848	17,400	-	285,248	-	-	285,248
302 Cemetery CIP	14,502	-	-	14,502	-	-	14,502
410 Administrative Svs - Dif	(128,289)	12,400	(5,400)	(121,289)	-	10,000	(131,289)
420 Public Facilities - Dif	363,222	85,800	(42,900)	406,122	99,000	6,000	301,122
421 Police - Dif	315,796	50,700	(25,400)	341,096	-	-	341,096
422 Animal Shelter - Dif	(431,589)	39,200	(19,700)	(412,089)	82,900	-	(494,989)
423 Corporate Yard - Dif	(44,866)	17,800	(3,900)	(30,966)	-	-	(30,966)
430 Fire Facilities - Dif	736,374	98,200	(49,200)	785,374	-	-	785,374
440 Trans & Roads - Dif	2,402,211	916,200	(408,600)	2,909,811	866,200	866,200	1,177,411
450 Trans & Signals -Dif	735,152	118,900	23,000	877,052	235,500	337,500	304,052
451 Drainage - Dif	344,349	330,000	(60,100)	614,249	-	140,400	473,849
460 Park Land Acquisitions-Dif	298,978	93,500	(46,800)	345,678	-	-	345,678
461 Park Improvements-Dif	195,377	615,000	(307,500)	502,877	193,000	10,800	299,077
470 Community Center - Dif	154,878	74,300	(37,200)	191,978	-	-	191,978
480 Multi-purpose Trails - Dif	306,744	168,200	(84,900)	390,044	-	5,600	384,444
490 Library - Dif	158,665	-	-	158,665	19,000	-	139,665
500 RMRA Capital Projects	704,092	600,000	20,000	1,324,092	600,000	720,000	4,092
501 Capital Reinvestment	3,253	-	-	3,253	-	-	3,253
502 RCFC Fund	-	123,800	203,200	327,000	123,800	203,200	-
503 TUMF Fund	(65,110)	3,919,400	1,949,200	5,803,490	3,919,400	1,884,000	90
504 CMAQ Fund	12	-	-	12	-	-	12
505 MSRC Fund	-	50,000	-	50,000	50,000	-	-
506 HSIP Fund	50,249	-	671,200	721,449	-	615,200	106,249
507 Misc State Funded Projects	-	-	75,500	75,500	-	10,000	65,500
508 Local Capital Grants	-	150,000	3,516,000	3,666,000	150,000	3,516,000	-
Total Non-General Funds	\$ 8,497,574	\$ 11,698,700	\$ 5,325,500	\$ 25,521,774	\$ 10,685,900	\$ 8,257,500	\$ 6,578,374
Total City Funds	\$ 10,218,162	\$ 28,257,100	\$ 4,135,300	\$ 42,610,562	\$ 27,501,800	\$ 7,375,300	\$ 7,733,462

Total Amended Revenue

\$ 32,392,400

Total Amended Expenditures

\$ 34,877,100

General Fund - Revenue Detail

Account Number	Adjusted Budget	Adopted	FY2020-21	Proposed
	2019-20 Budget	2020-21 Budget	Proposed Adjustments	2020-21 Budget
General Fund				
3100 Sales & Use Tax	\$ 2,235,800	\$ 2,348,000	(580,000)	1,768,000
Sales & Use Taxes	2,235,800	2,348,000	(580,000)	1,768,000
3104 Pass Through Payment	90,000	95,000		95,000
3105 Property Tax-Secured	4,098,000	4,180,000	36,000	4,216,000
3106 Property Tax-Unsecured	207,900	221,800		221,800
3107 Property Tax-Prior Year	145,500	149,400		149,400
3108 Property Tax-HOPTR	45,000	45,000		45,000
3109 Property Tax-Supplemental, SBE	123,400	127,100	(62,000)	65,100
3110 Real Property Transfer Tax	190,700	196,500	(26,100)	170,400
3112 Property Tax VLF Swap	-	-		-
3113 Property Tax - Misc Adjustments	4,000	4,000		4,000
Property Taxes	4,904,500	5,018,800	(52,100)	4,966,700
3120 Franchise Fee-Solid Waste	346,200	363,500		363,500
3121 Franchise Fee-Electricity	325,600	333,400	(33,400)	300,000
3122 Franchise Fee-Gas	72,300	73,800	6,200	80,000
3123 Franchise Fee Cable-Charter	174,800	178,300		178,300
3124 Franchise Fee-Telecomm-Frontier	164,200	164,200	(30,000)	134,200
Franchise Fees	1,083,100	1,113,200	(57,200)	1,056,000
TOTAL TAXES (100)	8,223,400	8,480,000	(689,300)	7,790,700
3200 Business Registration Fee	27,000	35,000		35,000
3201 NPDES Inspection Fee	8,000	8,500		8,500
3210 Planning Fee	500	-		-
3230 Develop/Engineering Permit Fee	23,900	30,000		30,000
3235 Encroachment Permit	-	-		-
3240 Building & Safety Fee	210,500	423,800	(137,800)	286,000
3250 Fire Fees	124,300	124,300	(62,200)	62,100
3260 Private Development Fee-Planning & Other	1,254,600	1,504,600	(964,400)	540,200
XXXX Private Development Fee-Engineering	-	-	559,800	559,800
3268 Code Enforcement Revenue	78,500	78,500	(53,500)	25,000
XXXX Cannabis Regulatory Fee	-	-	135,000	135,000
XXXX Cannabis Application Fee	-	-	240,600	240,600
TOTAL LICENSE & PERMIT FEES (100)	1,727,300	2,204,700	(282,500)	1,922,200
3270 Fines & Forfeitures	37,300	40,000	15,000	55,000
3271 AMR Fines	16,500	16,500		16,500
TOTAL FINES & FORFEITURES (100)	53,800	56,500	15,000	71,500
3800 Interest Income	95,300	10,300	39,700	50,000
3801 Gain or Loss on Investment	-	-		-
TOTAL USE OF MONEY AND PROPERTY (100)	95,300	10,300	39,700	50,000

General Fund - Revenue Detail

Account Number	Adjusted Budget	Adopted	FY2020-21	Proposed
	2019-20 Budget	2020-21 Budget	Proposed Adjustments	2020-21 Budget
3500 Motor Vehicle License Fee	28,600	19,000	11,000	30,000
3501 Vehicle License Fee Replacement SB130	2,690,000	2,845,000		2,845,000
3525 SB90 State Mandated Cost Reimb	22,300	22,600		22,600
3535 County/Special Dist. Reimb.	32,900	32,900		32,900
TOTAL INTERGOVERNMENTAL REVENUES (100)	2,773,800	2,919,500	11,000	2,930,500
3300 Abandoned Property Registration	1,800	1,800		1,800
3310 Public Safety Revenue	21,500	23,000		23,000
3320 Special Event Revenue	3,300	7,000		7,000
3321 Community Room Rental Fee	1,000	1,000		1,000
3322 Parks & Recreation	-	-		-
3324 RTA Bus Pass	1,300	500		500
TOTAL CURRENT SERVICE CHARGES (100)	28,900	33,300	-	33,300
3803 NSF Fees	100	100		100
3848 Breakfast with Santa	1,700	2,000		2,000
3850 Miscellaneous Income	7,500	3,000		3,000
3903 DAERF Fees	300			-
TOTAL OTHER REVENUES (100)	9,600	5,100	-	5,100
3900 Transfers In	555,900	500,000	(36,100)	463,900
General Fund	\$ 13,468,000	\$ 14,209,400	\$ (942,200)	\$ 13,267,200

CITY OF WILDOMAR
General Fund Expenditure Status Report

Fund	Adjusted Budget FY 2019-20	Adopted Budget FY 2020-21	Proposed Adjustments FY 2020-21	Proposed Budget FY 2020-21
100 General Fund				
General Government				
City Council	\$ 180,800	\$ 163,300	\$ (40,000)	\$ 123,300
City Manager	603,600	631,600	(133,600)	498,000
City Clerk	167,300	197,200	(12,900)	184,300
City Attorney	264,000	264,000	-	264,000
Economic Development	197,500	204,400	(6,300)	198,100
Administrative Services	486,500	498,700	(52,000)	446,700
Human Resources	74,200	74,200	(12,400)	61,800
Community Services	55,000	55,700	(15,800)	39,900
O'Brien Park	-	-	-	-
Heritage Park	-	-	-	-
Windsong Park	-	-	-	-
Ball Fields	15,800	15,800	(2,200)	13,600
Malaga Park	-	-	-	-
11 Acre Park	-	-	600	600
27 Acre Park	-	-	1,200	1,200
Non-Departmental/Facilities	731,900	731,700	(2,400)	729,300
General Government Total	2,776,600	2,836,600	(275,800)	2,560,800
Community Development				
Planning Commission	19,400	18,400	(12,000)	6,400
Community Development Administration	137,500	135,000	(85,000)	50,000
Building and Safety	429,800	423,800	(64,900)	358,900
Planning	303,900	313,100	(62,500)	250,600
Private Development Planning & Other	1,084,200	1,093,100	(646,800)	446,300
Private Development Engineering	50,700	52,900	437,800	490,700
Code Enforcement	165,700	128,200	22,100	150,300
Community Development Total	2,191,200	2,164,500	(411,300)	1,753,200
Public Works/Engineering	193,300	207,700	208,600	416,300
Public Safety				
Office of Emergency Mgmt	59,400	62,800	(11,300)	51,500
Police	5,303,100	5,568,500	(479,900)	5,088,600
Fire	2,865,800	2,927,200	(126,700)	2,800,500
Animal Control	535,100	577,100	(31,200)	545,900
Public Safety Total	8,763,400	9,135,600	(649,100)	8,486,500
General Fund Total	\$ 13,924,500	\$ 14,344,400	\$ (1,127,600)	\$ 13,216,800

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed	Proposed
		FY 2019-20	FY 2020-21	Adjustments	Budget
Account Number				FY 2020-21	FY 2020-21
110 Development Agreement					
3232	Development Agreement Fee	\$ 1,000	\$ 1,000		1,000
	110 Development Agreement	1,000	1,000	-	1,000
120 Measure AA Fund					
3100	Sales & Use Tax	2,235,800	2,348,000	(248,000)	2,100,000
	120 Measure AA Fund	2,235,800	2,348,000	(248,000)	2,100,000
Other General Funds Revenue Total		\$ 2,236,800	\$ 2,349,000	\$ (248,000)	2,101,000

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed Adjustments	Proposed Budget
		FY 2019-20	FY 2020-21	FY 2020-21	FY 2020-21
Account Number					
200 Gas Tax					
3503	Gas Tax 2103	312,600	312,600	(7,900)	304,700
3505	Gas Tax 2105	201,600	201,600	(10,400)	191,200
3506	Gas Tax 2106	129,200	129,200	(6,300)	122,900
3507	Gas Tax 2107	263,300	263,300	(33,300)	230,000
3508	Gas Tax 2107.5	6,000	6,000	-	6,000
3509	Gas Tax Loan Repayment	41,000	41,000	(41,000)	-
3550	Miscellaneous Income	2,400	-	-	-
200 Gas Tax		956,100	953,700	(98,900)	854,800
201 Measure A					
3520	Measure A Revenue	680,000	697,000	(132,000)	565,000
201 Measure A		680,000	697,000	(132,000)	565,000
203 TDA Fund					
3524	TDA Article 3 Rev	5,200	269,800		269,800
203 TDA Fund		5,200	269,800	-	269,800
210 AQMD					
3510	AQMD-AB2766	45,000	45,000		45,000
210 AQMD		45,000	45,000	-	45,000

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed Adjustments	Proposed Budget
		FY 2019-20	FY 2020-21	FY 2020-21	FY 2020-21
Account Number					
251 LLMD 89-1C					
8181	Zone 181 Special Assessment	25,400	26,100	(200)	25,900
8803	Zone 3 Special Assessment	107,700	107,700	-	107,700
8818	Zone 18 STL Special Assessment	800	800	100	900
8826	Zone 26 STL Special Assessment	1,100	1,200	-	1,200
8827	Zone 27 STL Special Assessment	1,300	1,300	100	1,400
8829	Zone 29 Special Assessment	1,000	1,100	-	1,100
8830	Zone 30 Special Assessment	32,500	33,400	(200)	33,200
8835	Zone 35 STL Special Assessment	200	200	(100)	100
8842	Zone 42 Special Assessment	34,500	35,400	(200)	35,200
8850	Zone 50 STL Special Assessment	300	300	100	400
8851	Zone 51 Special Assessment	8,200	8,400	-	8,400
8852	Zone 52 Special Assessment	65,900	67,700	(400)	67,300
8859	Zone 59 Special Assessment	5,200	5,300	-	5,300
8862	Zone 62 Special Assessment	17,600	18,100	(100)	18,000
8867	Zone 67 Special Assessment	7,600	7,800	-	7,800
8870	Zone 70 STL Special Assessment	1,300	1,300	-	1,300
8871	Zone 71 Special Assessment	6,400	500	-	500
8872	Zone 71 STL Special Assessment	10,900	11,200	-	11,200
8873	Zone 73 STL Special Assessment	800	800	100	900
8888	Zone 88 STL Special Assessment	100	-	-	-
8890	Zone 90 Special Assessment	100	-	-	-
251 LLMD 89-1C		328,900	328,600	(800)	327,800

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed	Proposed
		FY 2019-20	FY 2020-21	Adjustments	Budget
Account Number					
252 CSA-22					
3550	Special Assessment	\$ 31,100	\$ 31,700	(400)	31,300
	252 CSA-22	31,100	31,700	(400)	31,300
253 CSA-103					
3557	Special Assessment - Street Lights	146,200	149,600	(500)	149,100
3558	Special Assessment - Landscape	23,100	23,500	(900)	22,600
	253 CSA-103	169,300	173,100	(1,400)	171,700
254 CSA-142					
3550	Special Assessment	35,800	36,500	(200)	36,300
3850	Miscellaneous Income	6,800	-		-
	254 CSA-142	42,600	36,500	(200)	36,300
255 MEASURE Z - PARK					
3320	Special Event	20,000	46,000		46,000
3550	Special Assessment	375,000	385,000		385,000
3553	Marna O'Brien Park -Facility Rental	10,000	11,000		11,000
3555	Windsong Park Facility Rental	100	100		100
	255 MEASURE Z - PARK	405,100	442,100	-	442,100

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed	Proposed
		FY 2019-20	FY 2020-21	Adjustments	Budget
Account Number				FY 2020-21	FY 2020-21
259 CFD 2017-1 DIF Deferral					
3552	Special Assessment Tax B - Public Safety	89,300	-	89,300	89,300
	259 CFD 2017-1 DIF Deferral	89,300	-	89,300	89,300
260 CFD 2013-1					
3551	Special Assessment Tax A - Maintenance	51,600	52,700	400	53,100
3800	Interest Income	100			
	260 CFD 2013-1	51,700	52,700	400	53,100
261 CFD 2013-1 Annex 1 Zn 3					
3551	Special Assessment Tax A - Maintenance	58,700	59,900	400	60,300
	261 CFD 2013-1 Annex 1 Zn 3	58,700	59,900	400	60,300
262 CFD 2013-1 Annex 2 Zn 4					
3551	Special Assessment Tax A - Maintenance	200	200	100	300
	262 CFD 2013-1 Annex 2 Zn 4	200	200	100	300
263 CFD 2013-1 Annex 3 Zn 5					
3551	Special Assessment Tax A - Maintenance	38,800	39,600	300	39,900
	263 CFD 2013-1 Annex 3 Zn 5	38,800	39,600	300	39,900
264 CFD 2013-1 Annex 4 Zn 6					
3551	Special Assessment Tax A - Maintenance	-	-	-	-
	264 CFD 2013-1 Annex 4 Zn 6	-	-	-	-
265 CFD 2013-1 Annex 5 Zn 7					
3551	Special Assessment Tax A - Maintenance	-	-	-	-
	265 CFD 2013-1 Annex 5 Zn 7	-	-	-	-
266 CFD 2013-1 Annex 6 Zn 8					
3551	Special Assessment Tax A - Maintenance	8,400	8,600	100	8,700
	266 CFD 2013-1 Annex 6 Zn 8	8,400	8,600	100	8,700
267 CFD 2013-1 Annex 7 Zn 9					
3551	Special Assessment Tax A - Maintenance	\$ 10,600	\$ 10,800	100	10,900
	267 CFD 2013-1 Annex 7 Zn 9	10,600	10,800	100	10,900
268 CFD 2013-1 Annex 8 Zn 10					
3551	Special Assessment Tax A - Maintenance	-	-	-	-
	268 CFD 2013-1 Annex 8 Zn 10	-	-	-	-
269 CFD 2013-1 Special Tax B					
3552	Special Assessment Tax B - Public Safety	104,800	106,800	13,300	120,100
	269 CFD 2013-1 Special Tax B	104,800	106,800	13,300	120,100

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed Adjustments	Proposed Budget
		FY 2019-20	FY 2020-21	FY 2020-21	FY 2020-21
Account Number					
270 CFD 2013-1 Zn 11					
3551	Special Assessment Tax A - Maintenance	16,000	16,300	200	16,500
	270 CFD 2013-1 Zn 11	16,000	16,300	200	16,500
271 CFD 2013-1 Zn 13					
3551	Special Assessment Tax A - Maintenance	1,100	1,100		1,100
	271 CFD 2013-1 Zn 13	1,100	1,100	-	1,100
272 CFD 2013-1 Zn 14					
3551	Special Assessment Tax A - Maintenance	6,500	6,600	100	6,700
	272 CFD 2013-1 Zn 14	6,500	6,600	100	6,700
273 CFD 2013-1 Zn 15					
3551	Special Assessment Tax A - Maintenance	14,700	15,000	1,200	16,200
	273 CFD 2013-1 Zn 15	14,700	15,000	1,200	16,200
274 CFD 2013-1 Zn 16					
3551	Special Assessment Tax A - Maintenance	-	-	6,800	6,800
	274 CFD 2013-1 Zn 16	-	-	6,800	6,800
275 CFD 2013-1 Zn 18					
3551	Special Assessment Tax A - Maintenance	-	-	21,000	21,000
	275 CFD 2013-1 Zn 18	-	-	21,000	21,000
276 CFD 2013-1 Zn 19					
3551	Special Assessment Tax A - Maintenance	-	-	15,400	15,400
	276 CFD 2013-1 Zn 19	-	-	15,400	15,400

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed Adjustments	Proposed Budget
		FY 2019-20	FY 2020-21	FY 2020-21	FY 2020-21
Account Number					
280 Grants					
3535	County/Special Dist. Reimb.	2,100	-	-	-
3540	Grant Revenue	349,000	29,000		29,000
280 Grants		351,100	29,000	-	29,000
281 SLESF					
3521	SLESF Revenue	155,900	100,000		100,000
281 SLESF		155,900	100,000	-	100,000
282 CDBG					
3540	Grant Revenue	769,000	17,000	44,000	61,000
282 CDBG		769,000	17,000	44,000	61,000
283 PEG					
3125	PEG Fee	33,000	33,000		33,000
283 PEG Grant		33,000	33,000	-	33,000
284 Streetlight Fund					
3800	Interest Income	1,300	500		500
3900	Transfers In	137,100	178,300		178,300
284 Streetlight Fund		138,400	178,800	-	178,800

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed Adjustments	Proposed Budget
		FY 2019-20	FY 2020-21	FY 2020-21	FY 2020-21
Account Number					
300 Cemetery					
3104	Pass Through Payment	\$ 7,500	\$ 8,000		8,000
3105	Property Tax-Secured	428,400	446,100		446,100
3106	Property Tax-Unsecured	23,100	24,400		24,400
3107	Property Tax-Prior Year	3,100	3,400		3,400
3108	Property Tax-HOPTR	5,400	5,500		5,500
3109	Property Tax-Supplemental, SBE	13,800	24,600		24,600
3111	Property Tax-Teeter	10,800	12,200		12,200
					-
Property Taxes		492,100	524,200	-	524,200
3850	Miscellaneous Income	1,000	1,000		1,000
4100	Cemetery - Plots	16,000	17,000		17,000
4101	Cemetery - Vaults	6,100	5,000		5,000
4102	Cemetery - Niche Walls	2,300	1,000		1,000
4103	Cemetery - Open/Close	10,800	10,000		10,000
4104	Cemetery - Setting Fees	2,500	2,500		2,500
4105	Cemetery - Out of District	3,000	3,800		3,800
4106	Cemetery - Vases	800	500		500
4107	Saturday Service Fees	700	-		-
300 Cemetery		535,300	565,000	-	565,000
301 Cemetery Endowment					
3536	Endowment	10,800	11,000		11,000
3800	Interest Income	3,600	3,200		3,200
3801	Gain or Loss on Investment	3,100	3,200		3,200
301 Cemetery Endowment		17,500	17,400	-	17,400

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed	Proposed
		FY 2019-20	FY 2020-21	Adjustments	Budget
Account Number				FY 2020-21	FY 2020-21
410 Admin DIF					
3561	DIF-Single Family Residence	3,500	7,400	(3,000)	4,400
3562	DIF-Multi-Family Residential	400	1,500	(700)	800
3563	DIF-Commercial	2,200	2,000	(1,000)	1,000
3564	DIF-Industrial	-	700	(300)	400
3565	DIF-Office	-	800	(400)	400
410 Admin DIF		6,100	12,400	(5,400)	7,000
420 Public Facilities DIF					
3561	DIF-Single Family Residence	23,000	49,400	(24,700)	24,700
3562	DIF-Multi-Family Residential	2,700	10,900	(5,500)	5,400
3563	DIF-Commercial	9,000	8,200	(4,100)	4,100
3564	DIF-Industrial	1,400	7,400	(3,700)	3,700
3565	DIF-Office	-	9,900	(4,900)	5,000
420 Public Facilities DIF		36,100	85,800	(42,900)	42,900
421 Police Facilities DIF					
3561	DIF-Single Family Residence	13,600	29,200	(14,600)	14,600
3562	DIF-Multi-Family Residential	1,600	6,400	(3,200)	3,200
3563	DIF-Commercial	5,300	4,800	(2,400)	2,400
3564	DIF-Industrial	800	4,400	(2,200)	2,200
3565	DIF-Office	-	5,900	(3,000)	2,900
421 Police Facilities DIF		21,300	50,700	(25,400)	25,300
422 Animal Shelter DIF					
3561	DIF-Single Family Residence	14,900	32,100	(16,100)	16,000
3562	DIF-Multi-Family Residential	1,800	7,100	(3,600)	3,500
422 Animal Shelter Facilities DIF		16,700	39,200	(19,700)	19,500
423 Corporate Yard DIF					
3561	DIF-Single Family Residence	4,800	10,200		10,200
3562	DIF-Multi-Family Residential	600	2,300	(1,200)	1,100
3563	DIF-Commercial	1,900	1,700	(800)	900
3564	DIF-Industrial	300	1,500	(800)	700
3565	DIF-Office	-	2,100	(1,100)	1,000
423 Corporate Yard Facilities DIF		7,600	17,800	(3,900)	13,900

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed	Proposed
		FY 2019-20	FY 2020-21	Adjustments	Budget
Account Number				FY 2020-21	FY 2020-21
430 Fire Facilities DIF					
3561	DIF-Single Family Residence	26,300	56,500	(28,300)	28,200
3562	DIF-Multi-Family Residential	3,100	12,400	(6,200)	6,200
3563	DIF-Commercial	10,300	9,400	(4,700)	4,700
3564	DIF-Industrial	1,600	8,500	(4,300)	4,200
3565	DIF-Office	-	11,400	(5,700)	5,700
430 Fire Facilities DIF		41,300	98,200	(49,200)	49,000
440 Trans-Roads DIF					
3561	DIF-Single Family Residence	184,400	396,400	(198,200)	198,200
3562	DIF-Multi-Family Residential	21,600	86,300	(43,200)	43,100
3563	DIF-Commercial	329,700	299,200	(100,000)	199,200
3564	DIF-Industrial	9,800	54,200	(27,100)	27,100
3565	DIF-Office	-	80,100	(40,100)	40,000
440 Trans-Roads DIF		545,500	916,200	(408,600)	507,600
450 Trans-Signals DIF					
3561	DIF-Single Family Residence	23,900	51,500	(25,800)	25,700
3562	DIF-Multi-Family Residential	2,800	11,200	(5,600)	5,600
3563	DIF-Commercial	42,800	38,800	(19,400)	19,400
3564	DIF-Industrial	1,300	7,000	(3,500)	3,500
3565	DIF-Office	-	10,400	(5,200)	5,200
xxxx	Developer Cash-In-Lieu - Traffic Signals			82,500	82,500
450 Trans-Signals DIF		70,800	118,900	23,000	141,900
451 Drainage DIF					
3561	DIF-Single Family Residence	82,500	177,300	(88,700)	88,600
3562	DIF-Multi-Family Residential	8,600	34,600	(17,300)	17,300
3563	DIF-Commercial	44,900	40,700	(20,400)	20,300
3564	DIF-Industrial	8,300	45,500	(22,800)	22,700
3565	DIF-Office	-	31,900	(15,900)	16,000
xxxx	Developer Cash-In-Lieu - Line F Ext.			105,000	105,000
451 Drainage DIF		144,300	330,000	(60,100)	269,900
460 Park Land Acquisitions DIF					
3561	DIF-Single Family Residence	35,600	76,600	(38,300)	38,300
3562	DIF-Multi-Family Residential	4,200	16,900	(8,500)	8,400
460 Park Land Acquisitions DIF		39,800	93,500	(46,800)	46,700

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed	Proposed
		FY 2019-20	FY 2020-21	Adjustments	Budget
Account Number				FY 2020-21	FY 2020-21
461 Park Improvements DIF					
3561	DIF-Single Family Residence	234,400	504,000	(252,000)	252,000
3562	DIF-Multi-Family Residential	27,700	111,000	(55,500)	55,500
461 ParkImprovements DIF		262,100	615,000	(307,500)	307,500
470 Community Ctr DIF					
3561	DIF-Single Family Residence	28,300	60,900	(30,500)	30,400
3562	DIF-Multi-Family Residential	3,400	13,400	(6,700)	6,700
470 Community Ctr DIF		31,700	74,300	(37,200)	37,100
480 Multipurpose Trails DIF					
3561	DIF-Single Family Residence	45,000	96,800	(48,400)	48,400
3562	DIF-Multi-Family Residential	5,300	21,300	(10,700)	10,600
3563	DIF-Commercial	17,800	16,100	(6,100)	10,000
3564	DIF-Industrial	2,700	14,500	(10,000)	4,500
3565	DIF-Office	-	19,500	(9,700)	9,800
480 Multipurpose Trails DIF		70,800	168,200	(84,900)	83,300
490 Library DIF					
3561	DIF-Single Family Residence	-	-	-	-
490 Library DIF		-	-	-	-
Special Revenue Funds Total		\$ 6,358,400	\$ 6,855,500	\$ (1,109,600)	\$ 5,745,900

Revenue Detail - Other General Funds, Special Revenue Funds & Capital Project Funds

		Adjusted Budget	Adopted Budget	Proposed	Proposed
		FY 2019-20	FY 2020-21	Adjustments	Budget
Account Number				FY 2020-21	FY 2020-21
500 RMRA Capital Projects					
3540	Grant Revenue	\$ 600,000	\$ 600,000	20,000	620,000
	500 RMRA Capital Projects	600,000	600,000	20,000	620,000
501 Capital Reinvestment Fund					
3900	Transfers In	53,500			-
	501 Capital Reinvestment Fund	53,500	-	-	-
502 RCFC Local Grant					
3540	Grant Revenue	123,800	123,800	203,200	327,000
	502 RCFC Local Grant	123,800	123,800	203,200	327,000
503 TUMF Local Grant					
3540	Grant Revenue	2,569,500	3,919,400	1,949,200	5,868,600
	503 TUMF Local Grant	2,569,500	3,919,400	1,949,200	5,868,600
504 CMAQ Federal Grant					
3540	Grant Revenue	220,200			-
	504 CMAQ Federal Grant	220,200	-	-	-
505 MSRC State Grant					
3540	Grant Revenue	500,000	50,000		50,000
	505 MSRC State Grant	500,000	50,000	-	50,000
506 HSIP Federal Grant					
3540	Grant Revenue	671,200	-	671,200	671,200
	506 HSIP Federal Grant	671,200	-	671,200	671,200
507 Misc State-Funded Projects					
3540	Grant Revenue	75,500	-	75,500	75,500
	507 Misc State-Funded Projects	75,500	-	75,500	75,500
508 Local Capital Grants-Misc					
3540	Grant Revenue	3,192,100	150,000	3,516,000	3,666,000
	508 Local Capital Grants-Misc	3,192,100	150,000	3,516,000	3,666,000
Capital Revenue Funds Total		8,005,800	4,843,200	6,435,100	11,278,300
Non-General Fund Revenue Funds Total		\$ 14,364,200	\$ 11,698,700	\$ 5,325,500	\$ 17,024,200

CITY OF WILDOMAR
Expenditure Status Report

Fund	<i>FY 2019-20 Adjusted Budget</i>	<i>FY 2020-21 Adopted Budget</i>	<i>Proposed Adjustments</i>	<i>FY 2020-21 Proposed Budget</i>
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Other General Funds

120 Measure AA

Police	638,900	670,900	(26,300)	644,600
Fire	1,066,900	1,241,800	2,100	1,243,900
Public Works/Engineering	420,000	420,000	170,000	590,000
Administration	-	-	5,000	5,000
Community Services-Homeless Program	138,800	138,800	94,600	233,400
Total Measure AA	2,264,600	2,471,500	245,400	2,716,900

Other GF Funds Total:	2,264,600	2,471,500	245,400	2,716,900
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CITY OF WILDOMAR
Expenditure Status Report

Fund	FY 2019-20 Adjusted Budget	FY 2020-21 Adopted Budget	Proposed Adjustments	FY 2020-21 Proposed Budget
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Non- General Funds

200-GAS TAX

Public Works/Engineering	835,500	857,600	(62,800)	794,800
Total Gas Tax	835,500	857,600	(62,800)	794,800

201-MEASURE A

Public Works/Engineering	678,800	682,400	(507,700)	174,700
Master Drainage Plan	-	-	5,000	5,000
Palomar/Clinton Keith S/W Bike Trail CIP059	-	-	57,500	57,500
Pavement Rehabilitation Program CIP057	-	-	74,000	74,000
Slurry Seal Prog	-	-	20,000	20,000
Unpaved Road Program	-	-	10,000	10,000
General Circulation Update Study	-	-	15,000	15,000
Lemon Street Drainage and Pavement	-	-	90,500	90,500
Line C Basin CIP063	-	-	11,000	11,000
Pedestrian Countdown Heads H8-08-025	-	-	97,000	97,000
Guardrails H8-08-024	-	-	85,000	85,000
Wildomar Channel Trail Gates	-	-	77,000	77,000
Systematic Safety Analysis Report	-	-	5,000	5,000
Total Measure A	678,800	682,400	39,300	721,700

203 TDA

F1 Palomar/ Clinton Keith Sidewalk & Bike Trail	5,200	269,800	5,200	275,000
Total TDA	5,200	269,800	5,200	275,000

210 AQMD

Public Works/Engineering	8,200	8,200	-	8,200
Unpaved Roadway	36,800	36,800	-	36,800
Total AQMD	45,000	45,000	-	45,000

251 LLMD 89-1C

Public Works/Engineering	21,600	37,200	(37,200)	-
Zone 03	107,700	107,700	(19,500)	88,200
Zone 18	600	500	300	800
Zone 26	800	700	200	900
Zone 27	900	700	800	1,500
Zone 29	1,000	1,100	300	1,400
Zone 30	32,500	33,400	(22,300)	11,100
Zone 35	100	100	200	300
Zone 42	34,500	35,400	(18,500)	16,900
Zone 50	200	200	100	300
Zone 51	8,200	8,400	(4,200)	4,200
Zone 52	65,900	67,700	(53,000)	14,700
Zone 59 STL	2,000	2,000	(1,100)	900
Zone 59 Landscape	3,200	3,300	(800)	2,500
Zone 62	17,600	18,100	(11,000)	7,100
Zone 67	7,600	7,800	(5,800)	2,000
Zone 70	800	700	100	800
Zone 71 STL	400	300	(100)	200
Zone 71 Landscape	10,900	11,200	(5,500)	5,700
Zone 73 STL	600	500	-	500
Zone 181	25,400	26,100	(19,800)	6,300
LLMD 89-1C Total	342,500	363,100	(196,800)	166,300

CITY OF WILDOMAR
Expenditure Status Report

Fund	FY 2019-20 Adjusted Budget	FY 2020-21 Adopted Budget	Proposed Adjustments	FY 2020-21 Proposed Budget
252 CSA-22				
Public Works Streetlights	31,100	31,700	13,300	45,000
CSA-22	31,100	31,700	13,300	45,000
253 - CSA 103				
Landscape/Drainage	67,900	87,700	(68,600)	19,100
Street Lights	101,800	85,400	93,200	178,600
CSA-103	169,700	173,100	24,600	197,700
254 - CSA 142				
Street Lights	35,800	36,500	1,100	37,600
CSA-142	35,800	36,500	1,100	37,600
255 Measure Z - Parks				
Community Services	74,700	77,400	(22,400)	55,000
O'Brien Park	302,300	250,600	4,400	255,000
Heritage Park	70,900	71,900	(7,200)	64,700
Windsong Park	77,500	70,900	(7,100)	63,800
Malaga Park	33,200	34,900	(8,000)	26,900
Total Measure Z Park	558,600	505,700	(40,300)	465,400
CFD's				
259 CFD 20171 DIF Deferral	-	-	83,000	83,000
260 CFD 2013-1 Maintenance	69,300	77,300	(22,600)	54,700
261 CFD 2013-1 Annex 1 Zone 3	76,600	85,600	(25,200)	60,400
262 CFD 2013-1 Annex 2 Zone 4	300	300	1,800	2,100
263 CFD 2013-1 Annex 3 Zone 5	50,600	56,600	(16,600)	40,000
266 CFD 2013-1 Annex 6 Zone 8	10,900	12,300	(3,600)	8,700
267 CFD 2013-1 Annex 7 Zone 9	13,800	15,400	(4,600)	10,800
269 CFD 2013-1 Spec Tax B	104,800	106,800	13,300	120,100
270 CFD 2013-1 Zone 11	20,900	23,300	(7,000)	16,300
271 CFD 2013-1 Zone 13	1,100	1,100	(500)	600
272 CFD 2013-1 Zone 14	8,500	9,400	(2,800)	6,600
273 CFD 2013-1 Zone 15	14,700	15,000	(6,400)	8,600
274 CFD 2013-1 Zone 16	-	-	6,800	6,800
275 CFD 2013-1 Zone 18	-	-	21,000	21,000
276 CFD 2013-1 Zone 19	-	-	15,400	15,400
Total CFD's	371,500	403,100	52,000	455,100

CITY OF WILDOMAR
Expenditure Status Report

Fund		<i>FY 2019-20 Adjusted Budget</i>	<i>FY 2020-21 Adopted Budget</i>	<i>Proposed Adjustments</i>	<i>FY 2020-21 Proposed Budget</i>
280-Grants					
280-962	CalRecycle CCPP Grant	9,000	9,000	-	9,000
280-963	EMPG	5,000	5,000	-	5,000
280-964	SHSP Grant	5,000	5,000	-	5,000
280-966	PARSAC Grant	10,000	10,000	-	10,000
	Total Grants	29,000	29,000	-	29,000
281-SLESF-COPS Grant					
		100,000	100,000	-	100,000
	SLESF	100,000	100,000	-	100,000
282-CDBG					
	Sedco Sidewalk Improvement II	17,000	17,000	(16,000)	1,000
	Sedco Sidewalk Improvement III	-	-	60,000	60,000
	CDBG	17,000	17,000	44,000	61,000
283 PEG Grant					
	Services and Equipment	25,000	25,000	3,400	28,400
	Total PEG Grant	25,000	25,000	3,400	28,400
284 Streetlight					
	Furniture and Equipment	348,400	196,900	-	196,900
	Total PEG Grant	348,400	196,900	-	196,900

CITY OF WILDOMAR
Expenditure Status Report

Fund	FY 2019-20 Adjusted Budget	FY 2020-21 Adopted Budget	Proposed Adjustments	FY 2020-21 Proposed Budget
300 Cemetery	627,800	611,200	49,600	660,800
Cemetery	627,800	611,200	49,600	660,800
410-Admin DIF	20,000	-	10,000	10,000
Total Admin DIF	20,000	-	10,000	10,000
420-Public Facilities DIF	12,000	99,000	6,000	105,000
Total Public Facilities DIF	12,000	99,000	6,000	105,000
422-Animal Shelter DIF	82,900	82,900	-	82,900
Total Animal Shelter DIF	82,900	82,900	-	82,900
440-Trans-Road DIF				
Bundy Canyon Rd. Widening	866,200	866,200	866,200	1,732,400
Total Trans - Road DIF	866,200	866,200	866,200	1,732,400
450- Trans -Signals DIF				
Bundy Canyon Rd. Widening	235,500	235,500	(235,500)	-
Bundy Canyon/Sellers TS CIP 077	-	-	315,000	315,000
Bundy Canyon/Monte Vista TS CIP 078	-	-	222,000	222,000
Bundy Canyon/Orchard St. Traffic Signal	-	-	36,000	36,000
Total Trans - Signals DIF	235,500	235,500	337,500	573,000
451- Drainage DIF				
Storm Drain Line F Extension	-	-	140,400	140,400
Total Drainage DIF	-	-	140,400	140,400
461- Park Improvements DIF				
Public Works	-	-	10,800	10,800
F4 Regency-Heritage Park Rehab.	17,000	-	-	-
F6 New 27 Acre Park	112,000	193,000	-	193,000
Total Park Improvement DIF	129,000	193,000	10,800	203,800
480-Multipurpose Trails DIF	-	-	5,600	5,600
Total Multipurpose Trails DIF	-	-	5,600	5,600
490-Library DIF	19,000	19,000	-	19,000
Total Library DIF	19,000	19,000	-	19,000

CITY OF WILDOMAR
Expenditure Status Report

Fund	FY 2019-20 Adjusted Budget	FY 2020-21 Adopted Budget	Proposed Adjustments	FY 2020-21 Proposed Budget
500-RMRA Capital Projects				
500-048 Road Maint and Rehab Imp	570,000	520,000	(520,000)	-
500-050 Pavement Management Program	-	-	720,000	720,000
500-913 Clinton Keith Widening	-	-	400,000	400,000
500-903 Slurry Seal Program	30,000	80,000	120,000	200,000
Total RMRA Capital Projects	600,000	600,000	720,000	1,320,000
501-Capital Reinvestment				
501-052 Wildomar Trail Street Renaming	3,000	-	-	-
501-410 Community Services-O'Brien Park	25,000	-	-	-
501-410 Community Services-Windsong Park	25,000	-	-	-
Total Capital Reinvestment	53,000	-	-	-
502-Riverside County Fund Control (RCFC) - Local				
502-xxx Line F Extension	-	-	327,000	327,000
502-909 Bundy Canyon/Scott Rd Widen 02	123,800	123,800	(123,800)	-
Total RCFC	123,800	123,800	203,200	327,000
503-Transformation Uniform Mitigation Fee (TUMF) - Local				
503-001 Palomar/Clinton Keith Bike Path	60,000	364,400	116,400	480,800
503-909 Bundy Canyon/Scott Rd Widen 02	802,000	802,000	370,800	1,172,800
503-xxx Bundy Canyon/I-15 Project Study	-	-	25,000	25,000
503-xxx Baxter Rd/I-15 Project Study	-	-	25,000	25,000
503-912 Palomar Widen 05	400,000	-	1,086,000	1,086,000
503-913 Clinton Keith Widen 08	585,500	2,753,000	260,800	3,013,800
Total TUMF	1,847,500	3,919,400	1,884,000	5,803,400
505-Mobile Source Air Pollution Reduction Review Committee (MSRC) - State				
505-913 Clinton Keith Widening	-	50,000	-	50,000
Total MSRC	-	50,000	-	50,000
506-Highway Safety Improvement Program (HSIP) - Federal				
506-967 Guardrails H8-08-024	365,200	-	365,200	365,200
506-968 Pedestrian Countdown H8-08-025	237,000	-	250,000	250,000
Total HSIP	602,200	-	615,200	615,200
507-State Funded Capital Projects - Miscellaneous - State				
507-969 Safety Analysis Report (SSARP)	75,500	-	10,000	10,000
Total Miscellaneous State Funded Projects	75,500	-	10,000	10,000
508-Local Capital Grants				
508-909 Bundy Canyon RCTC	-	-	3,516,000	3,516,000
508-969 Circulation Element Update Study	150,000	150,000	-	150,000
Total Local Capital Grants	150,000	150,000	3,516,000	3,666,000
Non-GF Funds Total:	9,037,500	10,685,900	8,257,500	18,943,400

Exhibit A2

Schedule of Authorized Positions FY 20-21

City of Wildomar
Schedule of Approved Positions
FY 2020-21

Position	Number of Employees	Budgeted Salary	Health Insurance Allotment	Other Compensation, Retirement & Payroll Taxes	Total Position Cost
Full-Time Positions (except City Council)					
City Council Member (each)	5	\$ 4,800	\$ 14,400	\$ 7,078	\$ 26,278
City Manager	1	214,010	14,400	84,870	313,280
*Assistant City Manager/PW Director	1	211,780	14,400	32,343	258,523
Planning Director	1	169,295	14,400	46,791	230,486
City Clerk	1	103,829	14,400	30,095	148,324
Economic Development Director	1	117,387	14,400	38,170	169,957
Administrative Analyst Sr.	1	85,782	14,400	23,393	123,575
Administrative Analyst I/II	1	60,589	14,400	8,674	83,663
Parks, Community Svcs, & Cemetery Dist. Mgr.	1	79,350	14,400	25,038	118,788
*Administrative Assistant I/II	1	45,202	14,400	6,531	66,133
*Associate Planner/Sr Planner	1	75,509	14,400	11,261	101,170
*Finance Manager	1	108,964	14,400	15,551	138,915
*Grounds Worker II	1	42,420	14,400	7,980	64,800
*Grounds Worker I	1	37,771	14,400	5,849	58,020
*CALPERS PEPPRA Member 7.732% Employer Rate-Paid by Employer 6.75% Employee Rate-Paid by Employee					

WILDOMAR CEMETERY DISTRICT
Agenda Item #3.1B
GENERAL BUSINESS
Meeting Date: June 24, 2020

TO: Chairman and Trustees

FROM: Gary Nordquist, General Manager

PREPARED BY: James R. Riley, Administrative Services Director

SUBJECT: FY 2020-21 Budget Amendments

STAFF REPORT

RECOMMENDATION:

Staff recommends that the Board of Trustees adopt a Resolution entitled:

RESOLUTION NO. WCD2020-_____
A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR
CEMETERY DISTRICT, AUTHORIZING AN AMENDMENT TO THE FY 2020-21
BUDGETED REVENUES AND EXPENSES

BACKGROUND:

The District must adopt a budget that appropriates revenues and expenditures allowing the District to receive funds and make expenditures to conduct the business of the District as of July 1. The District adopted the Biennial Budget for Fiscal Years (FY) 2019-20 and 2020-21 on June 26, 2019. Since that adoption date, several changes have been approved by the Board through FY 2019-20 Quarterly Budget Reviews. Amendments are proposed to the base budget for the District, related to net various adjustments.

DISCUSSION:

The FY 2020-21 Cemetery Operations and Cemetery Endowment base budget revenues are \$582,400 and expenditures are \$611,200. The District's operational budget is projected to have a fund balance at June 30, 2020 of \$1,163,846 and a \$267,848 endowment fund balance. Recommended changes to the FY 2020-21 base budget are as follows:

1. Net decrease of Salaries and Benefits of \$35,500. This is due to postponing the hiring of an additional Grounds Worker I in FY 2020-21.
2. Net increase of \$85,100 to Other Expenditures. This is related to budgeting the Cemetery Master Plan of \$50,000 and City Hall Lease space of \$50,400, offset by reductions to meetings and conferences, travel, training of \$5,000; reduction of \$3,100 for legal services; reduction of department supplies of \$6,400 and other miscellaneous reductions of \$800.

FISCAL IMPACTS:

The fiscal impact is noted in the Discussion section.

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Prepared by:
James R. Riley
Administrative Services Director

Submitted & Approved by:
Gary Nordquist
General Manager

ATTACHMENT:

Resolution WCD2020-XX
Proposed Budget of FY 2020-21 Budget Expenditures

RESOLUTION NO. WCD2020 - _____

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE WILDOMAR
CEMETERY DISTRICT, AUTHORIZING AN AMENDMENT TO THE FY
2020-21 BUDGETED REVENUES AND EXPENSES**

WHEREAS, the Board of Trustees reviewed and approved the FY 2019-20 and FY 2020-21 budgets on June 26, 2019; and

WHEREAS, The Board of Trustees has been presented with and has reviewed and approved the Fiscal Year 2020-21 Operating Budget along with recommendations and appropriations, transfers in and transfers out between funds, and other related expenditures; and

NOW, THEREFORE, BE IT RESOLVED that the Wildomar Cemetery District Trustees have reviewed the Fiscal Years 2020-21 Amended Budgets, as specified in the Staff Report, and are hereby adopted.

PASSED, APPROVED, AND ADOPTED this 24th day of June, 2020.

Dustin Nigg
Chairman

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
District Counsel

Janet Morales
Acting Clerk of the Board

Cemetery

Account Number	Adopted Budget			Proposed
	2019-20 Budget	2020-21 Budget	2020-21 Proposed Adjustments	2020-21 Budget
CEMETERY FUND - 300				
300-470-4725-51001 Salaries	\$ 245,300	\$ 257,600	\$ (31,300)	\$ 226,300
300-470-4725-51010 Overtime	3,000	3,200	(2,200)	1,000
300-470-4725-51100 Auto Allowance	5,100	5,100	1,300	6,400
300-470-4725-51105 Cell Phone Allowance	2,900	2,900	(1,200)	1,700
300-470-4725-51107 Internet Allowance	1,000	1,000	700	1,700
300-470-4725-51150 PERS Retirement	33,300	35,000	10,000	45,000
300-470-4725-51155 Social Security	100	100	(100)	-
300-470-4725-51160 Medicare	3,800	4,000	(1,100)	2,900
300-470-4725-51162 FUI	200	200		200
300-470-4725-51164 SUI	1,000	1,000	(300)	700
300-470-4725-51200 Medical Ins.	54,100	54,100	(18,900)	35,200
300-470-4725-51201 Dental Ins.	6,100	6,100	(500)	5,600
300-470-4725-51202 Vision Ins.	3,600	3,600	(2,000)	1,600
300-470-4725-51206 Workers Comp Premium	-	-	800	800
300-470-4725-51207 General Liab Premium	-	-	3,500	3,500
300-470-4725-51208 Other Ins Premium	600	600	5,700	6,300
300-470-4725-51210 Retirement RHS	2,600	2,600	100	2,700
Total Salary and Benefits	362,700	377,100	(35,500)	341,600
300-470-4725-52010 Office Supplies	1,200	1,200	-	1,200
300-470-4725-52012 Departmental Supplies	22,300	22,300	(6,400)	15,900
300-470-4725-52015 Postage Mailing	200	200	-	200
300-470-4725-52016 Reproduction	200	200	-	200
300-470-4725-52020 Legal Notices	3,000	3,000	-	3,000
300-470-4725-52100 Memberships/Dues	400	400	-	400
300-470-4725-52105 Meetings/Conferences	2,000	2,000	(2,000)	-
300-470-4725-52110 Training	3,000	3,000	(2,000)	1,000
300-470-4725-52113 Travel	1,000	1,000	(1,000)	-
300-470-4725-52115 Contractual Services	7,700	8,700	50,000	58,700
300-470-4725-52116 Professional Services	93,300	93,300	-	93,300
300-470-4725-52117 Legal Services	3,100	3,100	(3,100)	-
300-470-4725-52119 Bank/Admin Fees	1,300	1,300	-	1,300
300-470-4725-53010 City Hall Lease	-	-	50,400	50,400
300-470-4725-53020 Telephone	1,600	1,600	-	1,600
300-470-4725-53024 Solid Waste	1,800	1,800	-	1,800
300-470-4725-53026 Water	13,000	13,000	-	13,000
300-470-4725-54010 Uniforms	4,700	4,700	(700)	4,000
300-470-4725-56010 Equipment Maint/Repair	10,000	5,000	-	5,000
300-470-4725-56013 Bldg Maint/ Repair	31,000	4,000	-	4,000
300-470-4725-56015 Prop/Equip Rental	1,000	1,000	(300)	700
300-470-4725-58100 Furniture & Equipment	1,500	1,500	(500)	1,000
300-470-4725-58110 Hardware/Software	1,300	1,300	700	2,000
300-470-4725-59000 Transfers Out	60,500	60,500	-	60,500
Total Other Expenditures	265,100	234,100	85,100	319,200
TOTAL CEMETERY FUND - 300	\$ 627,800	\$ 611,200	\$ 49,600	\$ 660,800

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item 2.1
PUBLIC HEARING
Meeting Date June 24, 2020

TO: Mayor and City Council Members

FROM: Dan York, Assistant City Manager

PREPARED: Warren Repke, Capital Projects Manager

SUBJECT: Capital Improvement Program Status Report – 4th Quarter

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council:

1. Receive and file the FY19/20 4th Quarter Capital Improvement Program Status Report.
2. Approve the annual update of the Five-Year CIP Booklet and adjusted FY 20/21 funding program.

BACKGROUND:

In June 2019 the City Council received and adopted a Five-Year Capital Improvement Program for the fiscal years 2019-20 through 2023-24. The program included 28 projects for implementation during the 2019-20 and 2020-21 fiscal years. In January 2020 the Council received and adopted an updated program and booklet.

DISCUSSION:

The Five-Year CIP Booklet is a planning document. Several factors affect estimated funding sources and scheduling. Therefore, staff reviews and updates the project costs and schedules quarterly and updates the detail sheets annually. Appendix A presents the 4th Quarter CIP Project Status Report.

CIP Detail Sheets were added for the following new projects:

- CIP 44-3 – Mission Trail Sidewalk, Phase 3 – Prepare design for sidewalks from Elberta to Malaga.
- CIP 79 - Monte Vista Street widening in the vicinity of the new KB Homes Subdivision and future Latera C Basin at Bundy Canyon Road.
- CIP 80 - Driveway and fence repairs at Fire Station 61

Appendix B includes the annual Five-Year CIP Booklet reflecting projected scheduling, budget updates and new projects.

FISCAL IMPACT:

FY 2020/21 appropriations for the projects identified in the Five-Year CIP Booklet will be considered as a separate staff report associated with FY 2020/21 Budget Adjustments. There is no impact to the General Fund.

Submitted by:
Daniel A. York
Assistant City Manager
Director of Public Works/City Engineer

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

Appendix A: CIP 4th Quarter Status Report
Appendix B: Updated Five-Year CIP Booklet

APPENDIX A

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
FY 19/20 & 20/21
STATUS REPORT
FOURTH QUARTER 2019/20 FY

CIP #	PROJECT	% COMPLETE OR EST. START				COMMENTS
		PRELIM ENVIRON	DESIGN	R/W	CONST	
Transportation-Roads						
25-1	Clinton Keith Widen Ph 1	90%	7/1/20	8/1/20	10/1/20	
26-1	Bundy Canyon Rd Widen Seg 1	100%	98%	98%	8/1/20	Schedule pending CalTrans Permit
28-1	Palomar Widen Ph 1	75%	8/1/20	5%	Unfunded	
44-2	Mission Trail SW, Phase 2	100%	100%	N/A	100%	Project Complete
44-3	Mission Trail SW, Phase 3	N/A	10%	N/A	Unfunded	Design Funded By CDBG Funds
51	Systemic Safety Analysis Rpt	N/A	75%	N/A	N/A	Caltrans Grant Funded
52	Wildomar Trail Signage	100%	100%	N/A	100%	Project Complete
54	Mobility / ATP Plan	25%	N/A	N/A	N/A	SCAG Funded & Managed
56	Quality Assurance Plan	100%	95%	N/A	N/A	Awaiting Caltrans comments
66	Private St Unpaved Rd Program	See Comments				Revised program being developed
70	Bundy Canyon/I-15 Interchange	FY 20/21				
74	Baxter RD./I-15 Interchange	FY 20/21				
Transportation -Signals						
77	Bundy Cyn/Sellers Traffic Sig.	100%	98%	100%	8/1/20	Construct with CIP 26-1
75	Bundy Cyn/Orchard TS	FY 20/21				
78	Bundy Cyn/Monte Vista TS	100%	98%	100%	8/1/20	Construct with CIP 26-1
41	Pedestrian Countdown Heads	100%	100%	N/A	7/1/20	Const. is Federal Grant Funded
Transportation-Maintenance						
42	Guardrail Improvements	100%	100%	100%	10%	Const. Contract Awarded 6/10/20
57	Pavement Rehabilitation	100%	100%	N/A	10%	Const. By All American Asphalt
58	Slurry Seal	50%	5%	N/A	8/1/20	Crack Seal

**CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
FY 19/20 & 20/21
STATUS REPORT
FOURTH QUARTER 2019/20 FY**

CIP #		PROJECT	% COMPLETE OR EST. START				COMMENTS
			PRELIM ENVIRON	DESIGN	R/W	CONST	
Drainage							
23	Master Drainge Plan	N/A	FY 20/21	N/A	N/A	Organize Files/Prepare Tech Appendix	
39	Line F Storm Drain	100%	98%	100%	8/1/20	Construct with CIP 26-1	
60	Lemon Street Drainage	50%	8/1/20	N/A	Unfunded	Did not meet Hazard Mitigation Grant	
						Requirements. Investigate alternatives.	
63	Line C Basin & Storm Drain	50%	RCFCD	N/A	TBD	RCFCD Project	
Parks							
53	Park Shade Structures	100%	100%	N/A	100%		
61	Regency Park Rehab.	100%	Future FY	N/A	Future FY		
62	New 27 Acre Park Ph.1	100%	FY 20/21	N/A	FY 21/22		
Trails							
43	Wildomar Channel Trail Gates	50%	FY 20/21	FY 20/21	FY 20/21		
59	Palomar / Clinton Keith	30%	4/1/20	2/1/20	1/1/21	Partial Funding from RCTC Grant	
	Sidewalk & Bike Trail						
Other							
23	DIF Update	N/A	80%	N/A	N/A		
49	Fire Station Kitchen Improve	100%	100%	100%	100%	Project Complete	
55	City Hall Tenant Improvements	15%	FY20/21	N/A	FY20/21		
67	Cemetery District Master Plan	100%	FY 20/21	N/A	TBD	Phase 1 Design Scheduled for FY 20/21	

APPENDIX B

FY 20/21



CAPITAL IMPROVEMENT PROGRAM

FY 2019-20 THROUGH FY 2023-24
CITY OF WILDOMAR

ADOPTED: JUNE 26, 2019
REVISION NO. 2: JUNE 24, 2020

23873 CLINTON KEITH RD., SUITE 201, WILDOMAR, CA 92595
951.677.7751 | www.cityofwildomar.org



CAPITAL IMPROVEMENT PROGRAM

FY 2019-20 through FY 2023-24



Dustin Nigg, Mayor, Dist. 2

Bridgette Moore, Mayor Pro Tem, Dist. 4

Ben J. Benoit, Council Member, Dist. 1

Joseph Morabito, Council Member, Dist. 3

Marsha Swanson, Council Member, Dist. 5

Gary Nordquist
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Plan Prepared By:

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Warren Repke

Capital Projects Manager

Jason Farag

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Associate Engineer

Terri Abercrombie

Senior Development Services Technician

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Introduction and Summary

This document presents the City of Wildomar Capital Improvement Program (CIP) for Fiscal Years 2019-20 through 2023-24. The program proposes projects in seven project categories: Transportation - Roads, Transportation - Signals, Transportation - Maintenance, Drainage, Parks, Trails, and Other. Project funding is provided by a variety of funding sources. A list of the funding sources for FY 2019-20 and 2020-21 is included in Table 1 below.

The CIP will be updated each year and presented to City Council for consideration. The capital improvements listed in the CIP are the expenditures of public funds over and above the City's annual operating expenditures

The current update shows estimated expenditures for Fiscal Year 2019-20 and the revised adopted budget for Fiscal Year 2020-21 for the current budget cycle. Subsequent years are included but are subject to change due to additional analysis, changes in priorities, updates to available revenue, or changes in costs.

The CIP information is based on the best information available at the time. An updated five-year CIP will be submitted to the City Council for consideration each year with recommended adjustments.

Financial information included is based on 2019 dollars.

Program Funding

Table 1 is a summary of the funding sources for the 2019-20 estimated expenditures and 2020-21 fiscal year budget.

Table 1 - Program Funding for FY 2019-20 and 2020-21

Fund Source	FY 19-20 Est. Exp.	FY 20-21 Budget
120 - Measure AA		\$ 146,000
201 - Measure A	\$ 274,409	\$ 546,893
203 - Transportation Development Act (TDA, SB 821)	\$ -	\$ 275,000
210 - Air Quality Management District (AQMD)	\$ -	\$ 45,000
282 - Community Development Block Grant (CDBG)	\$ 382,000	\$ 61,000
300 - Cemetery District	\$ 110,000	\$ 50,000
410-490 - Development Impact Fees (DIF)	\$ 169,000	\$ 2,530,255
500 - Road Repair and Accountability Act (SB 1)	\$ 30,000	\$ 1,320,000
501 - Capital Reinvestment	\$ 160,351	\$ -
502 - Riverside County Flood Control (RCFC)	\$ 4,000	\$ 327,000
503 - Transportation Uniform Mitigation Fee (TUMF)	\$ 294,253	\$ 5,803,236
505 - Mobile Source Air Pollution Reduction Review Committee (MSRC)	\$ -	\$ 50,000
506 - Highway Safety Improvement Program (HSIP)	\$ -	\$ 615,159
507 - Misc. State Funds	\$ 65,510	\$ 10,000
TBD - Riverside County Transportation Commission (RCTC)	\$ -	\$ 3,516,000
Unfunded/Developer/Cash-in-Lieu/Other	\$ -	\$ 473,500
Total:	\$ 1,489,523	\$ 15,769,043

A summary of the project estimated expenditures for Fiscal Year 2019-20 and funding for the 2020-21 Fiscal Year for each project category is provided in Table 2.

Table 2 - FY 2019-20 and 2020-21 Budget by Project Category

Project Category	FY 19-20 Est. Exp.	FY 2020-21 Budget
Transportation - Roads	\$ 795,375	\$ 11,274,471
Transportation - Signals	\$ 45,000	\$ 958,400
Transportation - Maintenance	\$ 145,797	\$ 1,464,000
Drainage	\$ 82,000	\$ 833,855
Parks	\$ 286,351	\$ 193,000
Trails	\$ 19,000	\$ 890,040
Buildings	\$ 6,000	\$ 105,000
Cemetery District	\$ 110,000	\$ 50,000

Program Summary

A summary of proposed projects by category for the entire 5-Year Capital Improvement Program is included in Table 3 through Table 9. A program summary by category that includes funding is presented in Appendix A.

Table 3 - Transportation (Roads) Projects Category Summary

Project No.	Project Title	Project Category	Project Status
025-1	Clinton Keith Rd. Widening (Phase 1)	Trans. (Roads)	Active Project
026-1	Bundy Canyon Rd. Widening	Trans. (Roads)	Active Project
028-1	Palomar St. Widening (Phase 1)	Trans. (Roads)	Active Project
044-2	Mission Trail/Sedco Sidewalk (CDBG) Phase 2 (Project Complete)	Trans. (Roads)	Project Complete
051	Systematic Safety Analysis Report	Trans. (Roads)	Active Project
052	Wildomar Trail Signage (Project Complete)	Trans. (Roads)	Project Complete
054	Circulation Element Amendments Update Study	Trans. (Roads)	Active Project
056	Quality Assurance Plan Update (Project Complete)	Trans. (Roads)	Project Complete
065	Bundy Canyon Rd./Almond St. Safety Lighting (Project Deleted and Replaced with CIP 076)	Trans. (Roads)	Project Deleted
066	Private Street Unpaved Road Program	Trans. (Roads)	Future Project
070	Bundy Canyon Rd./I-15 Interchange (Project Study Report)	Trans. (Roads)	Active Project
074	Baxter Rd./I-15 Interchange (Project Study Report)	Trans. (Roads)	Active project
079	Monte Vista Dr. Improvements	Trans. Roads	Future Project

Table 4 - Transportation (Signals) Projects Category Summary

Project No.	Project Title	Project Category	Project Status
041	Pedestrian Head Countdown Timers and Push Buttons	Trans. (Signals)	Active Project
071	Bundy Canyon Rd./Oak Circle Dr. Traffic Signal	Trans. (Signals)	Active Project
072	Bundy Canyon Rd./The Farm Rd. Traffic Signal Modification	Trans. (Signals)	Active Project
075	Bundy Canyon Rd./Orchard St. Traffic Signal	Trans. (Signals)	Future Project
076	Bundy Canyon Rd./Almond St. Traffic Signal	Trans. (Signals)	Future Project
077	Bundy Canyon Rd./Sellers Rd. Traffic Signal	Trans. (Signals)	Active Project
078	Bundy Canyon Rd./Monte Vista Dr. Traffic Signal	Trans. (Signals)	Active Project

Table 5 - Transportation (Maintenance) Project Category Summary

Project No.	Project Title	Project Category	Project Status
042	Guardrail Upgrades	Trans. (Maint.)	Active Project
057	Pavement Rehabilitation Program	Trans. (Maint.)	Active Project
058	Slurry Seal Program	Trans. (Maint.)	Active Project

Table 6 - Drainage Projects Category Summary

Project No.	Project Title	Project Category	Project Status
023	Master Drainage Plan / DIF Update	Drainage	Active Project
039	Bundy Canyon Rd. Widening - Line F Extension	Drainage	Active Project
060	Lemon St. Drainage and Pavement Rehabilitation	Drainage	Active Project
063	Line C Basin & Storm Drain	Drainage	Active Project
064	Line C Storm Drain (Project Deleted Combined with CIP 063)	Drainage	Project Deleted
069	Miscellaneous Drainage Improvements	Drainage	Future Project
073	Wildomar Channel/McVicar St. Crossing	Drainage	Future Project

Table 7 - Trail Projects Category Summary

Project No.	Project Title	Project Category	Project Status
026-2	Bundy Canyon Rd. Active Transportation Corridor	Trails	Future Project
043	Wildomar Channel Trail Access	Trails	Active Project
059	Palomar St./Clinton Keith Rd. Sidewalk & Bike Trail	Trails	Future Project

Table 8 - Park Projects Category Summary

Project No.	Project Title	Project Category	Project Status
053	Park Shade Structures (Project Complete)	Parks	Project Complete
061	Regency-Heritage Park Rehabilitation	Parks	Future Project
062	New 27 Acre Park	Parks	Current Project
068	New 11 Acre Park	Parks	Future Project

Table 9 - Building Projects Category Summary

Project No.	Project Title	Project Category	Project Status
055	City Hall Tenant Improvements	Buildings	Current Project
080	Fire Station 61 Site Improvements	Buildings	Future Project

Table 10 - Cemetery Projects Category Summary

Project No.	Project Title	Project Category	Project Status
067	Cemetery Master Plan	Cemetery District	Active Project

Program Project Detail Sheets

For each proposed project in the 5-Year Program, a Project Detail Sheet has been prepared that presents the various project details including:

- Project Title and Location
- Project/CIP No., Department, Category, and Project Manager
- Description of Project
- Justification/Significance of Project
- Project Budget by Phase and Year
- Project Funding Sources by Year
- Additional Pertinent Comments
- Project Location and/or Exhibit

Project Detail Sheets are included in Appendix B.

Future Projects Not Yet Budgeted or Scheduled

The City's Development Impact Fee Study (original dated December 20, 2013 and approved January 22, 2014; update dated April 23, 2015 and approved June 10, 2015) identifies ultimate improvements needed Citywide. Projects from that study that remain without budget and without schedule are included in the CIP and are listed in Appendix C.

Appendix A

Capital Improvement Program by Category with Funding

(appendix continues on next page)

Table 11 - Capital Improvement Program by Project Category (FY 2019-20 through 2023-24)

PROJECT CIP NO.	PROJECT NAME	FUNDING SOURCE	ACCOUNT NUMBER	EST EXP	PROP BUDGET	PROJECTED BUDGET		
				2019-20	2020-21	2021-22	2022-23	2023-24
TRANSPORTATON - ROADS								
25-1	Clinton Keith Widening - Phase 1	RMRA (SB1)	500	\$ -	\$ 400,000	\$ -	\$ -	\$ -
		TUMF	503	42,500	3,013,750	-	-	-
		MSRC	505	-	50,000	-	-	-
		Unfunded		-	-	-	-	4,818,228
26-1	Bundy Canyon Widening	TUMF	503	149,000	1,172,721	3,895,500	-	-
		Measure AA	120	-	107,600	-	-	-
		DIF Roads	440	-	1,732,400	-	-	-
		Dev. Cash in Lieu		-	-	-	-	-
		Unfunded (RCTC)	TBD	-	3,516,000	-	-	-
		Unfunded	TBD	-	-	6,641,100	-	-
28-1	Palomar Widening- Phase 1	TUMF	503	90,003	1,086,000	-	-	-
		Unfunded		-	-	1,118,000	-	-
044-2	Mission Trail SW-Phase 2 (complete)	CDBG	282	359,000	1,000	-	-	-
044-3	Mission Trail SW-Phase 3	CDBG	282	23,000	60,000	-	-	-
		Unfunded		-	-	-	-	457,000
51	Systematic Safety Analysis Report	Measure A	201	15,000	5,000	-	-	-
		Misc. State Funds	507-969	65,510	10,000	-	-	-
52	Wildomar Trail Signage (complete)	Capital Reinvest	501-052	3,000	-	-	-	-
54	Circulation Element Update Study	Measure A	201	30,000	15,000	-	-	-
56	Quality Assurance Plan Update (complete)	Measure A	201	8,362	-	-	-	-

PROJECT CIP NO.	PROJECT NAME	FUNDING SOURCE	ACCOUNT NUMBER	EST EXP	PROP BUDGET	PROJECTED BUDGET		
				2019-20	2020-21	2021-22	2022-23	2023-24
65	Bundy Canyon Rd./Almond St Safety Lighting Study (deleted and replaced with signal project see CIP 076)	Measure A	201	-	-	-	-	-
66	Private Street Unpaved Road Program	AQMD Measure A	210 201	- 10,000	45,000 10,000	45,000 10,000	45,000 10,000	45,000 10,000
70	Bundy Canyon Rd./I-15 Interchange Project Study Report	TUMF	503	-	25,000	1,230,000	-	-
74	Baxter Rd./I-15 Interchange (Project Study Report)	TUMF	503	-	25,000	1,851,000	-	-
79	Monte Vista Dr. Improvements	Dev. Cash in Lieu		-	-	353,800	-	-
Total Transportation - Roads				\$ 795,375	\$ 11,274,471	\$ 15,144,400	\$ 55,000	\$ 5,330,228

PROJECT CIP NO.	PROJECT NAME	FUNDING SOURCE	ACCOUNT NUMBER	EST EXP	PROP BUDGET	PROJECTED BUDGET		
				2019-20	2020-21	2021-22	2022-23	2023-24
TRANSPORTATION - SIGNALS								
41	Ped. Head Countdown Timers	Measure A	201	\$ 45,000	\$ 97,000	\$ -	\$ -	\$ -
		HSIP	506	-	250,000	-	-	-
71	Bundy Canyon Rd/Oak Circle Traffic Signal	Measure A	201	-	-	25,000	-	-
		Unfunded		-	-	250,000	-	-
72	Bundy Canyon Rd/The Farm Rd Traffic Signal	Measure A	201	-	-	25,000	-	-
		DIF Roads	440	-	-	139,000	-	-
		DIF Signals	450	-	-	111,000	-	-
		Dev./Cash-In-Lieu		-	-	\$ TBD	-	-
75	Bundy Canyon Rd./Orchard St. Traffic Signal	Unfunded		-	36,000	330,000	-	
76	Bundy Canyon Rd./Almond St. Traffic Signal	Unfunded	201	-	-	36,000	330,000	-
77	Bundy Canyon Rd/Sellers Traffic Signal	DIF Signals	450	-	232,500	-	-	-
		Dev. Cash in Lieu		-	82,500	-	-	-
78	Bundy Canyon Rd/Monte Vista Traffic Signal	DIF Signals	450	-	222,000	-	-	-
		Measure AA	120	-	38,400	-	-	-
Total Transportation-Signals				\$ 45,000	\$ 958,400	\$ 916,000	\$ 330,000	\$ -
TRANSPORTATION MAINTENANCE								
42	Guardrail Upgrades	Measure A	201	\$ 33,797	\$ 84,841	\$ -	\$ -	\$ -
		HSIP	506	-	365,159	-	-	-
57	Pavement Rehabilitation Program	Measure A	201	75,000	74,000	55,000	55,000	55,000
		RMRA (SB1)	500	-	720,000	480,000	480,000	480,000
58	Slurry Seal Program	Measure A	201	7,000	20,000	20,000	20,000	20,000
		RMRA (SB1)	500	30,000	200,000	200,000	200,000	200,000
Total Transportation - Maintenance				\$ 145,797	\$ 1,464,000	\$ 755,000	\$ 755,000	\$ 755,000

PROJECT CIP NO.	PROJECT NAME	FUNDING SOURCE	ACCOUNT NUMBER	EST EXP	PROP BUDGET	PROJECTED BUDGET		
				2019-20	2020-21	2021-22	2022-23	2023-24
DRAINAGE								
23	Master Drainage Plan	Measure A	201	\$ 18,000	\$ 5,000	\$ -	\$ -	\$ -
		DIF Admin	410	30,000	10,000	-	-	-
39	Line F Extension	RCFC	502	4,000	327,000	-	-	-
		DIF Drainage	451	4,000	35,355	-	-	-
		Dev. Cash in Lieu		-	105,000	-	-	-
60	Lemon Street Drainage & Rehab.	Measure A	201	20,000	90,500	-	-	-
		Unfunded		-	250,000	-	-	-
63	Line C Basin & Storm Drain	Measure A	201	6,000	11,000	-	-	-
64	Line C Storm Drain (deleted, now included in CIP 063)	Measure A	201	-	-	-	-	-
69	Misc. Drainage Improvements	Unfunded		-	-	582,000	582,000	582,000
73	Wildomar Channel/McVicar Street Crossing	DIF Roads		-	-	-	-	23,200
		DIF Drainage		-	-	-	-	282,700
		TR 31667		-	-	-	-	305,900
		TR 32035		-	-	-	-	305,900
Total Drainage				\$ 82,000	\$ 833,855	\$ 582,000	\$ 582,000	\$ 1,499,700
PARKS								
53	Park Shade Structures (complete)	Capital Reinvest	501	\$ 157,351	\$ -	\$ -	\$ -	\$ -
61	Regency-Heritage Park Rehabilitation	DIF Park Imp.	461	\$ 17,000	\$ -	\$ -	\$ -	\$ -
		Unfunded		-	-	326,000	4,876,000	-
62	New 27 Acre Park	DIF Park Imp.	461	\$ 112,000	\$ 193,000	\$ 1,650,000	\$ -	\$ -
		Unfunded		-	-	1,500,000	-	-
68	New 11 Acre Park	DIF Park Imp.	461	-	-	56,500	56,500	-
Total Parks				\$ 286,351	\$ 193,000	\$ 3,532,500	\$ 4,932,500	\$ -

PROJECT CIP NO.	PROJECT NAME	FUNDING SOURCE	ACCOUNT NUMBER	EST EXP	PROP BUDGET	PROJECTED BUDGET		
				2019-20	2020-21	2021-22	2022-23	2023-24
TRAILS								
26-2	Bundy Canyon Active Transportation Corridor	Unfunded		\$ -	\$ -	\$ 4,514,200	\$ -	\$ -
		TUMF	503	-	-	771,000	-	-
		DIF Trails	480	-	-	294,000	-	-
43	Wildomar Channel Trail Access	Measure A	201	2,000	77,000	-	-	-
59	Palomar/Clinton Keith SW & Bike Trail	Measure A	201	4,250	57,552	-	-	-
		TUMF	503	12,750	480,765	-	-	-
		TDA Fund	203	-	275,000	-	-	-
Total Trails				\$ 19,000	\$ 890,317	\$ 5,579,200	\$ -	\$ -
CEMETERY								
67	Cemetery Master Plan	Cemetery District	300	110,000	\$ 50,000	\$ -	\$ -	\$ -
Total Cemetery District				\$ 110,000	\$ 50,000	\$ -	\$ -	\$ -
BUILDINGS								
55	City Hall Tenant Improvements	DIF Public Facilities	420	\$ 6,000	\$ 105,000	\$ -	\$ -	\$ -
80	Fire Station 61 Site Improvements	Unfunded		\$ -	\$ -	\$ -	\$ 25,000	\$ 175,000
Total Buildings				\$ 6,000	\$ 105,000	\$ -	\$ 25,000	\$ 175,000
Grand Total				\$ 1,489,523	\$ 15,769,043	\$ 26,509,100	\$ 6,679,500	\$ 7,759,928

Appendix B

Program Project Detail Sheets

(appendix continues on next page)

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Master Drainage Plan Update / DIF Update	CIP NO.:	023	DEPARTMENT:	Public Works		
LOCATION:	Citywide	CATEGORY:	Drainage	MANAGER:	Warren Repke		
DESCRIPTION OF PROJECT							
This project is a comprehensive update to the City's existing Master Drainage Plan, last prepared by the Riverside County Flood Control and Water Conservation District (RCFC) in 1984. The MDP Report was completed and adopted by Coty Cpuncil in December, 2019. Remaining tasks include development of a record keeping and retrieval system for the study data and results. A seperate element of the project is a review and update of the City Development Impact Fees (DIF) including fees based on the new City MDP. .							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
It is necessary organize all technical dta and mapping used to prepare the MDP. This task has yet to be completed and is programed for FY 20/21 City DIF fees have not been updated since 2015. The process of review and updating the fees to bring them up to date with current costs and proposed improvements was started in FY19/20 and will be completed in FY20/21.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 18,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 23,000
DIF Study/Project Development		30,000	10,000	-	-	-	40,000
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ 48,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 63,000
FUNDING SOURCE(S)							
201 - Measure A		\$ 18,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 23,000
410 - DIF Admin.		30,000	10,000	-	-	-	40,000
COMMENTS							
Revision approved by CC 12/13/19							

PROJECT LOCATION AND EXHIBIT	

Adopted 6/26/2019
Revised 12/13/2019
Revised 6/24/2020

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
 Fiscal Years 2019/2020 through 2023/2024
 Project Detail Sheet

PROJECT TITLE:	Clinton Keith Rd. Widening (Phase 1 and Phase 2)	CIP NO.:	025-1	DEPARTMENT:	Public Works
LOCATION:	Clinton Keith Rd. (George Ave. to Eastern City Limits)	CATEGORY:	Trans. (Roads)	MANAGER:	Jason Farag

DESCRIPTION OF PROJECT

This project proposes to widen Clinton Keith Rd. to provide four travel lanes (two in each direction) and bike lanes through the project limits.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

Clinton Keith Rd. (CKR) is an Urban Arterial Road in the City of Wildomar that extends to the City of Murrieta at both the western and eastern City limits. CKR is also a regional road that provides connectivity between the I-15 and I-215 freeways. From the western City limits to George Ave., CKR currently has four lanes and Class II bike lanes. East of George Ave. to the eastern City limits, CKR primarily has two lanes and does not have bike lanes. Widening the road will improve the flow of traffic on this regional corridor and will close an existing Active Transportation gap by providing bike lanes.

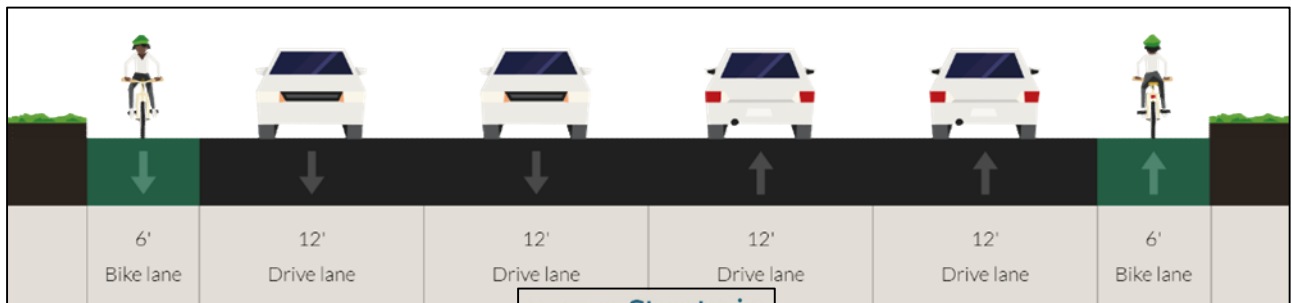
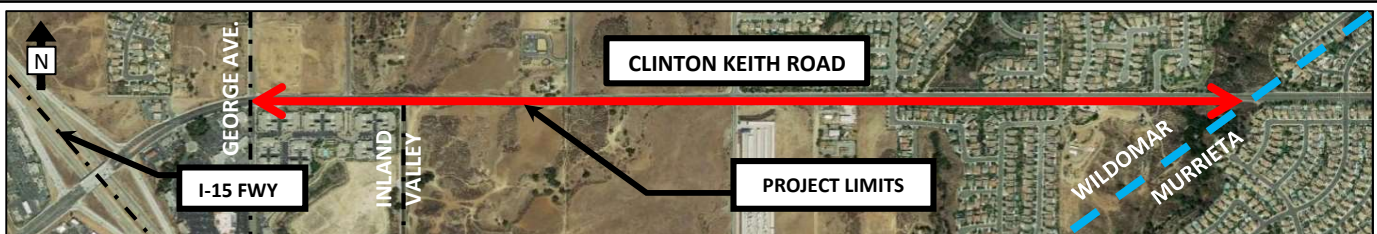
PROJECT BUDGET

PROJECT PHASE/TASK		EST. EXP.	PROP. BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 5,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 20,000
Prelim Eng/Project Development		30,000	-	-	-	-	30,000
Design/PS&E		7,500	203,750	-	-	-	211,250
Environmental		-	5,000	-	-	-	5,000
Right-of-Way		-	50,000	-	-	1,751,000	1,801,000
Construction		-	2,900,000	-	-	2,626,728	5,526,728
Construction Admin/Inspection		-	290,000	-	-	440,500	730,500
Total Project Specific Cost:		\$ 42,500	\$ 3,463,750	\$ -	\$ -	\$ 4,818,228	\$ 8,324,478
FUNDING SOURCE(S)							
500 - RMRA (SB1)		\$ -	\$ 400,000	\$ -	\$ -	\$ -	\$ 400,000
503 - TUMF		42,500	3,013,750	-	-	-	3,056,250
505 - MSRC		-	50,000	-	-	-	50,000
Unfunded		-	-	-	-	4,818,228	4,818,228

COMMENTS

The ultimate widening of Clinton Keith Rd. will provide six lanes of traffic and bike lanes from I-15 to Elizabeth Ln and four lanes of traffic and bike lanes from Elizabeth Ln. to the east City Limits. Phase 1 of the project will provide only four lanes of traffic and bike lanes from George Ave. to the east City Limits.

PROJECT LOCATION AND EXHIBIT



Made with **Streetmix**

Adopted 6/26/2019

Revised 12/13/2019

Revised 6/24/2020

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
 Fiscal Years 2019/2020 through 2023/2024
 Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd. Widening	CIP NO.:	026-1	DEPARTMENT:	Public Works
LOCATION:	Cherry St. to 600' E/O The Farm Rd.	CATEGORY:	Trans. (Roads)	MANAGER:	Kamran Saber

DESCRIPTION OF PROJECT

This project will widen and improve Bundy Canyon Rd. to four lanes for Segment 1 and Segment 2.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

Bundy Canyon Rd. is a two lane regional arterial connecting I-215 in Menifee to I-15 in Wildomar. The regional circulation plan and the City circulation element classify Bundy Canyon Rd. as a four lane Arterial Highway to provide the additional travel lanes required to accommodate traffic volumes.

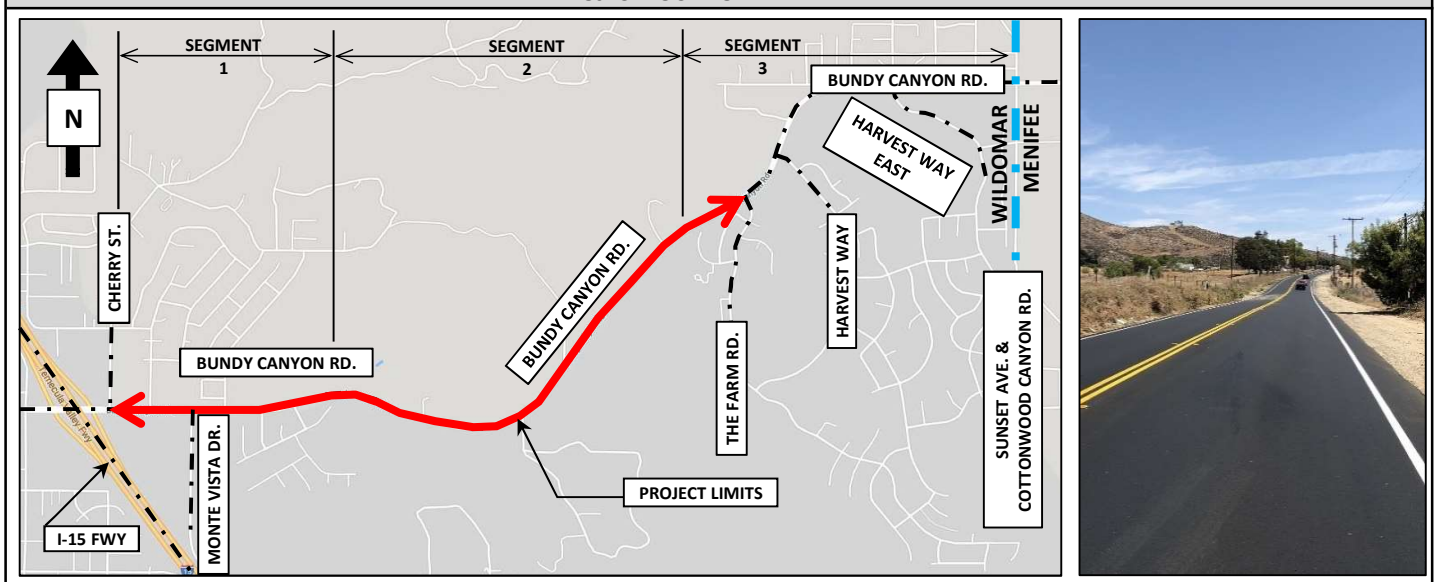
PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 29,000	\$ 17,000	\$ -	\$ -	\$ -	\$ 46,000
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		120,000	26,000	-	-	-	146,000
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	6,171,000	9,578,700	-	-	15,749,700
Construction Admin/Inspection		-	314,721	957,900	-	-	1,272,621
Total Project Specific Cost:		\$ 149,000	\$ 6,528,721	\$ 10,536,600	\$ -	\$ -	\$ 17,214,321
FUNDING SOURCE(S)							
503 - TUMF		\$ 149,000	\$ 1,172,721	\$ 3,895,500	\$ -	\$ -	\$ 5,217,221
120 - Measure AA		-	107,600	-	-	-	\$ 107,600
440 - DIF Roads		-	1,732,400	-	-	-	1,732,400
Developer Cash-in-Lieu		-	-	-	-	-	-
Unfunded (RCTC)		-	3,516,000	-	-	-	3,516,000
Unfunded		-	-	6,641,100	-	-	6,641,100

COMMENTS

Segment 3 to be improved by TR 36388. Developer eligible for TUMF and DIF credit/reimbursement.

PROJECT LOCATION AND EXHIBIT



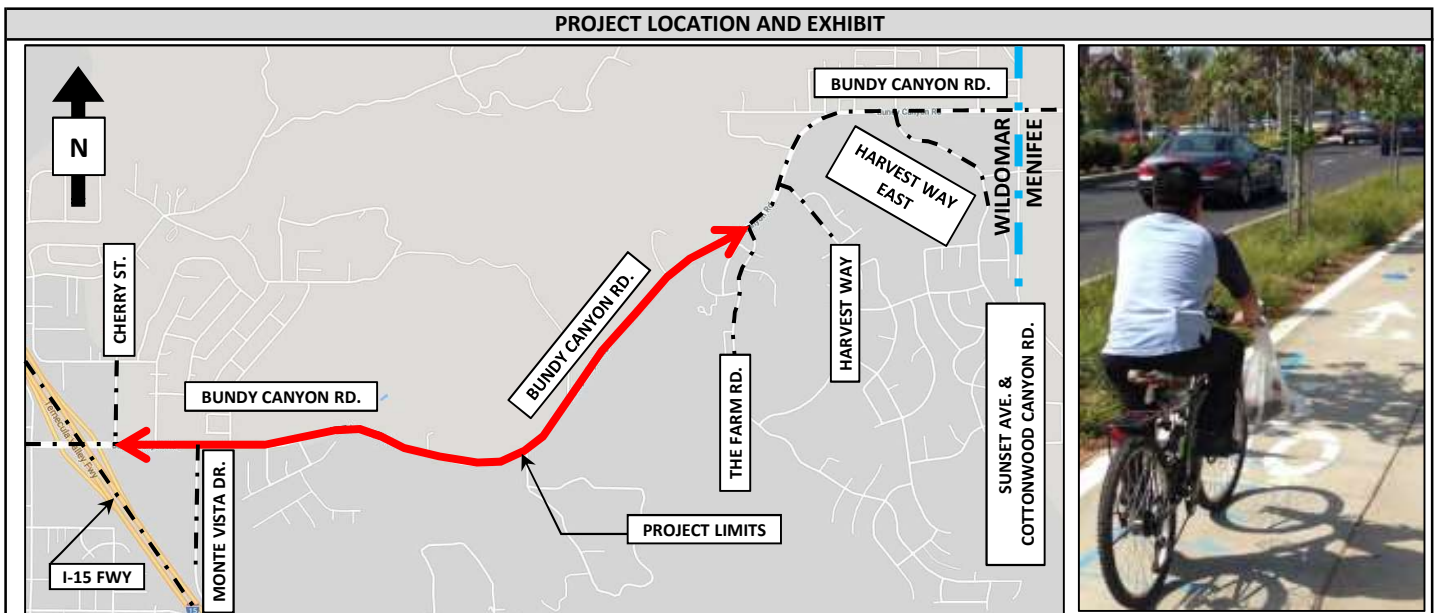
Adopted 6/26/2019

Revised 12/13/2019

Revised 6/24/2020

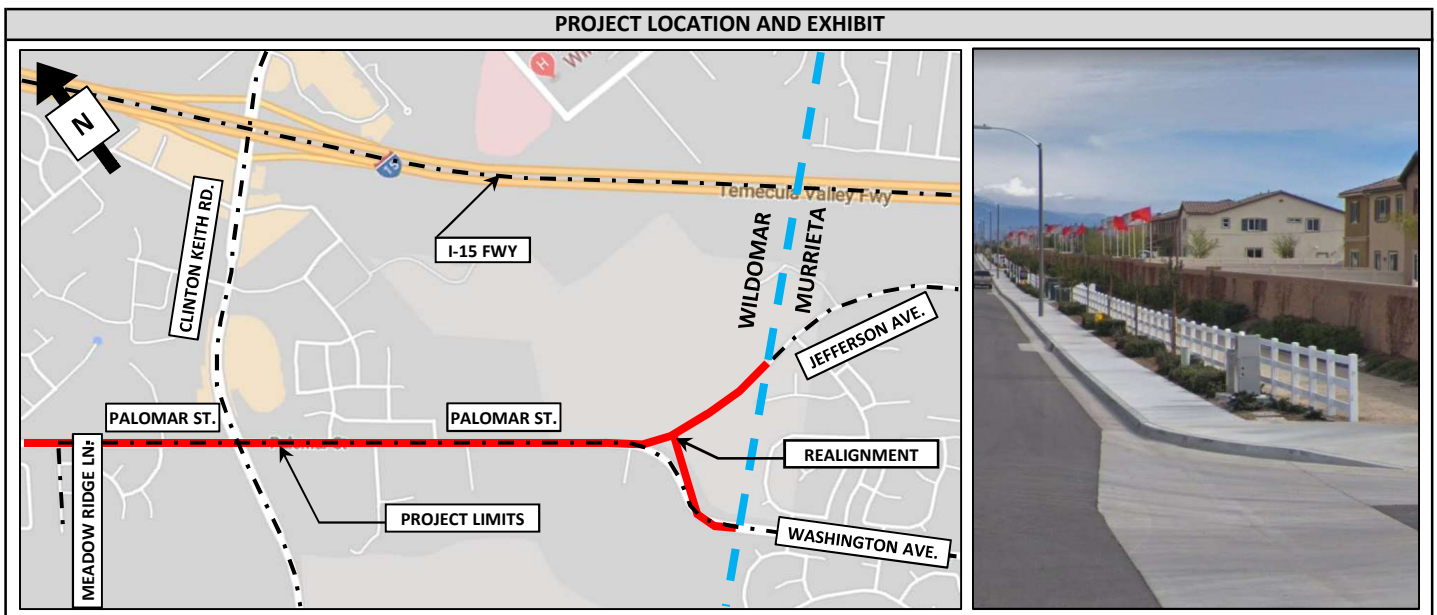
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
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Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd. Active Transportation Corridor	CIP NO.:	026-2	DEPARTMENT:	Public Works		
LOCATION:	Cherry St. to 600' E/O The Farm Rd.	CATEGORY:	Trails	MANAGER:	Dan York		
DESCRIPTION OF PROJECT							
This project includes a 2.2 mile long, 15-foot wide Class I shared Bike and Pedestrian Path (separated from the roadway), Lighting, Wood and Rope Barrier, and CA MUTCD Signage.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
This project provides an "active transportation cooridor" that will increase safety, increase walking and biking, reduce vehicle miles traveled and Greenhouse Gas emissions, and connect to local and regional trail/non-motorized infrastructure systems.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	5,072,000	-	-	5,072,000
Construction Admin/Inspection		-	-	507,200	-	-	507,200
Total Project Specific Cost:		\$ -	\$ -	\$ 5,579,200	\$ -	\$ -	\$ 5,579,200
FUNDING SOURCE(S)							
Unfunded, Grants, TBD		\$ -	\$ -	\$ 4,514,200	\$ -	\$ -	\$ 4,514,200
503 - TUMF		-	-	771,000	-	-	771,000
480 - DIF Trails		-	-	294,000	-	-	294,000
COMMENTS							
Planned to be constructed with the Bundy Canyon Rd. widening project (CIP 026-1).							



CITY OF WILDOMAR
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 Project Detail Sheet

PROJECT TITLE:	Palomar St. Widening (Phase 1)	CIP NO.:	028-1	DEPARTMENT:	Public Works		
LOCATION:	Meadowridge Ln. to Jefferson Ave.	CATEGORY:	Trans. (Roads)	MANAGER:	Samir Nuhaily		
DESCRIPTION OF PROJECT							
This project will widen Palomar St. to its ultimate width to provide four lanes of travel with a bike lane, sidewalk and multi-purpose trail on the west side.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
This project addresses the projected increase in traffic volumes and the need to provide bike lane, pedestrian access and path of travel to existing school, church and commercial areas.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 20,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 70,000
Prelim Eng/Project Development		10,000	148,000	-	-	-	158,000
Design/PS&E		-	391,000	-	-	-	391,000
Environmental		60,000	75,000	-	-	-	135,000
Right-of-Way		3	422,000	-	-	-	422,003
Construction		-	-	1,018,000	-	-	1,018,000
Construction Admin/Inspection		-	-	100,000	-	-	100,000
Total Project Specific Cost:		\$ 90,003	\$ 1,086,000	\$ 1,118,000	\$ -	\$ -	\$ 2,294,003
FUNDING SOURCE(S)							
503 - TUMF		\$ 90,003	\$ 1,086,000	\$ -	\$ -	\$ -	\$ 1,176,003
Unfunded		-	-	1,118,000	-	-	1,118,000
COMMENTS							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd. Widening - Line F Extension	CIP NO.:	039	DEPARTMENT:	Public Works
LOCATION:	Sellers Rd. to I-15 Freeway	CATEGORY:	Drainage	MANAGER:	Kamran Saber

DESCRIPTION OF PROJECT

This project will install underground storm drainage pipes and appurtenances.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

Riverside County Flood Control District's (RCFC) Line F outfalls to Bundy Canyon Rd. right-of-way at Sellers Rd. causing localized flooding on Bundy Canyon Rd. The improvements contain the storm water runoff in an underground piped system.

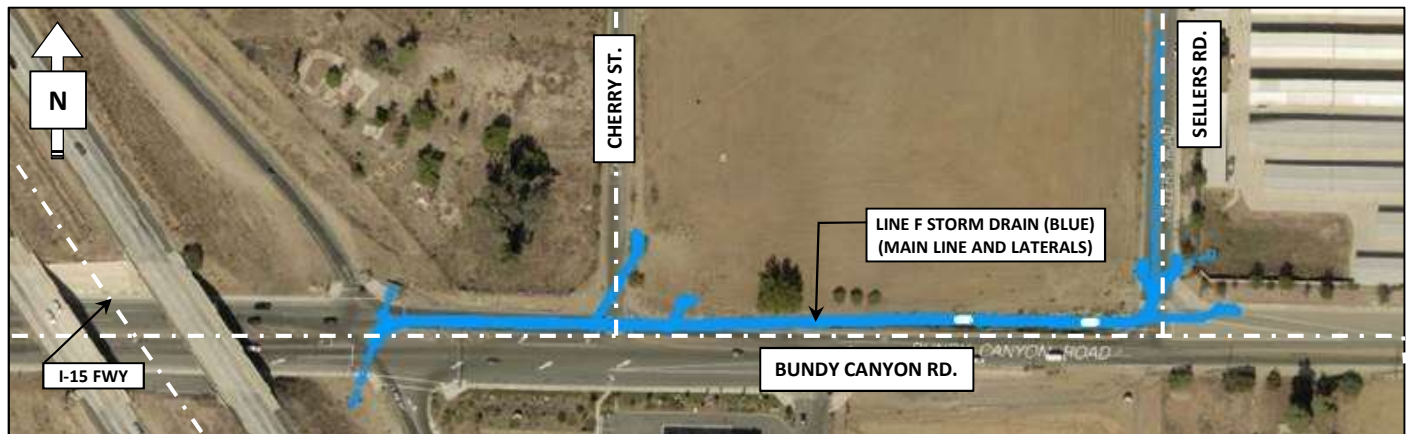
PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 8,000	\$ -	\$ -	\$ -	\$ -	\$ 8,000
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	445,100	-	-	-	445,100
Construction Admin/Inspection		-	22,255	-	-	-	22,255
Total Project Specific Cost:		\$ 8,000	\$ 467,355	\$ -	\$ -	\$ -	\$ 475,355
FUNDING SOURCE(S)							
502 - RCFC		\$ 4,000	\$ 327,000	\$ -	\$ -	\$ -	\$ 331,000
451 - DIF Drainage		4,000	35,355	-	-	-	39,355
Developer Cash-in-Lieu		-	105,000	-	-	-	105,000

COMMENTS

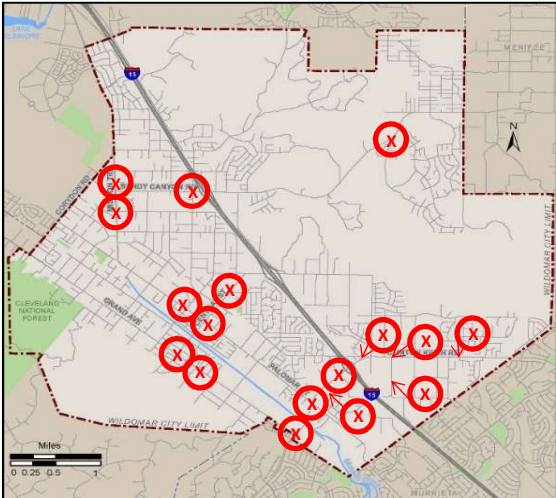

RCFC Funding Agreement: 50% of original bid, 10% design contribution to offset City administrative costs, 5% to offset construction change orders, 5% to offset construction administration for an NTE (Not to Exceed) amount as listed in funding source. Line F is planned to be constructed with Segment 1 of the Bundy Canyon Rd. widening project (CIP 26-1).

PROJECT LOCATION AND EXHIBIT



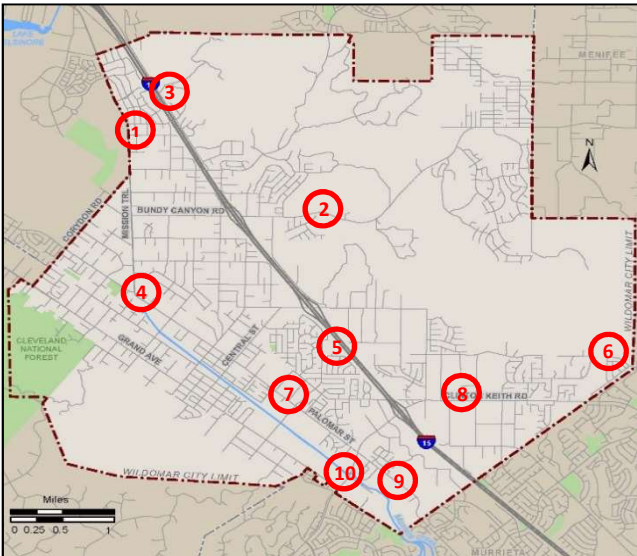

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
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 Project Detail Sheet

PROJECT TITLE:	Pedestrian Head Countdown Timers and Push Buttons	CIP NO.:	041	DEPARTMENT:	Public Works		
LOCATION:	Citywide (City maintained traffic signals)	CATEGORY:	Trans. (Signals)	MANAGER:	Jason Farag		
DESCRIPTION OF PROJECT							
At existing City-maintained signalized intersections, this project proposes to replace existing pedestrian signal heads with new countdown style heads, install new pedestrian push buttons at select locations, upgrade/retrofit intersections with ADA compliant curb ramps, and enhance/refresh existing crosswalk striping.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
This project improves pedestrian safety by providing countdown timers to advise pedestrians of the amount of time available to cross an intersection and improves pedestrian accessibility by ensuring that the pedestrian push buttons and curb ramps are compliant with current standards.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ 20,000
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		20,000	-	-	-	-	20,000
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	310,000	-	-	-	310,000
Construction Admin/Inspection		5,000	37,000	-	-	-	42,000
Total Project Specific Cost:		\$ 45,000	\$ 347,000	\$ -	\$ -	\$ -	\$ 392,000
FUNDING SOURCE(S)							
201 - Measure A		\$ 45,000	\$ 97,000	\$ -	\$ -	\$ -	\$ 142,000
506 - HSIP		-	250,000	-	-	-	250,000
COMMENTS							
The City received an approval for additional project funding from Caltrans, from \$127,000 to \$250,000, in August 2019.							

PROJECT LOCATION AND EXHIBIT	
	

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
 Fiscal Years 2019/2020 through 2023/2024
 Project Detail Sheet

PROJECT TITLE:	Gaurdrail Upgrades	CIP NO.:	042	DEPARTMENT:	Public Works		
LOCATION:	Citywide	CATEGORY:	Trans. (Maint.)	MANAGER:	Jason Farag		
DESCRIPTION OF PROJECT							
This project proposes to repair existing damaged guardrails City-wide. The project may also provide for additional enhancements to guardrails, where appropriate.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
The project improves traffic safety by replacing damaged guardrail.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 3,489	\$ -	\$ -	\$ -	\$ -	\$ 3,489
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		20,308	-	-	-	-	20,308
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	415,000	-	-	-	415,000
Construction Admin/Inspection		10,000	35,000	-	-	-	45,000
Total Project Specific Cost:		\$ 33,797	\$ 450,000	\$ -	\$ -	\$ -	\$ 483,797
FUNDING SOURCE(S)							
201 - Measure A		\$ 33,797	\$ 84,841	\$ -	\$ -	\$ -	\$ 118,638
506 - HSIP		-	365,159	-	-	-	365,159
COMMENTS							

PROJECT LOCATION AND EXHIBIT	
	

CITY OF WILDOMAR
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Project Detail Sheet

PROJECT TITLE:	Wildomar Channel Trail Access	CIP NO.:	043	DEPARTMENT:	Public Works
LOCATION:	Wildomar Channel/Murrieta Creek	CATEGORY:	Trails	MANAGER:	Jason Farag

DESCRIPTION OF PROJECT

This project proposes to remove the locked gates on the east side of the existing Wildomar Channel access roads to open the access roads to the public for trail purposes. The project also includes the execution of a perpetual agreement between the City and the Riverside County Flood Control District (RCFC) to allow continued public use of the access roads.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

The project provides additional pedestrian facilities (trail), promotes active transportation, and improves pedestrian connectivity in this part of the City. The project also eliminates the need for the City to enter into event-specific agreements with the Riverside County Flood Control District (RCFC) for use of the access roads during public events (e.g. 5-K Runs, etc...).

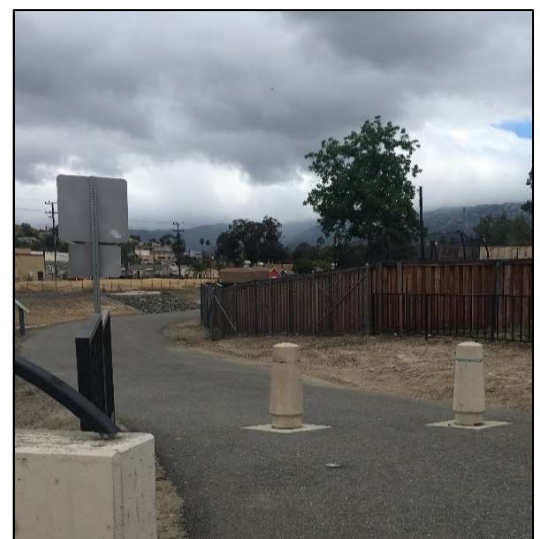
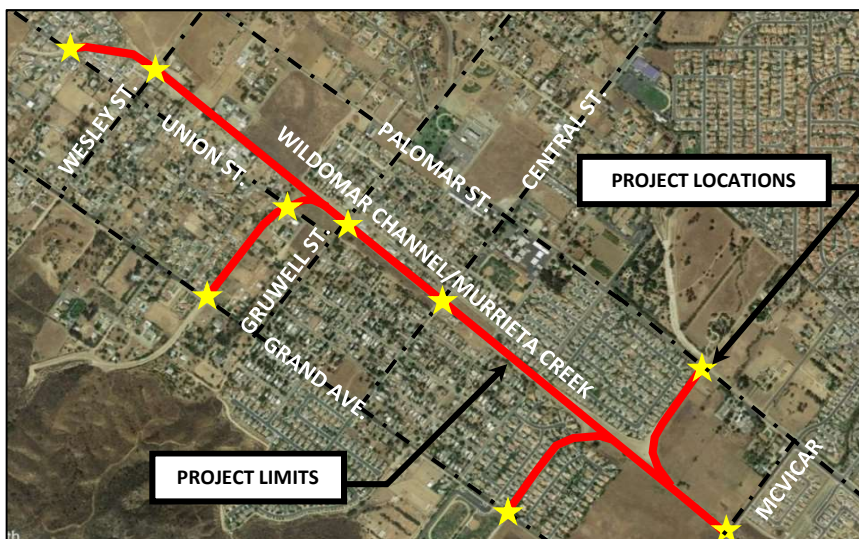
PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 600	\$ -	\$ -	\$ -	\$ -	\$ 600
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		1,400	-	-	-	-	1,400
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	65,000	-	-	-	65,000
Construction Admin/Inspection		-	12,000	-	-	-	12,000
Total Project Specific Cost:		\$ 2,000	\$ 77,000	\$ -	\$ -	\$ -	\$ 79,000
FUNDING SOURCE(S)							
201 - Measure A		\$ 2,000	\$ 77,000	\$ -	\$ -	\$ -	\$ 79,000
		-	-	-	-	-	-

COMMENTS

There is no formal right-of-way acquisition required in this project. However, funds have been budgeted in the right-of-way category to cover the cost of obtaining an encroachment permit from Riverside County Flood Control and Water Conservation District for permission to modify their facilities.

PROJECT LOCATION AND EXHIBIT



CITY OF WILDOMAR
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 Project Detail Sheet

PROJECT TITLE:	Mission Trail/Sedco Sidewalk (CDBG) Phase 2	CIP NO.:	044-2	DEPARTMENT:	Public Works
LOCATION:	Mission Trail, Elberta to Sedco Blvd	CATEGORY:	Trans. (Roads)	MANAGER:	Cameron Luna

DESCRIPTION OF PROJECT

This project will design and construct curb, gutter, sidewalk, and driveway approaches on the east side of Mission Trail. This is Phase 2 of the Sedco (Mission Trail) sidewalk project.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

Continuation of the Sedco (Mission Trail) sidewalk project completed in April 2019. This Phase 2 project provides increased pedestrian safety, improved street drainage, and parking and also enhances the area.

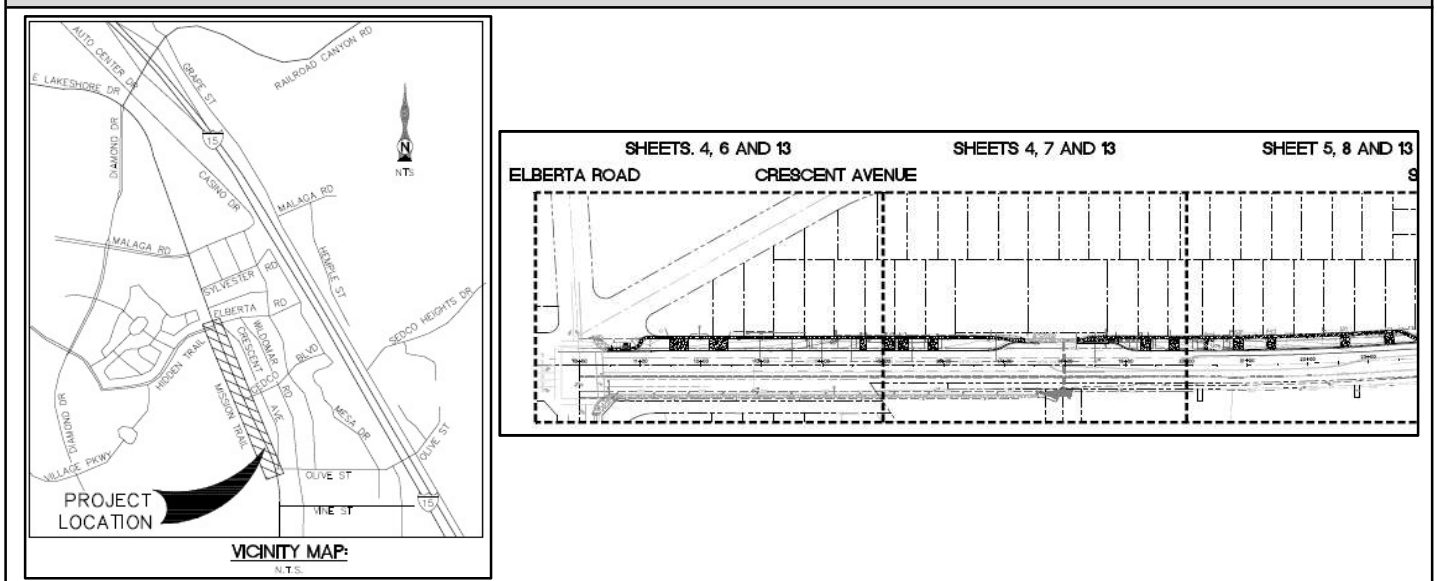
PROJECT BUDGET

PROJECT PHASE/TASK	EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
	FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management	\$ 4,489	\$ -	\$ -	\$ -	\$ -	\$ 4,489
Prelim Eng/Project Development	14,570	-	-	-	-	14,570
Design/PS&E	7,772	-	-	-	-	7,772
Environmental	-	-	-	-	-	-
Right-of-Way	-	-	-	-	-	-
Construction	293,715	-	-	-	-	293,715
Construction Admin/Inspection	38,454	1,000	-	-	-	39,454
Total Project Specific Cost:	\$ 359,000	\$ 1,000	\$ -	\$ -	\$ -	\$ 360,000
FUNDING SOURCE(S)						
282 - CDBG	\$ 359,000	\$ 1,000	\$ -	\$ -	\$ -	\$ 360,000
	-	-	-	-	-	-

COMMENTS

Revision approved by City Council 10/9/19, Notice of Completion approved by City Council on 6/10/20

PROJECT LOCATION AND EXHIBIT



Adopted 6/26/2019

Revised 12/13/2019

Revised 6/24/2020

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
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Project Detail Sheet

PROJECT TITLE:	Mission Trail/Sedco Sidewalk (CDBG) Phase 3	CIP NO.:	44-3	DEPARTMENT:	Public Works
LOCATION:	Mission Trail, Malaga Road to Elberta Road	CATEGORY:	Trans. (Roads)	MANAGER:	Cameron Luna

DESCRIPTION OF PROJECT

This project will design and construct curb, gutter, sidewalk, and driveway approaches on the east side of Mission Trail. This is Phase 3 of the Sedco (Mission Trail) sidewalk project which will create a contiguous walking path on Mission Trail from Malaga Rd. to Olive St.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

This project closes a key infrastructure "gap" where these improvements would enhance the mobility of pedestrians and provide new connectivity to amenities like Malaga Park, and other regional points of interest like Lake Elsinore Storm Stadium.

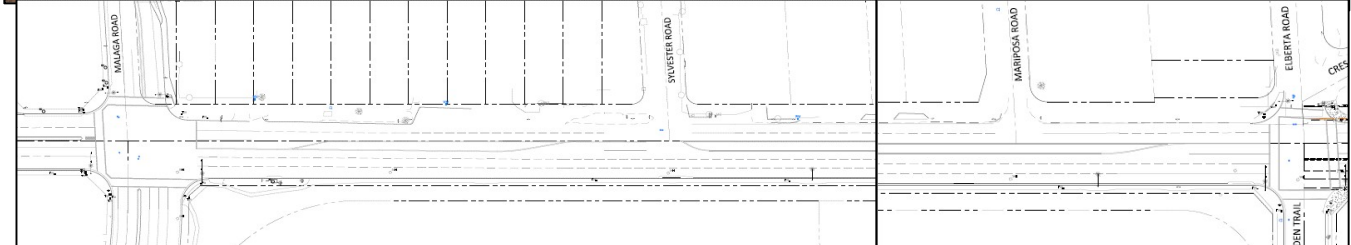
PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 2,500	\$ 5,000	\$ -	\$ -	\$ 2,500	\$ 10,000
Prelim Eng/Project Development		2,500	2,500	-	-	7,500	12,500
Design/PS&E		18,000	50,000	-	-	-	68,000
Environmental		-	2,500	-	-	-	2,500
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	400,000	400,000
Construction Admin/Inspection		-	-	-	-	47,000	47,000
Total Project Specific Cost:		\$ 23,000	\$ 60,000	\$ -	\$ -	\$ 457,000	\$ 540,000
FUNDING SOURCE(S)							
282 - CDBG		\$ 23,000	\$ 60,000	\$ -	\$ -	\$ -	\$ 83,000
Unfunded		-	-	-	-	457,000	457,000

COMMENTS

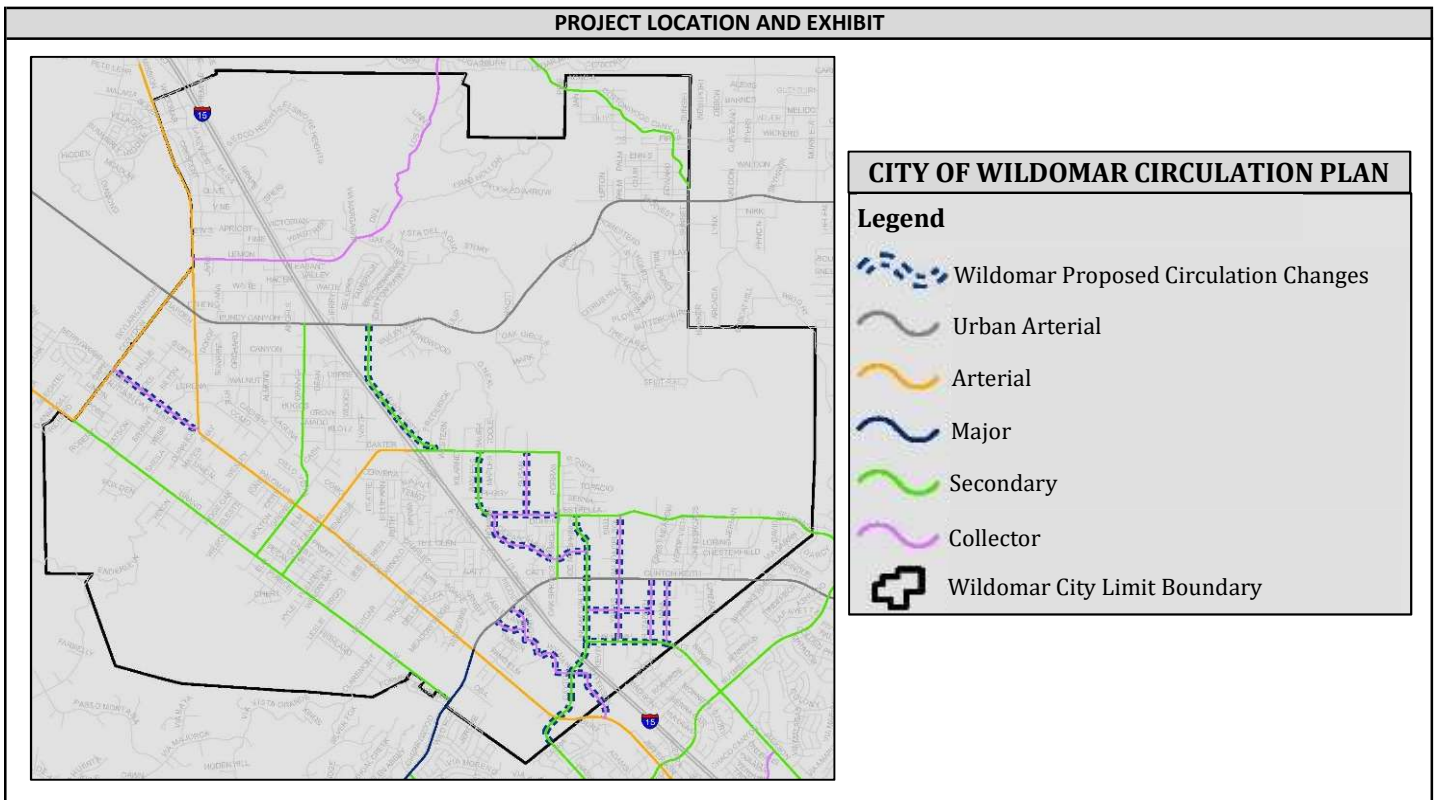
A Contract Amendment with TKE Engineering, Inc. for Design Engineering the Phase III project was approved by Council on 2/12/20

PROJECT LOCATION AND EXHIBIT



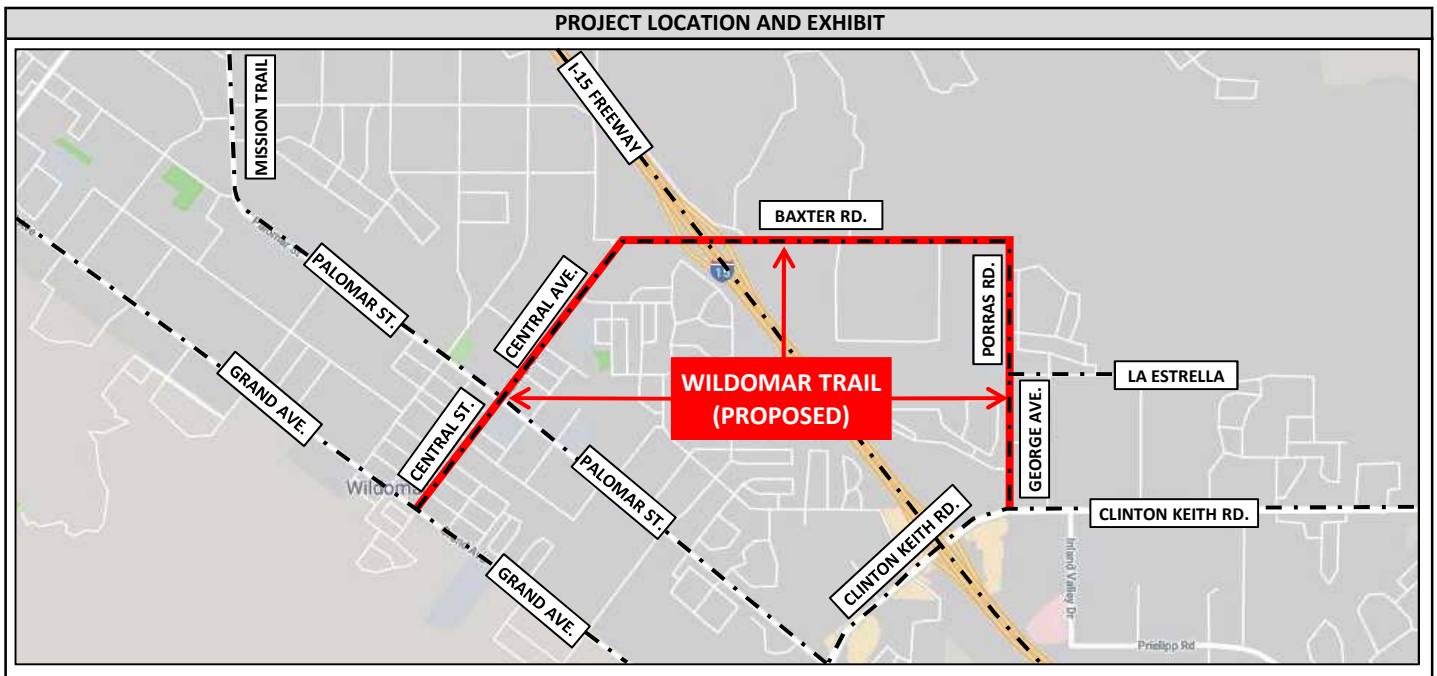
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Systematic Safety Analysis Report	CIP NO.:	051	DEPARTMENT:	Public Works		
LOCATION:	Citywide	CATEGORY:	Trans. (Roads)	MANAGER:	Warren Repke		
DESCRIPTION OF PROJECT							
This project analyzes the City's arterial and collector street system to identify safety issues and recommend mitigations.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
This study will determine areas within the existing major street system with potential safety concerns and recommend improvements to increase public safety.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 15,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 20,000
Prepare Report		65,510	10,000	-	-	-	75,510
		-	-	-	-	-	-
Total Project Specific Cost:		\$ 80,510	\$ 15,000	\$ -	\$ -	\$ -	\$ 95,510
FUNDING SOURCE(S)							
201 - Measure A		\$ 15,000	\$ 5,000	\$ -	\$ -	\$ -	\$ 20,000
507 - 969 Misc. State Funds		65,510	10,000	-	-	-	75,510
COMMENTS							



CITY OF WILDOMAR
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PROJECT TITLE:	Wildomar Trail Signage	CIP NO.:	052	DEPARTMENT:	Public Works		
LOCATION:	Citywide	CATEGORY:	Trans. (Roads)	MANAGER:	City Manager		
DESCRIPTION OF PROJECT							
This project will rename Central Ave., Baxter Rd., Porras Rd., and George Ave. to "Wildomar Trail". The project will also change street name signs these streets and change the I-15 freeway exit signs to "Wildomar Trail".							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
Changing the street name will address two regional issues: 1) Eliminate the confusion of motorists using the I-15 Baxter Rd. exit to access the Loma Linda Hospital which is located on Baxter Rd. off of the I-215 Freeway; and 2) Create a single street name for four connecting streets with different names. In addition, the change will enhance the City's name recognition from the I-15 Freeway.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
FUNDING SOURCE(S)							
501 - 052 Capital Reinvestment		\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ 3,000
		-	-	-	-	-	-
COMMENTS							
Freeway signs will be replaced by Caltrans as part of their sign upgrade project.							



CITY OF WILDOMAR
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Project Detail Sheet

PROJECT TITLE:	Park Shade Structures	CIP NO.:	053	DEPARTMENT:	Parks and Rec
LOCATION:	Marna O'Brien and Windsong Parks	CATEGORY:	Parks	MANAGER:	Cameron Luna

DESCRIPTION OF PROJECT

This is a two phase project. The initial phase will develop a design for retrofitting shade structures to the existing playgrounds at Marna O'Brien Park and Windsong Park. The plans, to be provided by the existing playground equipment vendor Coast Recreation, will consist of specifications, a site layout, and a list of all parts needed for installation. Upon approval of the concept, Phase 2 will prepare the plans for advertisement and award a construction contract.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

The project will provide overhead shade to the playground structures at Marna O'Brien Park and Windsong Park, creating a cooler environment during the summer period for park users. In the adopted budget for FY 18-19, appropriations of \$25,000 from the Marna O'Brien Park general fund account and \$25,000 from the Windsong Park general fund account were appropriated, for a total of \$50,000, towards the construction phase.

PROJECT BUDGET

PROJECT PHASE/TASK	EST BUDGET	PROP BUDGET	PROJECTED BUDGET				5-Year Total
			FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24
Project Admin/Management	900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 900
Prelim Eng/Project Development	-	-	-	-	-	-	-
Design/PS&E	4,120	-	-	-	-	-	4,120
Environmental	-	-	-	-	-	-	-
Right-of-Way	-	-	-	-	-	-	-
Construction	143,473	-	-	-	-	-	143,473
Construction Admin/Inspection	8,858	-	-	-	-	-	8,858
Total Project Specific Cost:	\$ 157,351	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,351
FUNDING SOURCE(S)							
501 - Capital Reinvestment	\$ 157,351	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,351
	-	-	-	-	-	-	-

COMMENTS

Revision approved by City Council 10/9/19. Notice of Completion approved by City Council 3/11/2020

PROJECT LOCATION AND EXHIBIT



Adopted 6/26/2019

Revised 12/13/2019

Revised 6/24/2020

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Circulation Element Amendments Update Study	CIP NO.:	054	DEPARTMENT:	Public Works
LOCATION:	Citywide	CATEGORY:	Trans. (Roads)	MANAGER:	Cameron Luna

DESCRIPTION OF PROJECT

This project will study the City's Arterial and Collector street network to determine projected traffic volumes and recommend street classifications needed to provide an adequate level of service to update the City Circulation Element of the General Plan.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

The City Circulation Element has not been updated since incorporation. This study will provide the information and recommendations required to address the circulaion element and make the required revisions that are justified.

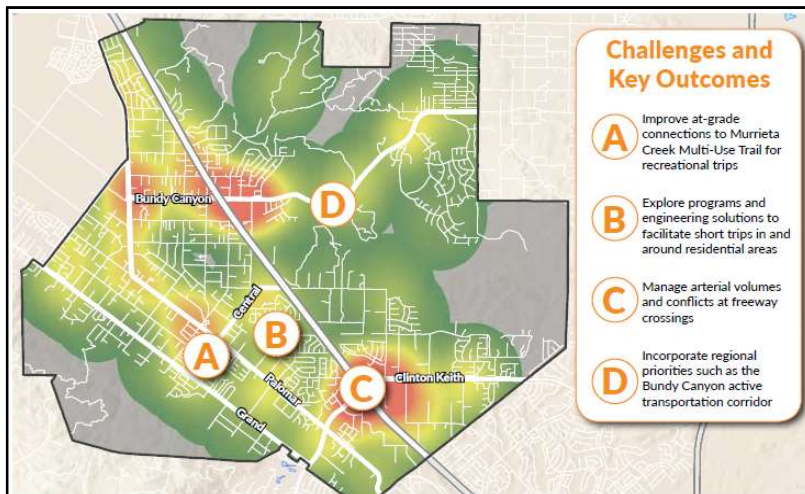
PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 30,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 45,000
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ 30,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 45,000
FUNDING SOURCE(S)							
201 - Measure A		\$ 30,000	\$ 15,000	\$ -	\$ -	\$ -	\$ 45,000
		-	-	-	-	-	-

COMMENTS

Project will be managed and funded (\$300,000) by Southern California Association of Governments (SCAG). City role is to provide information, attend meetings, and review results.

PROJECT LOCATION AND EXHIBIT



Adopted 6/26/2019

Revised 12/13/2019

Revised 6/24/2020

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE: City Hall Tenant Improvements	CIP NO.:	055	DEPARTMENT:	City Manager			
LOCATION: City Hall	CATEGORY:	Buildings	MANAGER:	Cameron Luna			
DESCRIPTION OF PROJECT							
This is a two phase project. The initial phase, Phase 1, will develop a concept to evaluate the existing building layout, security improvements, and customer services provided at City Hall. Upon approval of the concept, Phase 2 would prepare building plans, advertise and award a construction contract.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
Tenant Improvements made to the Front Lobby, Development Services Suite, Administration Suite, Fiscal Services Suite, and Emergency Operations Center would improve work efficiency, building security, and enhance services to the public that are provided by staff at City Hall.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 3,000	\$ 2,000	\$ -	\$ -	\$ -	\$ 5,000
Prelim Eng/Project Development		3,000	-	-	-	-	3,000
Design/PS&E		-	4,000	-	-	-	4,000
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	90,000	-	-	-	90,000
Construction Admin/Inspection		-	9,000	-	-	-	9,000
Total Project Specific Cost:		\$ 6,000	\$ 105,000	\$ -	\$ -	\$ -	\$ 111,000
FUNDING SOURCE(S)							
420 - DIF Public Facilities		\$ 6,000	\$ 105,000	\$ -	\$ -	\$ -	\$ 111,000
		-	-	-	-	-	-
COMMENTS							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE: Quality Assurance Plan Update	CIP NO.:	056	DEPARTMENT:	Public Works			
LOCATION: Citywide	CATEGORY:	Trans. (Roads)	MANAGER:	Warren Repke			
DESCRIPTION OF PROJECT							
This project will review and update the City of Wildomar Quality Assurance Program for construction of Federal and State Grant funded projects.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
Projects with Federal or State grant funding require material testing in compliance with the City adopted and Caltrans approved Quality Assurance Program (QAP). The current QAP is difficult to interpret and requires more testing than may be required. A revised and updated QAP will save testing expenditures while meeting the requirements of the grant funding.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST. EXP.	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 4,162	\$ -	\$ -	\$ -	\$ -	\$ 4,162
Prelim Eng/Project Development		4,200	-	-	-	-	4,200
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ 8,362	\$ -	\$ -	\$ -	\$ -	\$ 8,362
FUNDING SOURCE(S)							
201 - Measure A		\$ 8,362	\$ -	\$ -	\$ -	\$ -	\$ 8,362
		-	-	-	-	-	-
COMMENTS							

PROJECT EXHIBIT	
<div style="border: 2px solid black; padding: 10px; margin-bottom: 10px;"> <h2 style="margin: 0;">QUALITY ASSURANCE PLAN</h2> <p style="margin: 0;">CITY OF WILDOMAR</p> </div>	

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Pavement Rehabilitation Program	CIP NO.:	057	DEPARTMENT:	Public Works		
LOCATION:	Various Streets	CATEGORY:	Trans. (Maint.)	MANAGER:	Warren Repke		
DESCRIPTION OF PROJECT							
This project will design and construct pavement rehabilitation consisting of failed area repair, asphalt concrete overlays or reconstruction.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
Pavement rehabilitation is an importat element of a pavement management program. This element of the program will repair existing failed areas, construct asphalt concrete overlays or reconstruction to add life to existing pavements.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 12,200	\$ -	\$ -	\$ -	\$ -	\$ 12,200
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		46,500	30,000	30,000	30,000	30,000	166,500
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	720,000	480,000	480,000	480,000	2,160,000
Construction Admin/Inspection		16,300	44,000	25,000	25,000	25,000	135,300
Total Project Specific Cost:		\$ 75,000	\$ 794,000	\$ 535,000	\$ 535,000	\$ 535,000	\$ 2,474,000
FUNDING SOURCE(S)							
201 - Measure A		\$ 75,000	\$ 74,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 314,000
500 - RMRA (SB1)		-	720,000	480,000	480,000	480,000	2,160,000
		-	-	-	-	-	-
COMMENTS							
Costs for Administration/Management, Design/PS&E, Construction Administration/Inspection estimated at 20%							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Slurry Seal Program	CIP NO.:	058	DEPARTMENT:	Public Works		
LOCATION:	Various Streets	CATEGORY:	Trans. (Maint.)	MANAGER:	Warren Repke		
DESCRIPTION OF PROJECT							
This project will construct crack seal on priority streets per the City Pavement Management Program. In general, crack sealing will be followed by a slurry seal the following year.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
Crack sealing is an important element of a preventive pavement maintenance program. Crack sealing prevents water from penetrating the pavement, going into the base material and native soil, weakening the structure, and causing pavement failure.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		4,000	10,000	10,000	10,000	10,000	44,000
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		30,000	200,000	200,000	200,000	200,000	830,000
Construction Admin/Inspection		3,000	10,000	10,000	10,000	10,000	43,000
Total Project Specific Cost:		\$ 37,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 220,000	\$ 917,000
FUNDING SOURCE(S)							
201 - Measure A		\$ 7,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 87,000
500 - RMRA (SB1)		30,000	200,000	200,000	200,000	200,000	830,000
							-
COMMENTS							
Costs for Administraton / Management, Design / PS&E and Inspection reduced to total of 16% due to reduced complexity of project							

PROJECT LOCATION AND EXHIBIT	
	

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
 Fiscal Years 2019/2020 through 2023/2024
 Project Detail Sheet

PROJECT TITLE:	Palomar St./Clinton Keith Rd. Sidewalk & Bike Trail	CIP NO.:	059	DEPARTMENT:	Public Works
LOCATION:	Palomar St. (McVicar to Clinton Keith), CKR @ Stable Lanes Rd.	CATEGORY:	Trails	MANAGER:	Samir Nuhalay

DESCRIPTION OF PROJECT

This project will provide bike lanes on Palomar St. from McVicar St. to Clinton Keith Rd., sidewalk and multi-purpose trail on the west side of Palomar St. from Shadow Canyon Rd. to Clinton Keith Rd., and sidewalk on Clinton Keith Rd. east and west of Stable Lanes Rd.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

The project will close gaps for pedestrians on Palomar St. and Clinton Keith Rd. This will provide pedestrian access to the commercial areas along Clinton Keith Rd. all the way to City Hall. This will also provide a bike trail connection from the residential areas along Palomar St. to the newly constructed bike trail on Clinton Keith Rd.

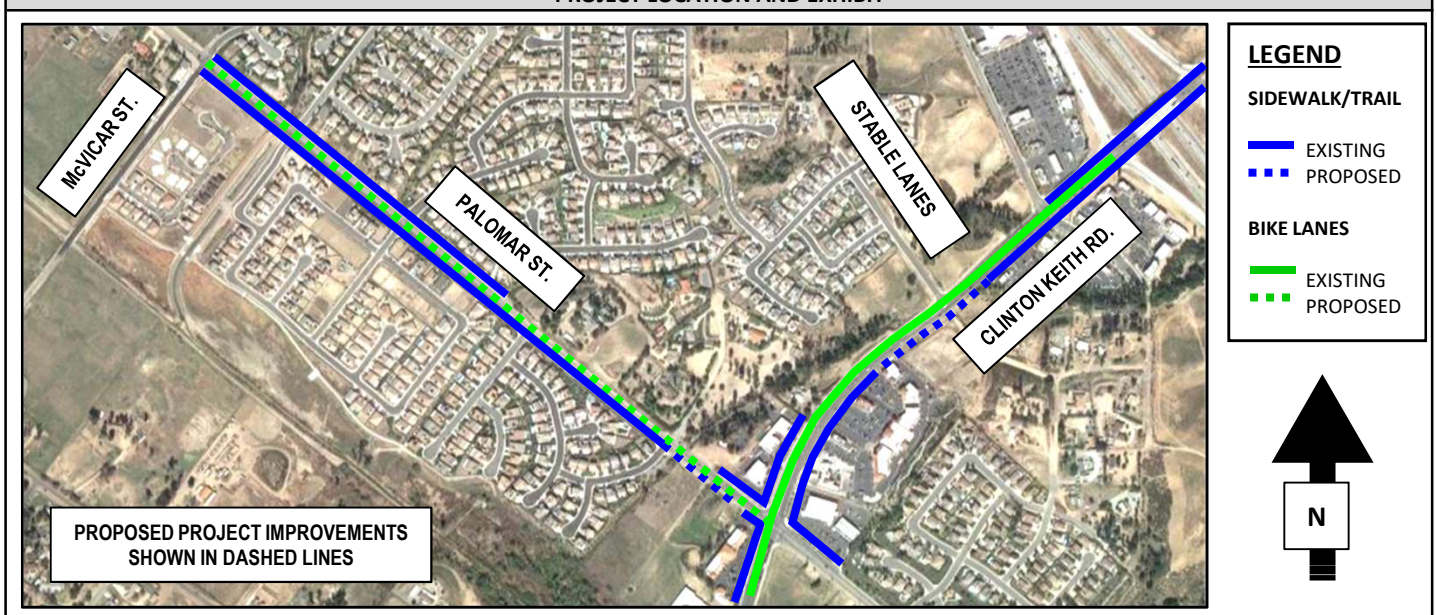
PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 7,000	\$ 28,840	\$ -	\$ -	\$ -	\$ 35,840
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	80,640	-	-	-	80,640
Environmental		-	150,000	-	-	-	150,000
Right-of-Way		10,000	51,800	-	-	-	61,800
Construction		-	448,000	-	-	-	448,000
Construction Admin/Inspection		-	53,760	-	-	-	53,760
Total Project Specific Cost:		\$ 17,000	\$ 813,040	\$ -	\$ -	\$ -	\$ 830,040
FUNDING SOURCE(S)							
201 - Measure A		\$ 4,250	\$ 57,552	\$ -	\$ -	\$ -	\$ 61,802
503 - TUMF		12,750	480,765	-	-	-	493,515
203 - TDA Fund		-	275,000	-	-	-	275,000

COMMENTS

The Environmental Process for this project will be covered in the Environmental Process for the Palomar St. Widening project (CIP 028-1). Environmental Mitigation costs associated with this project are included in the total Construction cost for this project. Funds for this project from account "203 - TDA Fund" will be SB 821 funds.

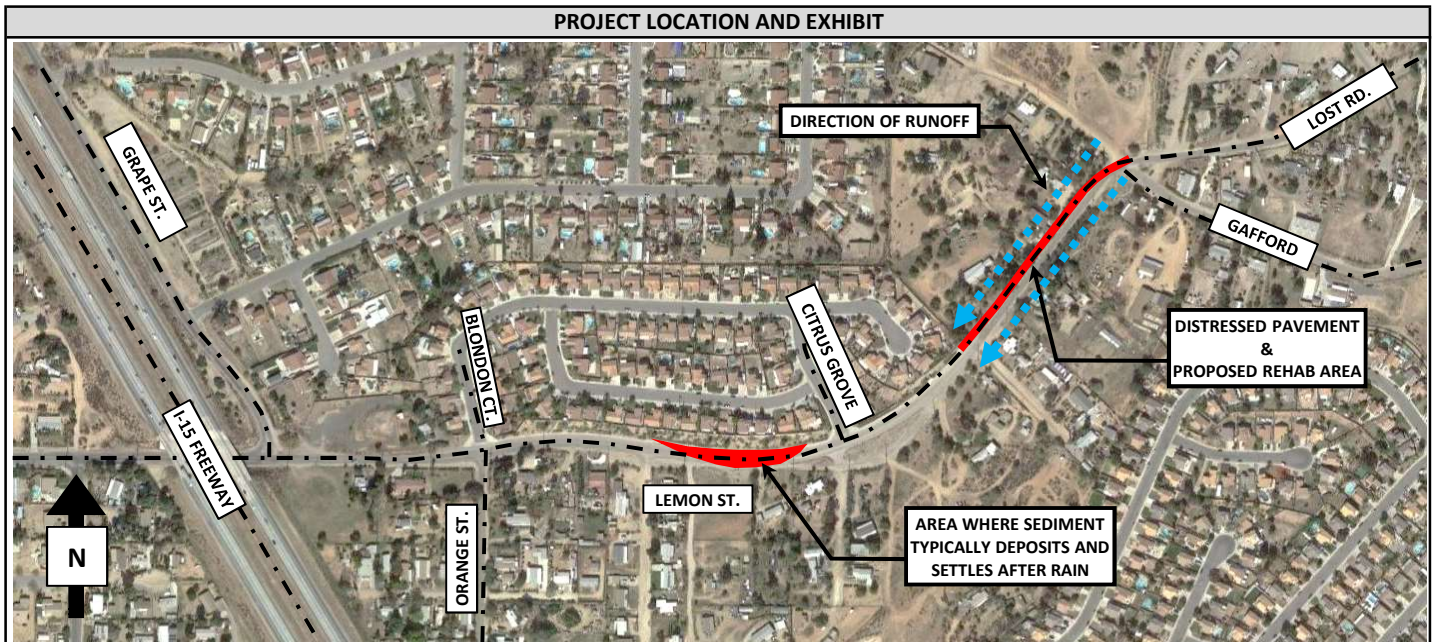
PROJECT LOCATION AND EXHIBIT



Adopted 6/26/2019
 Revised 12/13/2019
 Revised 6/24/2020

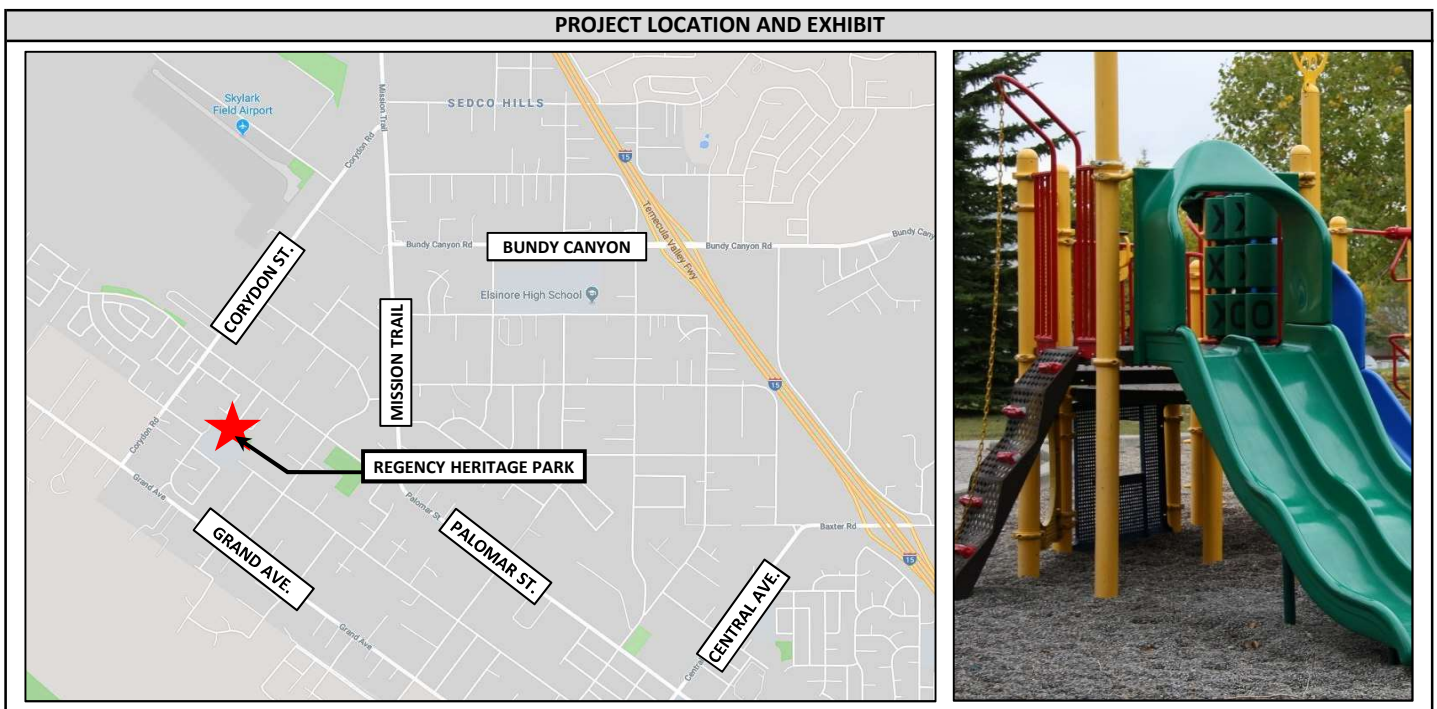
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Lemon St. Drainage and Pavement Rehabilitation	CIP NO.:	060	DEPARTMENT:	Public Works		
LOCATION:	Lemon St. from Lost Rd. to Crab Hollow Cr.	CATEGORY:	Drainage	MANAGER:	Samir Nuhaily		
DESCRIPTION OF PROJECT							
This is a two phase project. The initial phase (Phase 1) will study and develop a concept to handle runoff, mitigate debris flows and rehabilitate the pavement on Lemon St. from the terminus of Lost Rd. to Crab Hollow Cr. Upon approval of the concept, Phase 2 would prepare construction plans, advertise and award a construction contract.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
Each year the City spends considerable funds removing debris from Lemon Street after the various rain events that occur each year. The Phase 1 study will focus on identifying a cost effective improvement to mitigate or significantly reduce this costly situation. In addition, the pavement on Lemon Street within the project area is badly in need of rehabilitation.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 3,000	\$ 7,500	\$ -	\$ -	\$ -	\$ 10,500
Prelim Eng/Project Development		17,000	-	-	-	-	17,000
Design/PS&E		-	50,000	-	-	-	50,000
Environmental		-	500	-	-	-	500
Right-of-Way		-	-	-	-	-	-
Construction		-	250,000	-	-	-	250,000
Construction Admin/Inspection		-	32,500	-	-	-	32,500
Total Project Specific Cost:		\$ 20,000	\$ 340,500	\$ -	\$ -	\$ -	\$ 360,500
FUNDING SOURCE(S)							
201 - Measure A		\$ 20,000	\$ 90,500	\$ -	\$ -	\$ -	\$ 110,500
Unfunded		-	250,000	-	-	-	250,000
COMMENTS							
Modifying the drainage on Lemon St. may require or involve modification to or reprofiling of the existing road, making a concurrent drainage and roadway improvement effort more efficient and cost effective. As a result, the road rehabilitation has been grouped with the drainage improvements instead of being completed separately.							



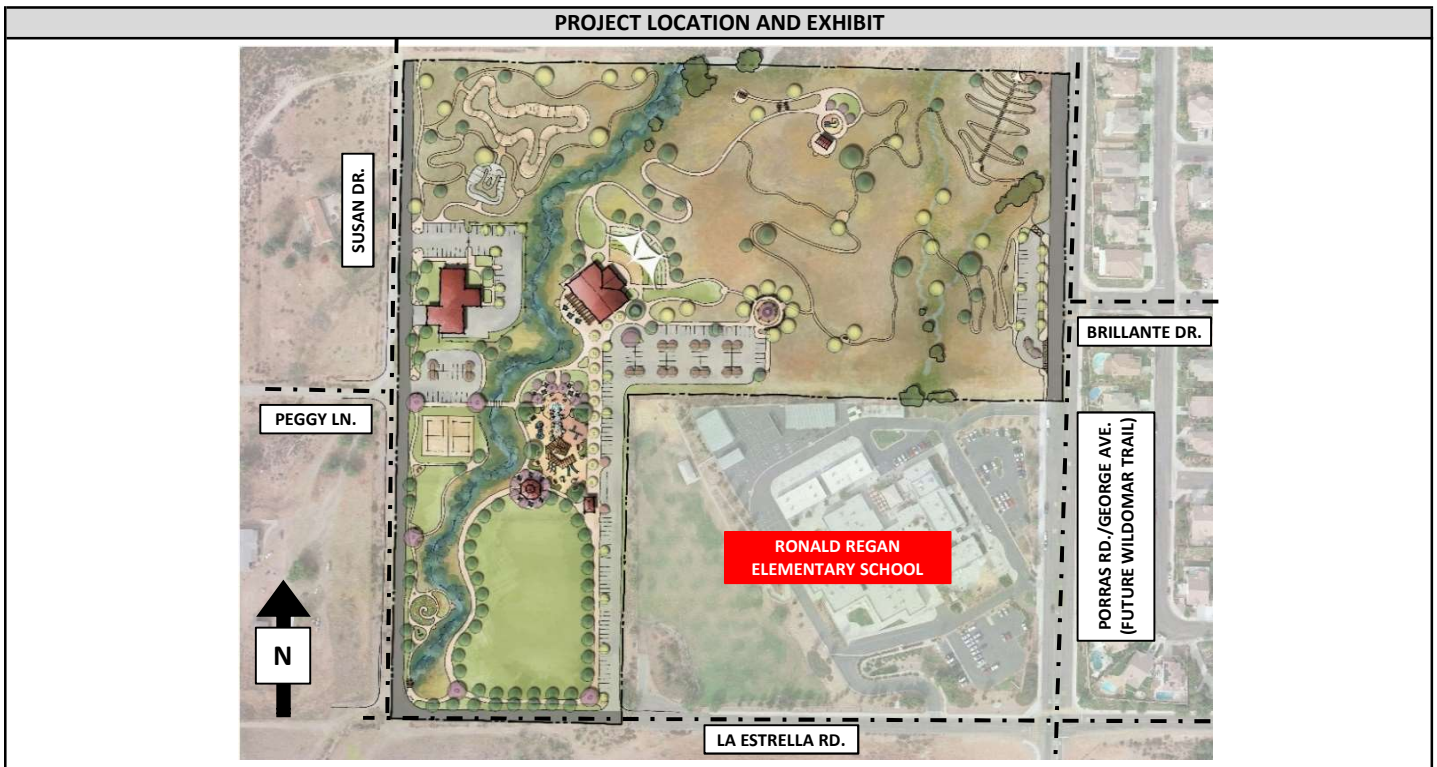
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Regency-Heritage Park Rehabilitation	CIP NO.:	061	DEPARTMENT:	Parks and Rec		
LOCATION:	Regency- Heritage Park	CATEGORY:	Parks	MANAGER:	Dan York		
DESCRIPTION OF PROJECT							
This project prepares a Concept Plan and Construction Cost Estimate, including a Flood Control/Grading Analysis, for the rehabilitation of the park.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
The park is in need of improvements to control drainage and upgrade facilities. This work will provide a concept plan and costs for the needed improvements.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 5,000		\$ 50,000	\$ -	\$ -	\$ 55,000
Prelim Eng/Project Development		12,000	-	-	-	-	12,000
Design/PS&E		-		276,000	-	-	276,000
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	4,600,000	-	4,600,000
Construction Admin/Inspection		-	-	-	276,000	-	276,000
Total Project Specific Cost:		\$ 17,000	\$ -	\$ 326,000	\$ 4,876,000	\$ -	\$ 5,219,000
FUNDING SOURCE(S)							
461 - DIF Park Imp.		\$ 17,000	\$ -	\$ -	\$ -	\$ -	\$ 17,000
Unfunded		-	-	326,000	4,876,000	-	5,202,000
COMMENTS							



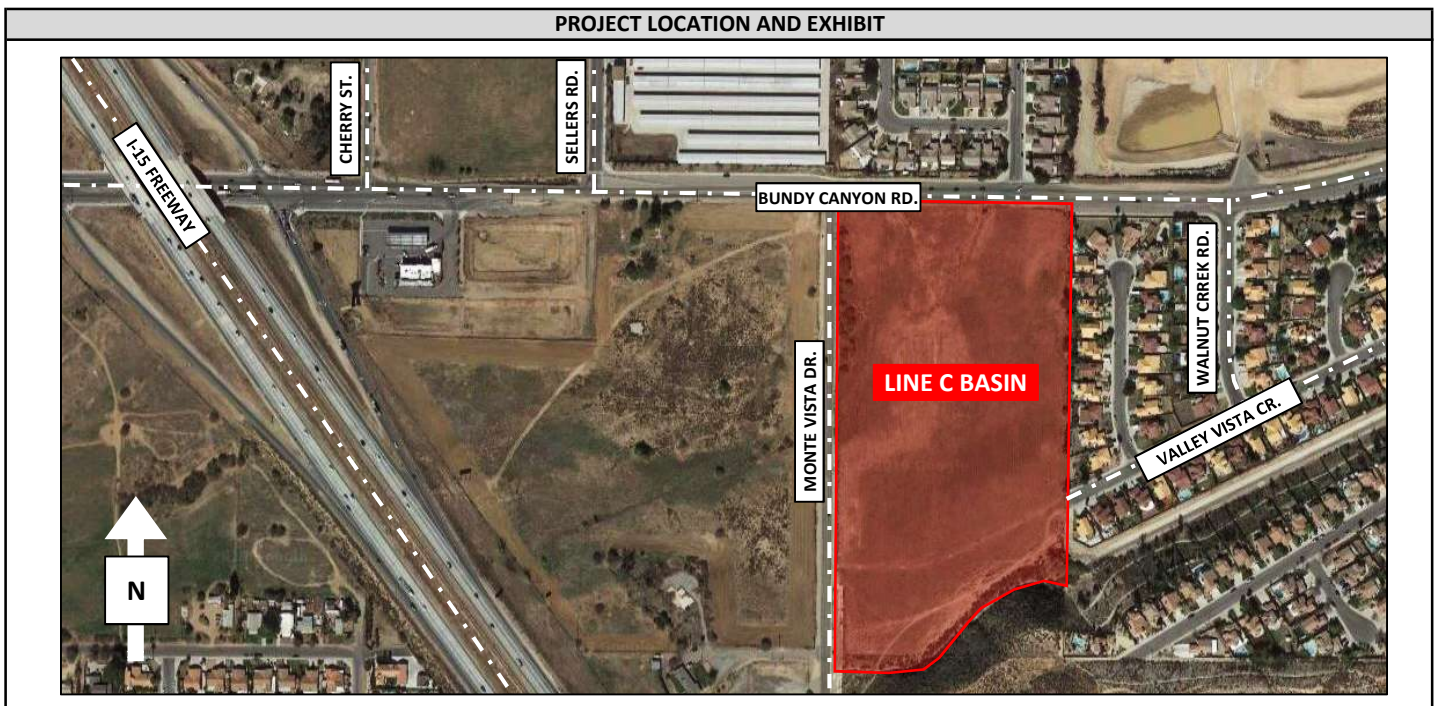
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
 Fiscal Years 2019/2020 through 2023/2024
 Project Detail Sheet

PROJECT TITLE:	New 27 Acre Park	CIP NO.:	062	DEPARTMENT:	Parks and Rec		
LOCATION:	Northwest Corner of La Estrella St. and Porras Rd.	CATEGORY:	Parks	MANAGER:	Dan York		
DESCRIPTION OF PROJECT							
This project includes the preparation of plans, specifications and cost estimates for Phase 1 development of the park.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
This project will complete the planning phase for the new park site.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 12,000	\$ 18,000	\$ -	\$ -	\$ -	\$ 30,000
Prelim Eng/Project Development		100,000	-	-	-	-	100,000
Design/PS&E		-	150,000	-	-	-	150,000
Environmental		-	25,000	-	-	-	25,000
Right-of-Way		-	-	-	-	-	-
Construction		-	-	3,000,000	-	-	3,000,000
Construction Admin/Inspection		-	-	150,000	-	-	150,000
Total Project Specific Cost:		\$ 112,000	\$ 193,000	\$ 3,150,000	\$ -	\$ -	\$ 3,455,000
FUNDING SOURCE(S)							
461 - DIF Park Imp.		\$ 112,000	\$ 193,000	\$ 1,650,000	\$ -	\$ -	\$ 1,955,000
Unfunded		-	-	1,500,000	-	-	1,500,000
COMMENTS							
Funds for this project from account "Unfunded" will be grant funds.							



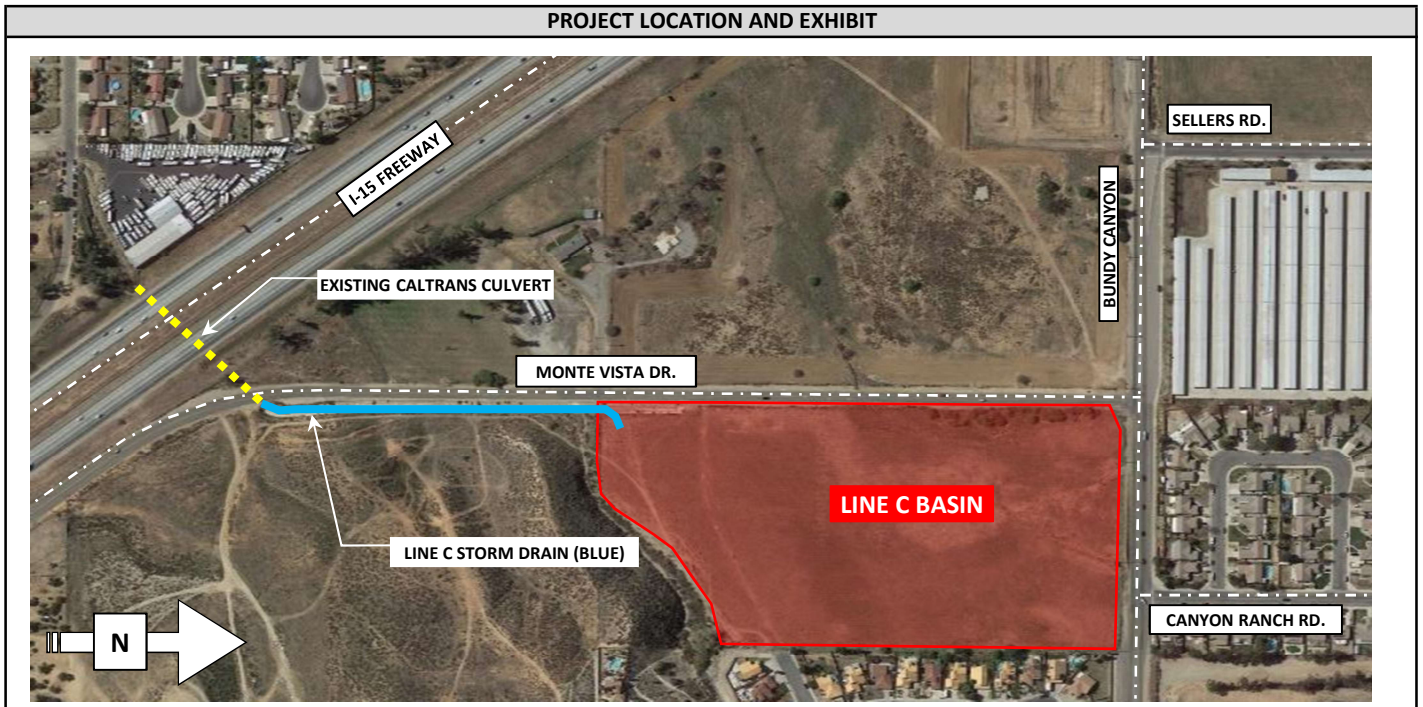
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Line C Basin & Storm drain	CIP NO.:	063	DEPARTMENT:	Public Works		
LOCATION:	Southeast Corner of Bundy Canyon Rd. and Monte Vista Dr.	CATEGORY:	Drainage	MANAGER:	Warren Repke		
DESCRIPTION OF PROJECT							
This project will design and construct the Line C Flood Control Retention Basin and Line C Storm Drain from the proposed Line C Basin at Bundy Canyon Rd. and Monte Vista Dr., south on Monte Vista Dr. to the existing drainage crossing under the I-15 Freeway. Project funds are for coordination with the Riverside County Flood Control District (RCFC) during the project development phase.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
The project will be the initial phase of the Line C storm drain that provide increased flood protection to the area from the I-15 Freeway at Monte Vista Dr. south to the Pasadena St. area (Sub-regions W-5 and W-7 of the City Master Drainage Plan).							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 6,000	\$ 11,000	\$ -	\$ -	\$ -	\$ 17,000
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ 6,000	\$ 11,000	\$ -	\$ -	\$ -	\$ 17,000
FUNDING SOURCE(S)							
201 - Measure A		\$ 6,000	\$ 11,000	\$ -	\$ -	\$ -	\$ 17,000
		-	-	-	-	-	-
COMMENTS							
Potential cooperative project with RCFC. Completed project to be maintained by RCFC.							



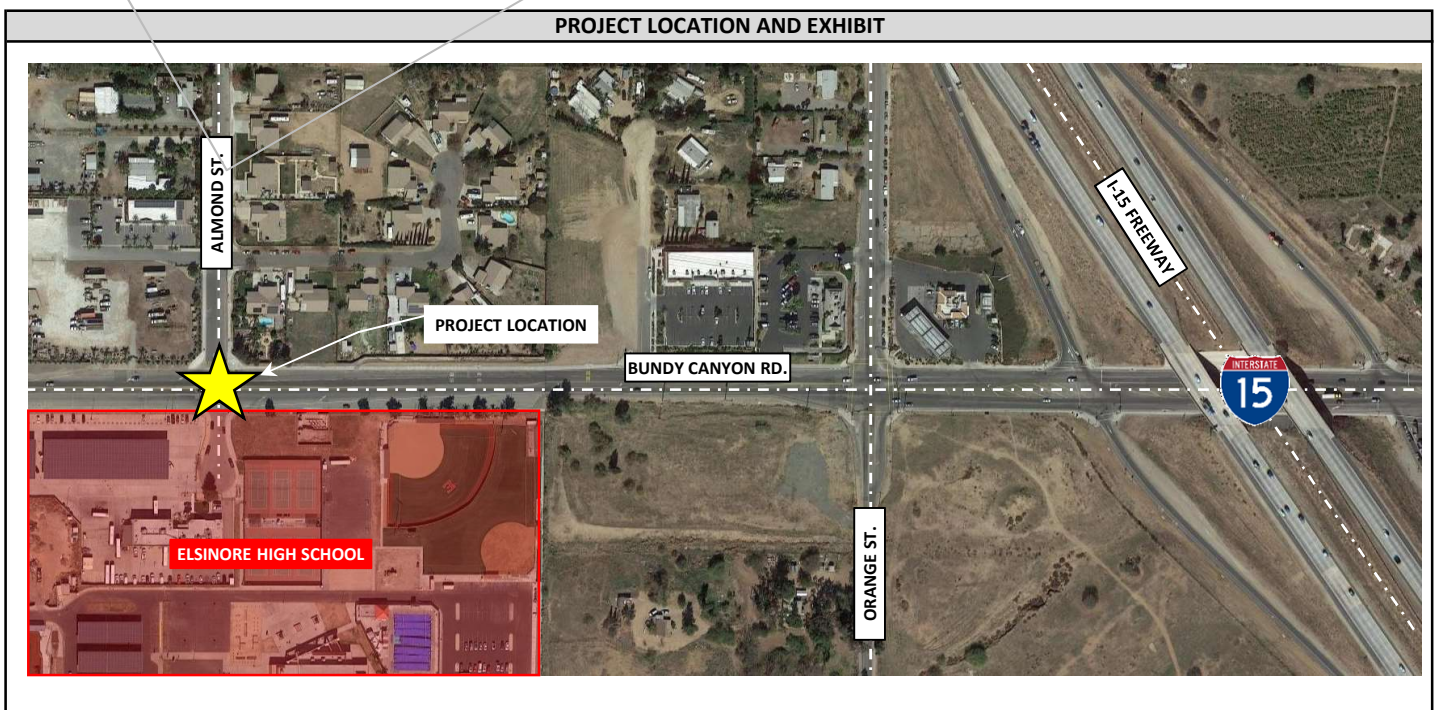
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Line C Storm Drain	CIP NO.:	064	DEPARTMENT:	Public Works		
LOCATION:	Line C Basin to I-15 Freeway Crossing	CATEGORY:	Drainage	MANAGER:	Unassigned		
DESCRIPTION OF PROJECT							
This project will design and construct the Line C Storm Drain from the proposed Line C Basin at Bundy Canyon Rd. and Monte Vista Dr., south on Monte Vista Dr. to the existing drainage crossing under the I-15 Freeway. Funds are for coordination with the Riverside County Flood Control District during project development.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
This intial phase of the Line C Storm Drain will provide increased flood protection to the area from the I-15 Freeway at Monte Vista Dr. south to the Pasadena St. area (Sub-regions W-5 and W-7 of the City Master Drainage Plan).							
PROJECT BUDGET							
PROJECT PHASE/TASK		ADOPTED BUDGET		PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FUNDING SOURCE(S)							
201 - Measure A		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
COMMENTS							
Potential cooperative project with Riverside County Flood Control District (RCFCD). Completed facility to be maintained by RCFCD.							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd. /Almond St. Safety Lighting	CIP NO.:	065	DEPARTMENT:	Public Works		
LOCATION:	Bundy Canyon Rd. and Almond St. Intersection	CATEGORY:	Trans. (Roads)	MANAGER:	Unassigned		
DESCRIPTION OF PROJECT							
This project will perform preliminary engineering and project development for a potential safety lighting project at the Almond St. and Bbndy Canyon Rd. intersection. Project development would be in preparation for submitting a Highway Safety Improvement Project (HSIP) grant application.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
The intersection is adjacent to Elsinore High School and has significant pedestrian traffic. A stop sign and marked cross walk currently exist. Safety during the night time hours due to school activities has become a concern. Installation of safety lighting will provide an additional level of safety to pedestrians. The lighting facilities would be designed for possible future use for additional intersection controls.							
PROJECT BUDGET							
PROJECT PHASE/TASK		ADOPTED BUDGET		PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ -	-	\$ -	-	\$ -	-
FUNDING SOURCE(S)							
201 - Measure A		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
		-	-	-	-	-	-
COMMENTS							
Project deleted from 5YR CIP and replaced with signal project per CIP 076.							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

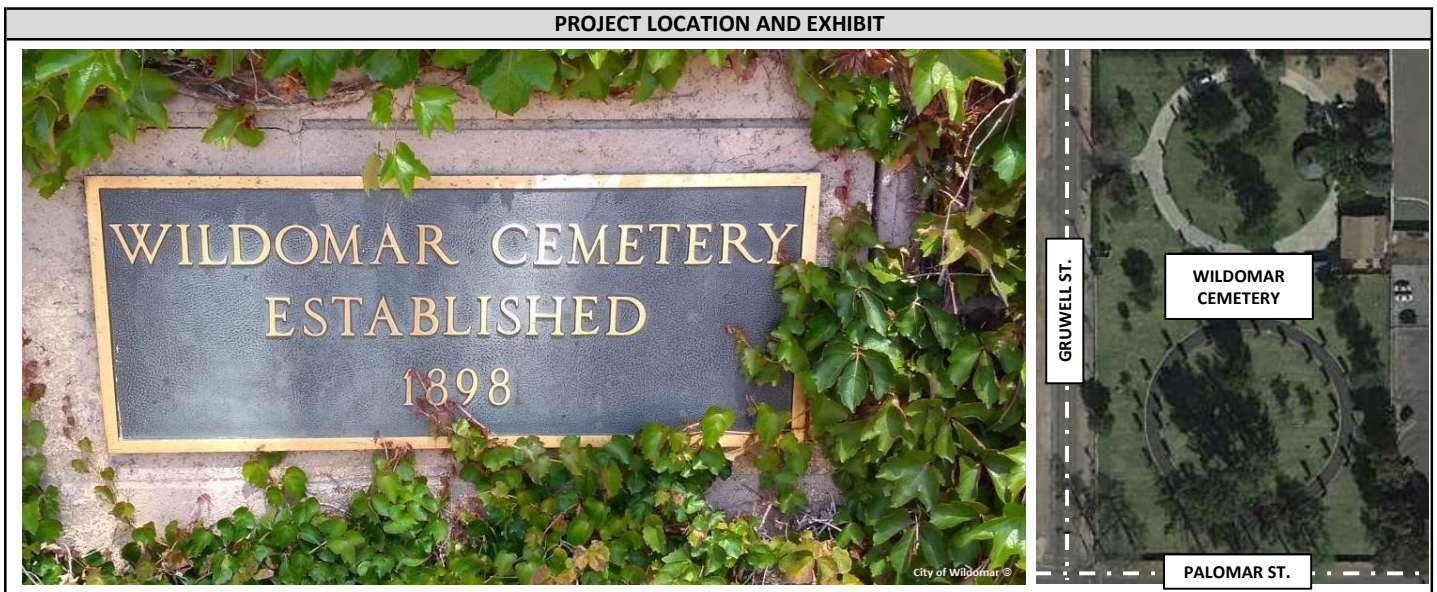
PROJECT TITLE:	Private Street Unpaved Road Program	CIP NO.:	066	DEPARTMENT:	Public Works		
LOCATION:	Citywide	CATEGORY:	Trans. (Roads)	MANAGER:	Dan York		
DESCRIPTION OF PROJECT							
This project will provide for paving of unpaved roads in compliance with the City adopted Unpaved Road Program.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
The City has numerous private unpaved roads. There is interest in some neighborhoods for improvement of their unpaved streets. This program provides funds for residents who want to take advantage of the program. Improving these streets is a positive enhancement providing an all weather access for fire and police, reducing dust pollution, and enhancing the neighborhood.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	45,000	45,000	45,000	45,000	180,000
Construction Admin/Inspection		5,000	5,000	5,000	5,000	5,000	25,000
Total Project Specific Cost:		\$ 10,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 55,000	\$ 230,000
FUNDING SOURCE(S)							
210 - AQMD		\$ -	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 180,000
201 - Measure A		10,000	10,000	10,000	10,000	10,000	50,000
COMMENTS							

PROJECT LOCATION AND EXHIBIT



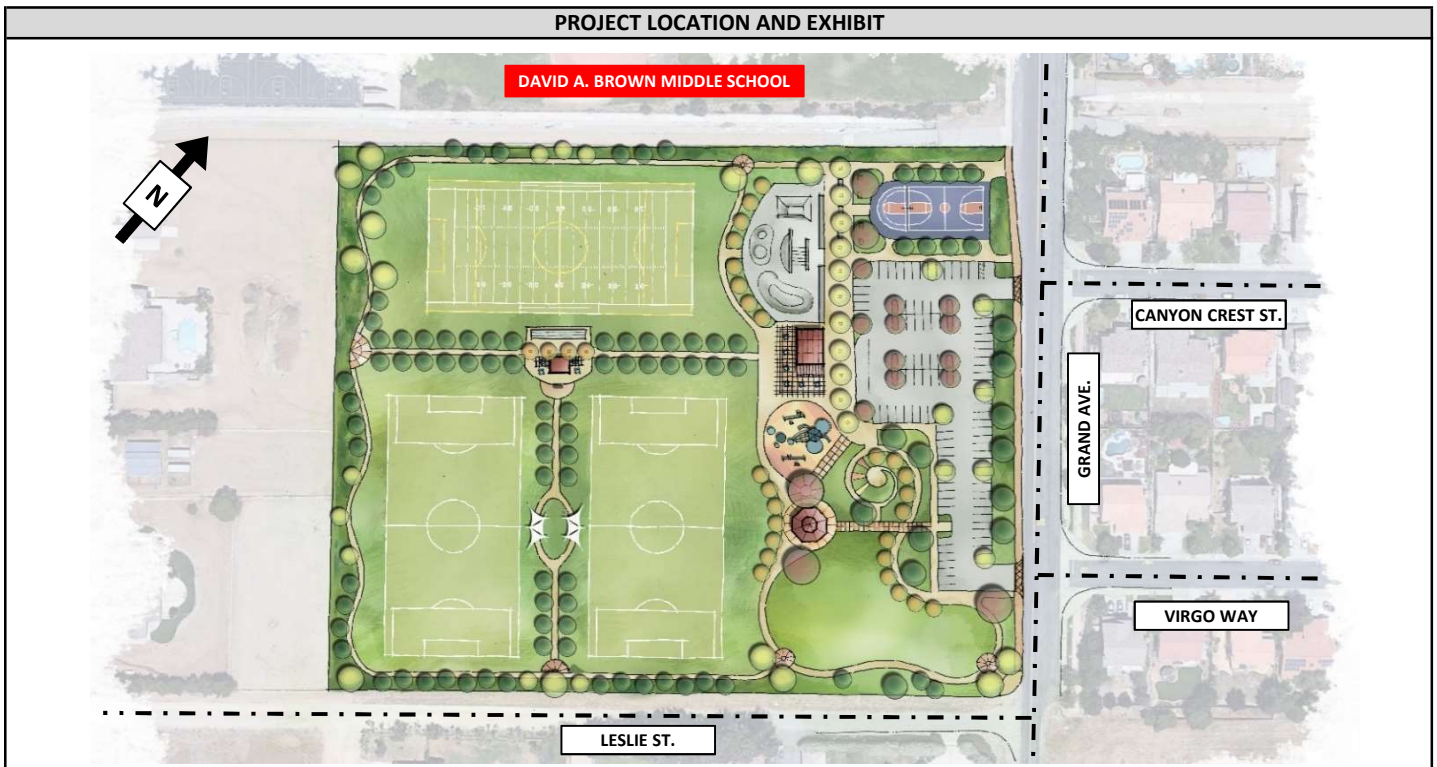
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE: Cemetery Master Plan	CIP NO.:	067	DEPARTMENT:	Cemetery			
LOCATION: Wildomar Cemetery	CATEGORY:	Cemetery	MANAGER:	Daniel Torres			
DESCRIPTION OF IMPROVEMENTS							
This project will prepare a Master Plan for the Wildomar Cemetery District.							
JUSTIFICATION/SIGNIFICANCE OF IMPROVEMENT							
The Cemetery District and City boundaries were aligned on July 1, 2019. Now that the boundaries are aligned, this project will develop a phased build out plan of the cemetery, validate if the District retains the correct acreage for ultimate needs, identify facility needs, office and equipment space, enhance and add features to the cemetery, identify ultimate staffing needs by phased development, review and update the fee schedule(s), and prepare an annual financial model through build out.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ 10,000
Prelim Eng/Project Development		100,000	-	-	-	-	100,000
Design/PS&E		-	50,000	-	-	-	50,000
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ 110,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 160,000
FUNDING SOURCE(S)							
300 - Cemetery District		\$ 110,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 160,000
		-	-	-	-	-	-
		-	-	-	-	-	-
		-	-	-	-	-	-
COMMENTS							
Funds approved by City Council on 11/13/19							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
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Project Detail Sheet

PROJECT TITLE:	New 11 Acre Park	CIP NO.:	068	DEPARTMENT:	Parks and Rec		
LOCATION:	Northwest Corner of Grand Ave. and Leslie Street	CATEGORY:	Parks	MANAGER:	Dan York		
DESCRIPTION OF PROJECT							
This project includes the preparation of concepts for development of the park.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
This project will complete the planning phase for the new park site.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ 6,500	\$ 6,500	\$ -	\$ 13,000
Prelim Eng/Project Development		-	-	50,000	50,000	-	100,000
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ -	\$ -	\$ 56,500	\$ 56,500	\$ -	\$ 113,000
FUNDING SOURCE(S)							
461 - DIF Park Imp.		\$ -	\$ -	\$ 56,500	\$ 56,500	\$ -	\$ 113,000
		-	-	-	-	-	-
COMMENTS							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Miscellaneous Drainage Improvements	CIP NO.:	069	DEPARTMENT:	Public Works
LOCATION:	To Be Determined	CATEGORY:	Drainage	MANAGER:	Unassigned

DESCRIPTION OF PROJECT

This project will identify high priority recommended projects from the City Master Drainage Plan and prepare design, construction documents and construct priority drainage improvements.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

The City Master Drainage Plan has identified over \$20 Million of needed drainage improvements. This program will determine the priority of the recommended top priority improvements and begin construction of those improvements. The drainage improvement program will, over time, improve drainage throughout the City and significantly reduce maintenance costs. Implementation will depend on available funding.

PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ 48,000	\$ 48,000	\$ 48,000	\$ 144,000
Prelim Eng/Project Development		-	-	15,000	15,000	15,000	45,000
Design/PS&E		-	-	65,000	65,000	65,000	195,000
Environmental		-	-	2,000	2,000	2,000	6,000
Right-of-Way		-	-	-	-	-	-
Construction		-	-	400,000	400,000	400,000	1,200,000
Construction Admin/Inspection		-	-	52,000	52,000	52,000	156,000
Total Project Specific Cost:		\$ -	\$ -	\$ 582,000	\$ 582,000	\$ 582,000	\$ 1,746,000
FUNDING SOURCE(S)							
Unfunded		\$ -	\$ -	\$ 582,000	\$ 582,000	\$ 582,000	\$ 1,746,000
		-	-	-	-	-	-

COMMENTS

PROJECT LOCATION AND EXHIBIT



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd./I-15 Interchange (Project Study Report)	CIP NO.:	070	DEPARTMENT:	Public Works
LOCATION:	Bundy Canyon Rd. and I-15 Freeway	CATEGORY:	Trans. (Roads)	MANAGER:	Unassigned

DESCRIPTION OF PROJECT

This project will prepare a Project Study Report for improvement of the Bundy Canyon Rd. and I-15 interchange.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

Increased traffic volumes will cause increased traffic congestion at the interchange and decrease the level of service. The study and report will determine at what level of traffic volumes this will occur and predict when it may occur. The study will look at alternative improvement scenarios to best handle the volumes and recommend an improvement concept. This will allow for project planning to implement the improvements on a timely basis.

PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ 60,000	\$ -	\$ -	\$ 60,000
Prelim Eng/Project Development		-	25,000	1,170,000	-	-	1,195,000
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ -	\$ 25,000	\$ 1,230,000	\$ -	\$ -	\$ 1,255,000
FUNDING SOURCE(S)							
503 - TUMF		\$ -	\$ 25,000	\$ 1,230,000	\$ -	\$ -	\$ 1,255,000
		-	-	-	-	-	-

COMMENTS

PROJECT LOCATION AND EXHIBIT



Adopted 6/26/2019

Revised 12/13/2019

Revised 6/24/2020

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd./Oak Circle Dr. Traffic Signal	CIP NO.:	071	DEPARTMENT:	Public Works		
LOCATION:	Bundy Canyon Rd. and Oak Circle Dr.	CATEGORY:	Trans. (Signals)	MANAGER:	Dan York		
DESCRIPTION OF PROJECT							
This project will install a new traffic signal and appurtenant intersection improvements to match the profile of the Bundy Canyon Rd. Widening (CIP 026-1).							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
- Traffic Signal Warrants							
- Consistent with Circulation Element ultimate Improvements							
- Planned to be constructed with Bundy Canyon Rd. widening project, Segment 2 (CIP 026-1).							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	250,000	-	-	250,000
Construction Admin/Inspection		-	-	25,000	-	-	25,000
Total Project Specific Cost:		\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ 275,000
FUNDING SOURCE(S)							
201 - Measure A		\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
Unfunded (Developer, Other)		-	-	250,000	-	-	250,000
COMMENTS							
The signal location is not part of the City DIF program. The improvements are associated with Bundy Canyon Rd. Widening (CIP 026-1). The signal is not eligible for TUMF reimbursement.							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd./The Farm Rd. Traffic Signal Modification	CIP NO.:	072	DEPARTMENT:	Public Works
LOCATION:	Bundy Canyon Rd. and The Farm Rd.	CATEGORY:	Trans. (Signals)	MANAGER:	Dan York

DESCRIPTION OF PROJECT

This project will modify the existing signal to the ultimate configuration and will install appurtenant intersection improvements to match the profile of the Bundy Canyon Rd. Widening (CIP 026-1).

JUSTIFICATION/SIGNIFICANCE OF PROJECT

- Traffic Signal Warrants
- Consistent with Circulation Element ultimate Improvements
- Planned to be constructed with Bundy Canyon Rd. widening project, Segment 3 (CIP 026-1) or development of Tract 36388.

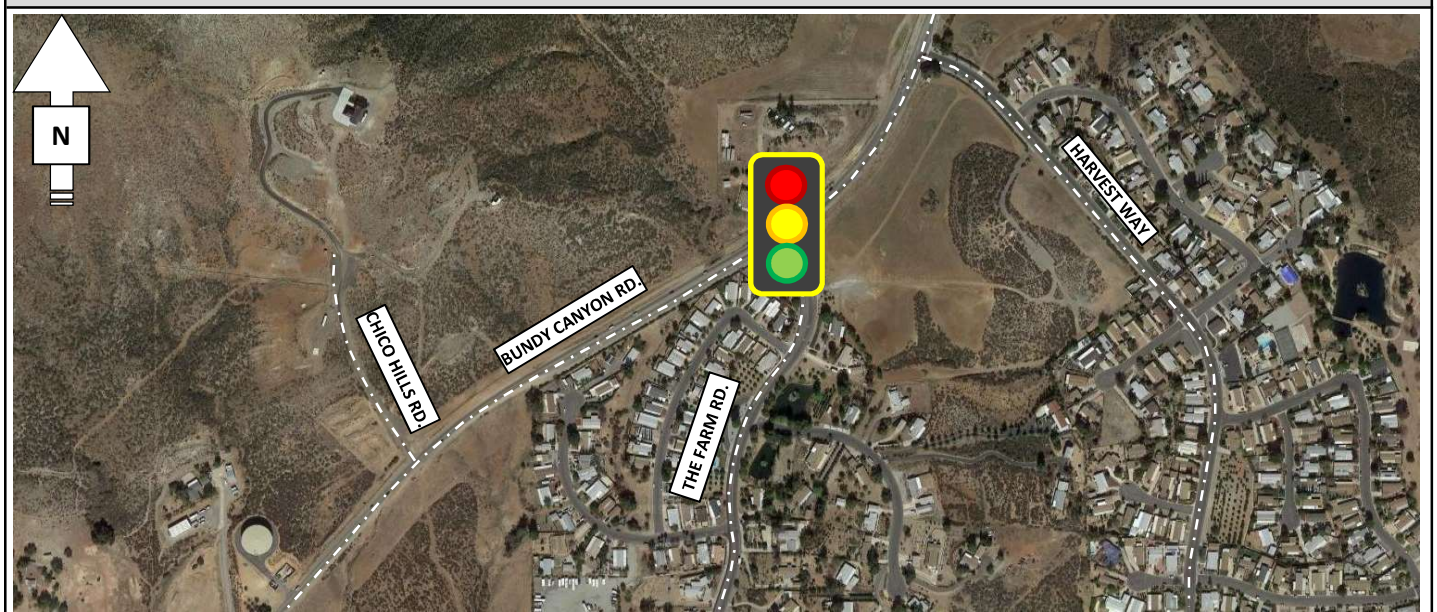
PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	250,000	-	-	250,000
Construction Admin/Inspection		-	-	25,000	-	-	25,000
Total Project Specific Cost:		\$ -	\$ -	\$ 275,000	\$ -	\$ -	\$ 275,000
FUNDING SOURCE(S)							
201 - Measure A		\$ -	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
440 - DIF Roads		-	-	139,000	-	-	139,000
450 - DIF Signals		-	-	111,000	-	-	111,000
Developer or Cash-in-Lieu		-	-	\$ TBD	-	-	-

COMMENTS

The ultimate intersection and traffic signal modification will be constructed by either the developer or City. A developer build is eligible for DIF credit/reimbursement.

PROJECT LOCATION AND EXHIBIT



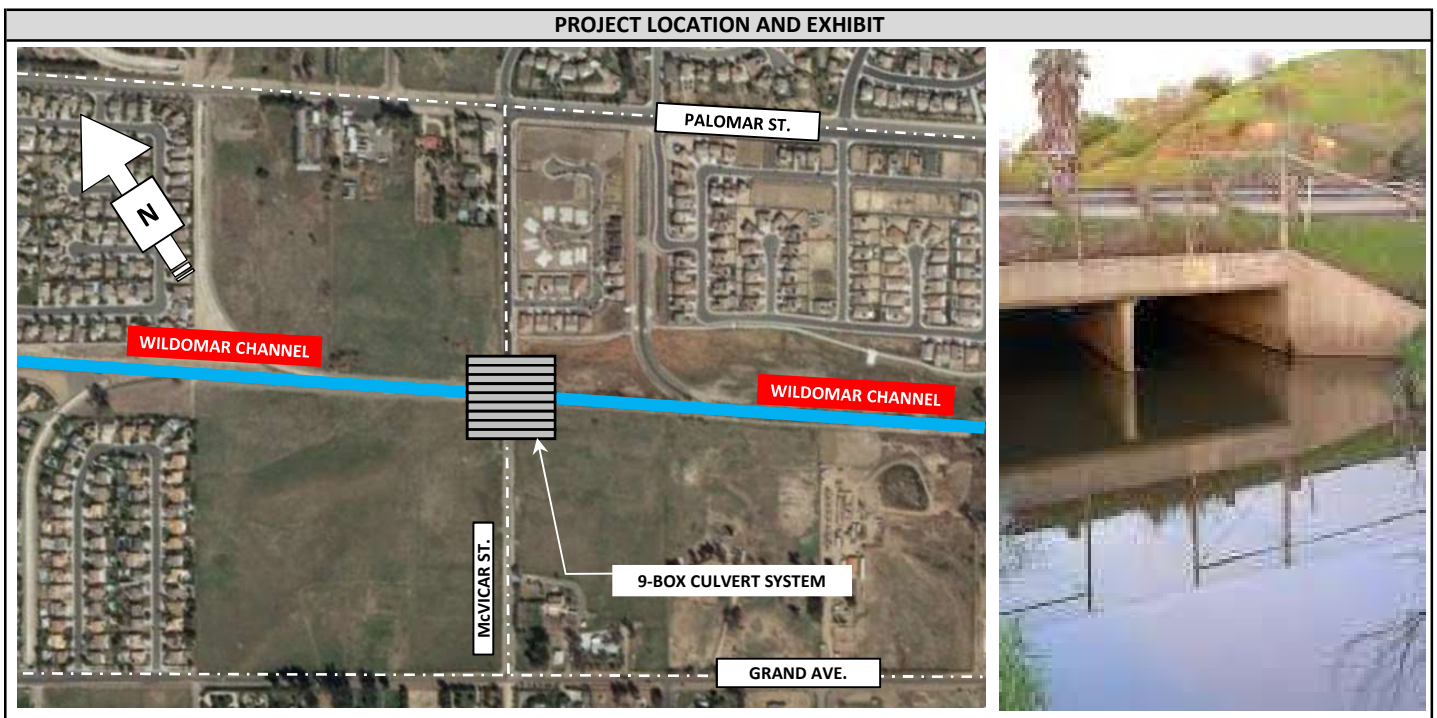
Adopted 6/26/2019

Revised 12/13/2019

Revised 6/24/2020

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Wildomar Channel/McVicar St. Crossing	CIP NO.:	073	DEPARTMENT:	Public Works		
LOCATION:	McVicar St. at Wildomar Channel	CATEGORY:	Drainage	MANAGER:	Dan York		
DESCRIPTION OF PROJECT							
This project will remove existing CMP culverts and install a concrete box culvert system and associated channel improvements.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
Localized flooding causes road closures on McVicar St.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ -	\$ 53,200	\$ 53,200
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	119,700	119,700
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	665,000	665,000
Construction Admin/Inspection		-	-	-	-	79,800	79,800
Total Project Specific Cost:		\$ -	\$ -	\$ -	\$ -	\$ 917,700	\$ 917,700
FUNDING SOURCE(S)							
440 - DIF Roads		\$ -	\$ -	\$ -	\$ -	\$ 23,200	\$ 23,200
451 - DIF Drainage		-	-	-	-	282,700	282,700
TR 31667 (Private Development)		-	-	-	-	305,900	305,900
TR 32035 (Private Development)		-	-	-	-	305,900	305,900
COMMENTS							
Tract Maps 31667 and 32035 are conditioned to construct the improvements. The ultimate improvements will be reviewed by RCFC and, based on preliminary engineering, consist of 9 cells (12' W x 6' H).							



Adopted 6/26/2019
Revised 12/13/2019
Revised 6/24/2020

CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
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Project Detail Sheet

PROJECT TITLE:	Baxter Rd./I-15 Interchange (Project Study Report)	CIP NO.:	074	DEPARTMENT:	Public Works
LOCATION:	Baxter Road and I-15 freeway	CATEGORY:	Trans. (Roads)	MANAGER:	Unassigned

DESCRIPTION OF IMPROVEMENTS

The project will prepare a Project Study Report to identify improvements to the Baxter Rd./I-15 Interchange.

JUSTIFICATION/SIGNIFICANCE OF IMPROVEMENT

Increased traffic volumes will cause increased traffic congestion at the interchange and decrease the level of service. The study and report will determine at what level of traffic volumes this will occur and predict when it may occur. The study will look at alternative improvement scenarios to best handle the volumes and recommend an improvement concept. This will allow for project planning to implement the improvements on a timely basis.

PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ 617,000	\$ -	\$ -	\$ 617,000
Prelim Eng/Project Development		-	25,000	1,234,000	-	-	1,259,000
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	-	-
Construction Admin/Inspection		-	-	-	-	-	-
Total Project Specific Cost:		\$ -	\$ 25,000	\$ 1,851,000	\$ -	\$ -	\$ 1,876,000
FUNDING SOURCE(S)							
503 - TUMF		\$ -	\$ 25,000	\$ 1,851,000	\$ -	\$ -	\$ 1,876,000
		-	-	-	-	-	-

COMMENTS

PROJECT LOCATION AND EXHIBIT



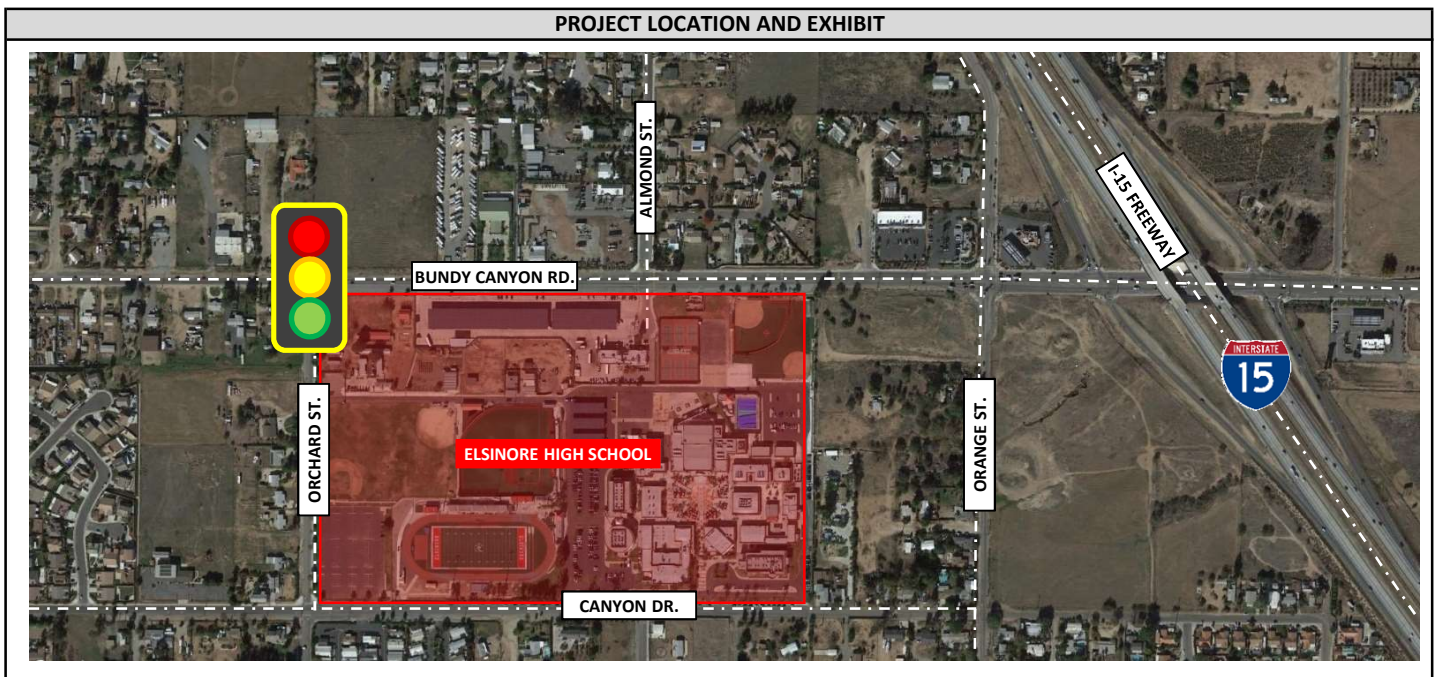
Adopted 6/26/2019

Revised 12/13/2019

Revised 6/24/2020

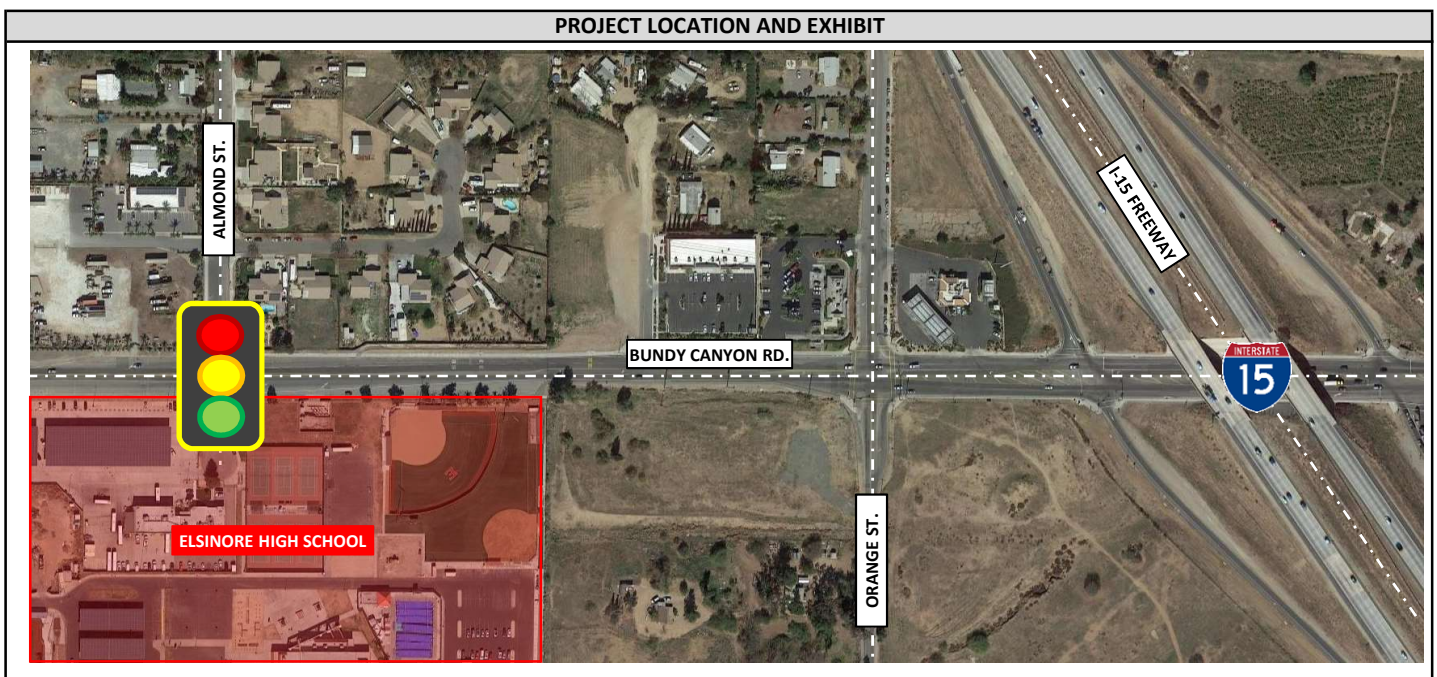
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
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Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd./Orchard St. Traffic Signal	CIP NO.:	075	DEPARTMENT:	Public Works		
LOCATION:	Bundy Canyon Rd. and Orchard St. Intersection	CATEGORY:	Trans. (Signals)	MANAGER:	Unassigned		
DESCRIPTION OF PROJECT							
This project will install a new traffic signal and appurtenant intersection improvements at the intersection of Bundy Canyon Rd. and Orchard St., adjacent to the Elsinore High School. Intersection improvements will include the traffic signals, safety lighting, pedestrian crosswalks and crossing signals, and other appurtenant improvements.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
The intersection is adjacent to Elsinore High School. A stop sign on Orchard St. currently exists. No stop control exists on Bundy Canyon Rd. A recent Traffic Impact Analysis has identified that the intersection meets warrants for a traffic signal. Installation of a signal with safety lighting and crosswalk signals will also provide an additional level of safety to pedestrians.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ 6,000	\$ -	\$ -	\$ -	\$ 6,000
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	30,000	-	-	-	30,000
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	300,000	-	-	300,000
Construction Admin/Inspection		-	-	30,000	-	-	30,000
Total Project Specific Cost:		\$ -	\$ 36,000	\$ 330,000	\$ -	\$ -	\$ 366,000
FUNDING SOURCE(S)							
Unfunded		\$ -	\$ 36,000	\$ 330,000	\$ -	\$ -	\$ 366,000
		-	-	-	-	-	-
COMMENTS							



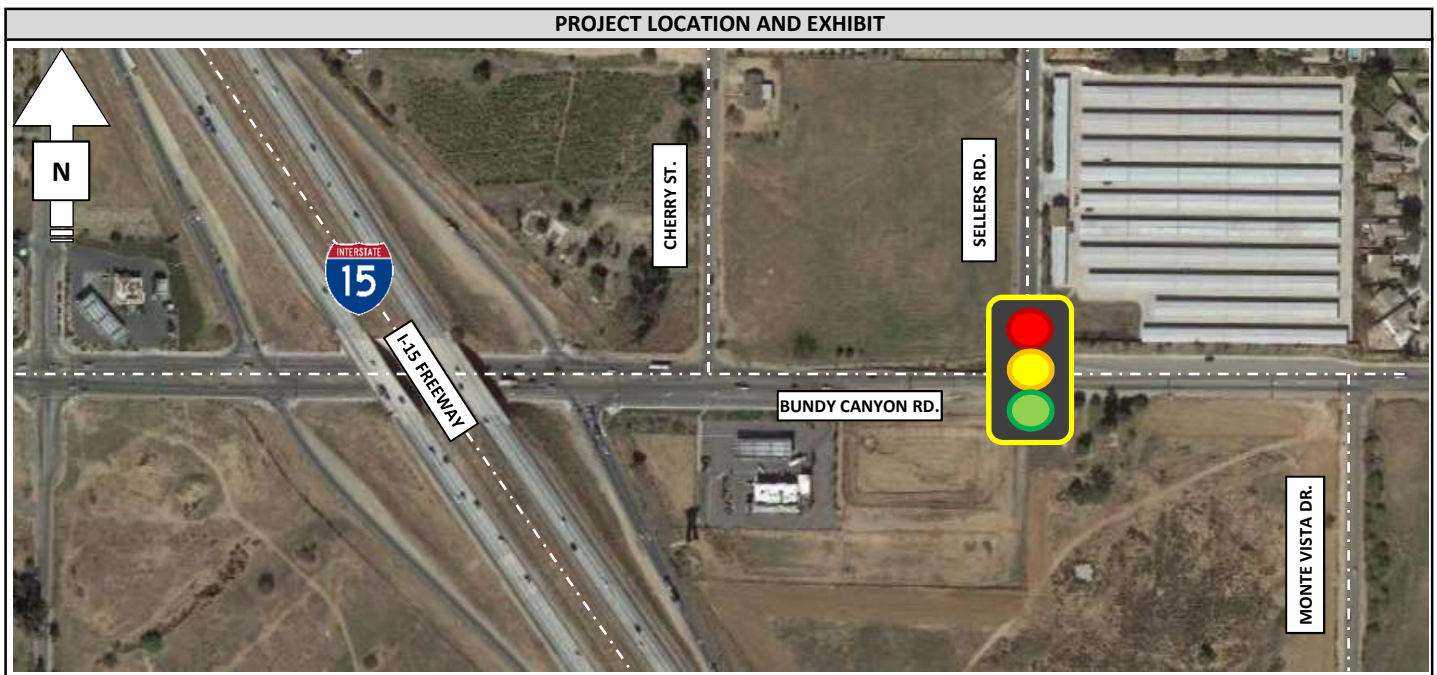
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd./Almond St. Traffic Signal	CIP NO.:	076	DEPARTMENT:	Public Works		
LOCATION:	Bundy Canyon Rd. and Orchard St. Intersection	CATEGORY:	Trans. (Signals)	MANAGER:	Unassigned		
DESCRIPTION OF PROJECT							
This project will install a new traffic signal and appurtenant intersection improvements at the intersection of Bundy Canyon Rd. and Almond St., adjacent to the Elsinore High School. Intersection improvements will include the traffic signals, safety lighting, pedestrian crosswalks and crossing signals, and other appurtenant improvements.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
The intersection is adjacent to Elsinore High School. A stop sign and marked cross walk currently exist. A recent Traffic Impact Analysis has identified that the intersection meets warrants for a traffic signal. Installation of a signal with safety lighting and crosswalk signals will also provide an additional level of safety to pedestrians.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ 6,000	\$ -	\$ -	\$ 6,000
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	30,000	-	-	30,000
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	300,000	-	300,000
Construction Admin/Inspection		-	-	-	30,000	-	30,000
Total Project Specific Cost:		\$ -	\$ -	\$ 36,000	\$ 330,000	\$ -	\$ 366,000
FUNDING SOURCE(S)							
Unfunded		\$ -	\$ -	\$ 36,000	\$ 330,000	\$ -	\$ 366,000
		-	-	-	-	-	-
COMMENTS							



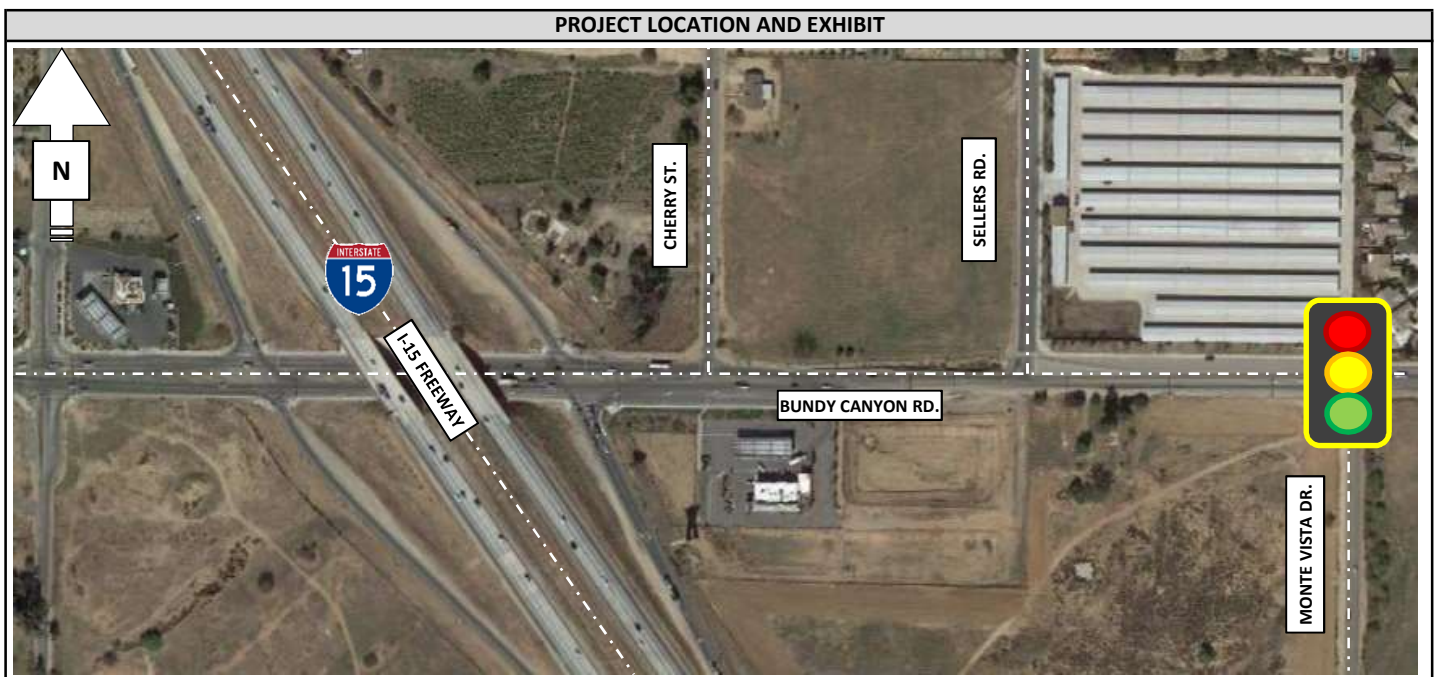
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd./Sellers Rd. Traffic Signal	CIP NO.:	077	DEPARTMENT:	Public Works		
LOCATION:	Bundy Canyon Rd. and Sellers Rd.	CATEGORY:	Trans. (Signals)	MANAGER:	Kamran Saber		
DESCRIPTION OF PROJECT							
This project will install a new traffic signal and appurtenant intersection improvements to match the profile of the Bundy Canyon Rd. Widening (CIP 026-1).							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
- Traffic Signal Warrants							
- Consistent with Circulation Element ultimate Improvements							
- Planned to be constructed with Bundy Canyon Rd. widening project, Segment 1 (CIP 026-1).							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction			300,000	-	-	-	300,000
Construction Admin/Inspection			15,000	-	-	-	15,000
Total Project Specific Cost:		\$ -	\$ 315,000		\$ -	\$ -	\$ 315,000
FUNDING SOURCE(S)							
450 - DIF Signals			\$ 232,500	\$ -	\$ -	\$ -	\$ 232,500
Developer Cash-in-Lieu			82,500	-	-	-	82,500
COMMENTS							
Developer In-Lieu funding are mitigation measures in addition to DIF impacts and will supplement/offset listed funding sources.							



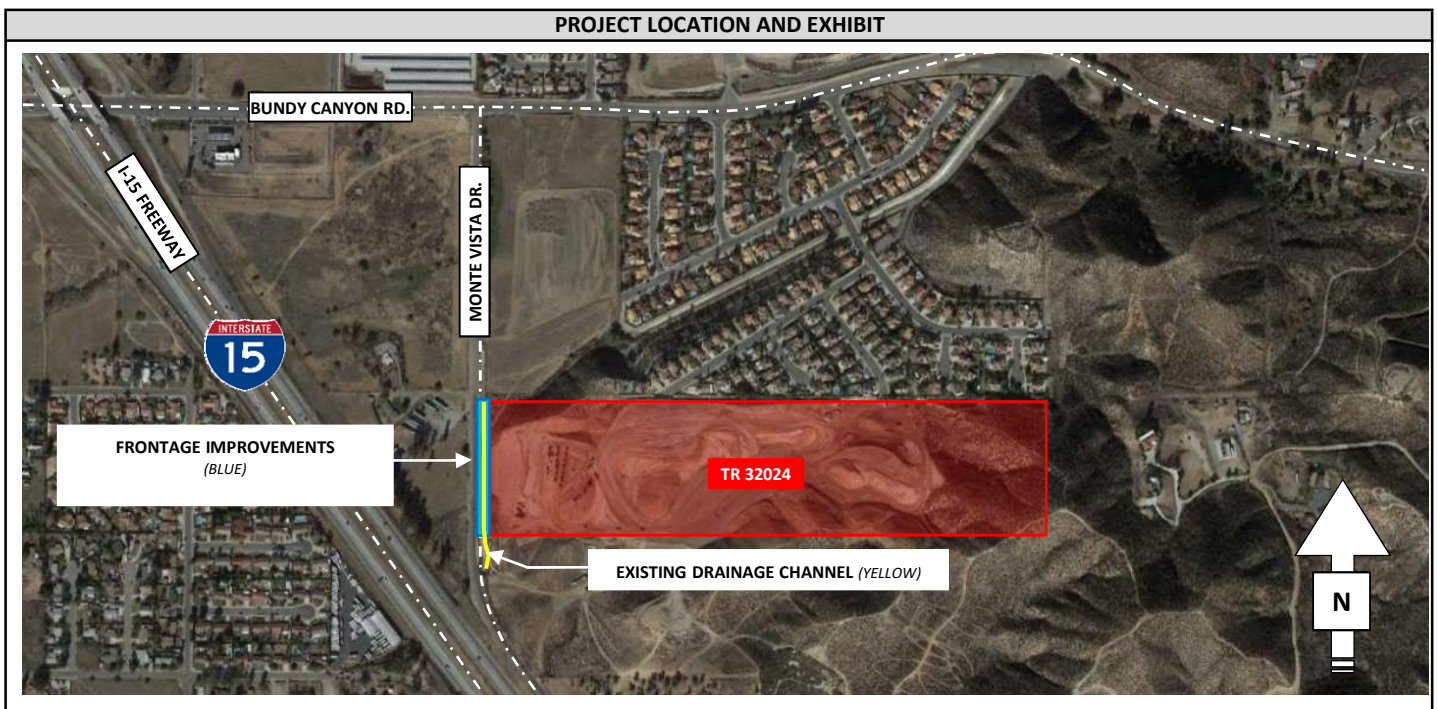
CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Bundy Canyon Rd./Monte Vista Dr. Traffic Signal	CIP NO.:	078	DEPARTMENT:	Public Works		
LOCATION:	Bundy Canyon Rd. and Monte Vista Dr.	CATEGORY:	Trans. (Signals)	MANAGER:	Dan York		
DESCRIPTION OF PROJECT							
This project will install a new traffic signal and appurtenant intersection improvements to match the profile of the Bundy Canyon Rd. Widening (CIP 026-1).							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
- Traffic Signal Warrants							
- Consistent with Circulation Element ultimate Improvements							
- Planned to be constructed with Bundy Canyon Rd. widening project, Segment 1 (CIP 026-1).							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	-	-	-	-
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	248,000	-	-	-	248,000
Construction Admin/Inspection		-	12,400	-	-	-	12,400
Total Project Specific Cost:		\$ -	\$ 260,400	\$ -	\$ -	\$ -	\$ 260,400
FUNDING SOURCE(S)							
450 - DIF Signals		\$ -	\$ 222,000	\$ -	\$ -	\$ -	\$ 222,000
120 - Measure AA		-	38,400	-	-	-	38,400
COMMENTS							
Developer In-Lieu funding are mitigation measures in addition to DIF impacts and will supplement/offset listed funding sources.							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Monte Vista Dr. Improvements	CIP NO.:	079	DEPARTMENT:	Public Works		
LOCATION:	Monte Vista Dr. along TR 32024	CATEGORY:	Trans. (Roads)	MANAGER:	Unassigned		
DESCRIPTION OF PROJECT							
This project will reconstruct and widen the existing roadway, per City standards, and will include sidewalk/trail and landscaping on Monte Vista Dr. along the frontage of TR 32024.							
JUSTIFICATION/SIGNIFICANCE OF PROJECT							
TR 32024 was conditioned to widen and improve Monte Vista Dr. as part of their development. Improving Monte Vista Dr. at this location requires replacing the existing drainage channel with a new channel in a different location or with a new storm drain. CIP 064 proposes a new master plan storm drain along the frontage of TR 32024 but design of the storm drain is not yet complete. Since the developer's construction schedule was ahead of CIP 064's schedule, the existing channel could not be removed and replaced. Therefore, the developer agreed to pay the City cash-in-lieu for the improvements to satisfy the condition of their development and allow the City to construct the improvements with those funds at the appropriate time after the completion of CIP 064.							
PROJECT BUDGET							
PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ 6,271	\$ -	\$ -	\$ 6,271
Prelim Eng/Project Development		-	-	-	-	-	-
Design/PS&E		-	-	52,260	-	-	52,260
Environmental		-	-	-	-	-	-
Right-of-Way		-	-	-	-	-	-
Construction		-	-	261,300	-	-	261,300
Construction Admin/Inspection		-	-	33,969	-	-	33,969
Total Project Specific Cost:		\$ -	\$ -	\$ 353,800	\$ -	\$ -	\$ 353,800
FUNDING SOURCE(S)							
Developer Cash-in-Lieu		\$ -	\$ -	\$ 353,800	\$ -	\$ -	\$ 353,800
					-	-	-
					-	-	-
COMMENTS							
Developer In-Lieu funding are mitigation measures in addition to DIF impacts and will supplement/offset listed funding sources.							



CITY OF WILDOMAR
CAPITAL IMPROVEMENT PROGRAM
Fiscal Years 2019/2020 through 2023/2024
Project Detail Sheet

PROJECT TITLE:	Fire Station 61 Site Improvements	CIP NO.:	080	DEPARTMENT:	Public Works
LOCATION:	32637 Gruwell St	CATEGORY:	Buildings	MANAGER:	Cameron Luna

DESCRIPTION OF PROJECT

This project aims to design and reconstruct the main driveway approach to the two Bay doors of the Fire Station 61 that houses the Engine and Medic Squad vehicles, as well as design a new fencing layout and motorized gate system for securing the back entrance to the facility.

JUSTIFICATION/SIGNIFICANCE OF PROJECT

Fire and EMS services within Wildomar are currently contracted through Cal Fire/Riverside County Fire, whom have been contracted for these services since the city's incorporation in 2008. Located at 32637 Gruwell Street in the central part of the City, Wildomar Fire Station 61 was first established in the 1980's and is the only owned building operated by the City after it was conveyed from the County of Riverside in 2016. Decades ago, Fire Station 61 had originally operated with volunteer groups to provide relief services in the region before eventually being converted to a fully operational facility. As Fire Station 61 approaches 40 years and increased use with the EMS services that were added in FY 19/20, proposed upgrades to the property are to be evaluated for potential retrofit improvements, in effort to maintain the first responder levels of service that are provided from this location.

PROJECT BUDGET

PROJECT PHASE/TASK		EST EXP	PROP BUDGET	PROJECTED BUDGET			5-Year Total
		FY 19/20	FY 20/21	FY 21/22	FY 22/23	FY 23/24	
Project Admin/Management		\$ -	\$ -	\$ -	\$ 5,000	\$ 2,250	\$ 7,250
Prelim Eng/Project Development		-	-	-	5,000	2,250	7,250
Design/PS&E		-	-	-	15,000	-	15,000
Environmental		-	-	-	-	500	500
Right-of-Way		-	-	-	-	-	-
Construction		-	-	-	-	140,000	140,000
Construction Admin/Inspection		-	-	-	-	30,000	30,000
Total Project Specific Cost:		\$ -	\$ -	\$ -	\$ 25,000	\$ 175,000	\$ 200,000
FUNDING SOURCE(S)							
Unfunded		\$ -	\$ -	\$ -	\$ 25,000	\$ 175,000	\$ 200,000

COMMENTS

Cost estimates for the fire station 61 facility are to be reviewed and updated before commencing preliminary engineering, as well as an effort to consolidate other outstanding facility needs with consideration to any decision packages that may be approved prior to FY 22/23 CIP Program efforts.

PROJECT LOCATION AND EXHIBIT



PROJECT LOCATION/ VICINITY MAP



PROJECT ADDRESS:
32637 GRUWELL ST, WILDOMAR, CA 92595

Appendix C

Future Projects Not Yet Budgeted or Scheduled

(appendix continues on next page)

Table 12 - Future DIF Projects (Streets, Intersections, Drainage)

Project	Segment	Estimated Cost
Street Improvements		
Bundy Canyon Rd	Corydon St to Mission Tr	\$ 99,669
Baxter Rd	I-15 NB ramp to Porras Rd	\$ 3,441,316
La Estrella St	Porras Rd to W of Meadow Park Dr	\$ 1,270,952
La Estrella St	E of Crest Meadows Dr to City Limit	\$ 3,184,678
Grand Av	Central St to Clinton Keith Rd	\$ 4,462,761
Orange St	Bundy Canyon Rd to Gruwell St	\$ 4,463,511
Gruwell St	Orange St to Palomar St	\$ 225,181
Monte Vista Dr	Bundy Canyon Rd to Baxter	\$ 4,307,701
Unnamed North-South St	Baxter to La Estrella St	\$ 1,763,410
Porras Rd	Baxter to La Estrella St	\$ 713,865
George Av	La Estrella to Clinton Keith Rd	\$ 1,075,821
Iodine Springs Rd	La Estrella to Clinton Keith Rd	\$ 1,548,491
Inland Valley Dr	Clinton Keith Rd to Prielipp Rd	\$ 671,301
Prielipp Rd	Inland Valley to City Limit	\$ 1,309,758
Subtotal Street Improvements		\$ 28,538,415
Intersections		
Intersection Frontage	Bundy Canyon Rd / Corydon St	\$ 1,482,965
Intersection Frontage	Bundy Canyon Rd / Mission Tr	\$ 1,888,629
Intersection Frontage	Bundy Canyon Rd / Orange St	\$ 1,290,456
Intersection Frontage	Bundy Canyon Rd / Sunset Av (1/2)	\$ 503,906
Intersection Frontage	Central Av / Wild Stallion Ln & Cervera Rd	\$ 903,137
Intersection Frontage	Central Av (Baxter) / Monte Vista Rd	\$ 883,787
Intersection Frontage	Clinton Keith Rd / 730' E of Palomar St	\$ 313,459
Intersection Frontage	Clinton Keith Rd / Stable Lanes Rd	\$ 580,971
Intersection Frontage	Clinton Keith Rd / Hidden Springs Rd	\$ 580,971
Intersection Frontage	Clinton Keith Rd / Arya Dr	\$ 222,928
Intersection Frontage	Clinton Keith Rd / George Av	\$ 953,853
Intersection Frontage	Clinton Keith Rd / Inland Valley Dr	\$ 1,630,753
Intersection Frontage	Clinton Keith Rd / Smith Ranch Rd	\$ 313,459
Intersection Frontage	Grand Av / Corydon St	\$ 614,519
Intersection Frontage	Grand Av / Sheila Ln	\$ 349,235
Intersection Frontage	Grand Av / Gruwell St	\$ 606,279
Intersection Frontage	Grand Av / McVicar St	\$ 430,509
Intersection Frontage	Corydon St / Palomar St	\$ 1,397,534
Intersection Frontage	Corydon St / Union Av	\$ 655,844
Intersection Frontage	Mission Tr / Malaga Rd	\$ 472,892
Intersection Frontage	Mission Tr / Canyon Dr	\$ 827,541
Intersection Frontage	Mission Tr / Palomar St	\$ 1,267,472
Intersection Frontage	Mission Tr (Palomar) / Gruwell St	\$ 1,128,990
Intersection Frontage	Mission Tr (Palomar) / McVicar St	\$ 784,952
Subtotal Intersections		\$ 20,085,042

Bridges and Culverts	
La Estrella Street Bridge	\$ 5,000,000
Gruwell St. @Murrieta Creek/Wildomar Channel Bridge Widening	\$ 535,531
Central St. @ Murrieta Creek/Wildomar Channel Bridge Widening	\$ 448,351
Subtotal Bridges and Culverts	\$ 5,983,882
Total	\$ 54,607,339

Table 13 - Future DIF Projects (Traffic Signal Improvements - 1 of 2)

Location	Cross Street	Type	Improvement	Total Cost	Impact Fee Share
Bundy Canyon Rd.	Corydon St.	New	Install new 4-way	\$ 332,000	\$ 166,000
Bundy Canyon Rd.	Mission Trail	Existing 3-way	Modify to Ultimate 4-way	\$ 332,000	\$ 249,000
Bundy Canyon Rd.	Orange St.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 166,000
Bundy Canyon Rd.	West of Tulip	New 3-way	Install new 3-way	\$ 222,000	\$ -
Bundy Canyon Rd.	Harvest Way W	New 4-way	Install new 4-way	\$ 332,000	\$ -
Bundy Canyon Rd.	Harvest Way E	New 4-way	Install new 4-way	\$ 332,000	\$ -
Bundy Canyon Rd.	Sunset Ave.	New 4-way	Install new 4-way	\$ 332,000	\$ 166,000
Central St.	Grand Ave.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 166,000
Central St.	Palomar St.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 332,000
Central St.	Wild Stallion/Cervera Rd.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 332,000
Central St./Baxter	Monte Vista Dr.	New 3-way	Install new 3-way	\$ 222,000	\$ 222,000
Clinton Keith Rd.	Grand Ave.	Existing 3-way	Modify to Ultimate 3-way	\$ 222,000	\$ 111,000
Clinton Keith Rd.	Palomar St.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 332,000
Clinton Keith Rd.	Renaissance Ctr.	Existing 3-way	Modify to Ultimate 3-way	\$ 222,000	\$ 222,000
Clinton Keith Rd.	Stable Lanes Rd.	New 4-way	Install new 4-way	\$ 332,000	\$ 332,000
Clinton Keith Rd.	Hidden Springs Rd.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 83,000
Clinton Keith Rd.	Arya	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 166,000
Clinton Keith Rd.	George Ave.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 166,000
Clinton Keith Rd.	Inland Valley Dr.	Existing 3-way	Modify to Ultimate 4-way	\$ 332,000	\$ 249,000
Clinton Keith Rd.	Salida Del Sol	New 4-way	Install new 4-way	\$ 332,000	\$ 332,000
Clinton Keith Rd.	Elizabeth Ln.	New 4-way	Install new 4-way	\$ 332,000	\$ 332,000
Clinton Keith Rd.	Smith Ranch Rd.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 166,000

Table 14 - Future DIF Projects (Traffic Signal Improvements - 2 of 2)

Location	Cross Street	Type	Improvement	Total Cost	Impact Fee Share
Grand Ave.	McVicar St.	New 3-way	Install new 3-way	\$ 222,000	\$ 222,000
Grand Ave.	Gruwell St.	New 3-Way	Install new 3-way	\$ 222,000	\$ 222,000
Grand Ave.	Sheila	New 4-way	Install new 4-way	\$ 332,000	\$ 332,000
Grand Ave.	Corydon St.	Existing 3-way	Modify to Ultimate 3-way	\$ 222,000	\$ 222,000
Palomar St.	Inland Valley Dr.	New 4-way	Install new 4-way	\$ 332,000	\$ 332,000
Palomar St.	McVicar St.	New 4-way	Install new 4-way	\$ 332,000	\$ 332,000
Palomar St.	Gruwell St.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 332,000
Palomar St.	Mission Trail	New 3-way	Install new 3-way	\$ 222,000	\$ 222,000
Palomar St.	Corydon St.	Existing -way	Modify to Ultimate 3-way	\$ 222,000	\$ 222,000
Corydon St.	Union St.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 166,000
Mission Trail	Canyon Dr.	Existing 3-way	Modify to Ultimate 3-way	\$ 222,000	\$ 222,000
Mission Trail	Corydon St.	Existing 3-way	Modify to Ultimate 3-way	\$ 222,000	\$ 222,000
Mission Trail	Lemon St.	Existing 3-way	Modify to Ultimate 3-way	\$ 222,000	\$ 222,000
Mission Trail	Olive St.	Existing 3-way	Modify to Ultimate 3-way	\$ 222,000	\$ 222,000
Mission Trail	Elberta Rd.	Existing 3-way	Modify to Ultimate 4-way	\$ 332,000	\$ 166,000
Mission Trail	Malaga Rd.	Existing 4-way	Modify to Ultimate 4-way	\$ 332,000	\$ 166,000
Inland Valley Dr.	Hidden Springs Rd.	New 4-way	Install new 4-way	\$ 332,000	\$ -
Inland Valley Dr.	Prielipp Rd.	New 3-way	Install new 3-way	\$ 222,000	\$ 222,000
Prielipp Rd.	Salida Del Sol	New 3-way	Install new 3-way	\$ 222,000	\$ 222,000
Prielipp Rd.	Elizabeth Ln.	New 4-way	Install new 4-way	\$ 332,000	\$ 332,000
Total:				\$ 12,294,000	\$ 8,890,000

Table 15 - Future DIF Projects (Police and Fire Department)

Project	Estimated Cost
Police Facilities (5,234 SF)	\$ 2,647,234
Future Fire Station (includes FF&E)	\$ 4,500,000
Fire Station Site (2 Acres)	\$ 126,000
Future Type I Engine	\$ 500,000
Total Facility/Equipment Cost	\$ 7,773,234

Table 16 - Future DIF Projects (Parks)

Project	Estimated Cost
Park Lands (3 acres/1000 residents)	\$ 3,707,624
Park Improvements	\$ 23,193,527
Total Cost	\$ 26,901,151

Table 17 - Future DIF Projects (Municipal Facilities)

Project	Estimated Cost
Community Center	\$ 2,947,637
City Hall	\$ 4,477,698
Animal Shelter	\$ 1,555,383
Corporation Yard	\$ 930,268
Total Cost	\$ 9,910,986

Table 18 - Future DIF Projects (Other)

Project	Estimated Cost
Drainage	\$ 19,942,710
Multipurpose Trail	\$ 8,785,008
Total Cost	\$ 28,727,718

CITY OF WILDOMAR – CITY COUNCIL
Agenda Item #1.2
CONSENT CALENDAR
Meeting Date: June 24, 2020

TO: Mayor and City Council Members

FROM: Daniel A. York, Assistant City Manager

SUBJECT: 2nd Reading of Ordinance No. 191 – Amending Chapter 10.16 of the Wildomar Municipal Code Establishing Speed Zones on Various Streets

STAFF REPORT

RECOMMENDATION:

Staff recommends the City Council adopt an Ordinance entitled:

ORDINANCE NO. 191
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, AMENDING CHAPTER 10.16 OF TITLE 10
TO THE WILDOMAR MUNICIPAL CODE ESTABLISHING SPEED
LIMITS ON CERTAIN STREETS

DISCUSSION:

The City Council approved the first reading of Ordinance No. 191 at the June 10, 2020 City Council meeting for establishing speed limits on certain streets. At this time, it would be appropriate for the City Council to adopt Ordinance No. 191 as amended.

Submitted by:
Daniel A. York
Assistant City Manager,
Public Works Director/City Engineer

Approved by:
Gary Nordquist
City Manager

Attachments:

Ordinance 191

ORDINANCE NO. 191

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, AMENDING CHAPTER 10.16 OF TITLE 10 TO THE WILDOMAR MUNICIPAL CODE ESTABLISHING SPEED LIMITS ON CERTAIN STREETS

WHEREAS, California Vehicle Code Section 22357 and 22358 provides that local entities may declare prima facie speed limits greater than 25 miles per hour on City streets on the basis of an engineering and traffic survey; and

WHEREAS, California Vehicle Code Section 40802 provides for the enforcement of posted speed limit by the use of radar or other electronic devices which measures the speed of moving vehicles; and

WHEREAS, California Vehicle Code Section 627(b) defines an engineering and traffic survey to include consideration of all of the following:

- 1) Prevailing speeds as determined by traffic engineering measurements;
 - 2) Accident Records;
 - 3) Highway, traffic, and roadside conditions not readily apparent to the driver,
- and

WHEREAS, the City of Wildomar has completed a new engineering and traffic survey pursuant to California Vehicle Code Section 22357 and 22358

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF WILDOMAR, DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Sections 10.16.050 through 10.16.100 of Chapter 10.16 of Title 10 to the Wildomar Municipal Code are amended to read as shown on Exhibit 1.

SECTION 2. If any section, subsection, subdivision, sentence, clause, phrase, or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portion of this Ordinance. The City Council hereby declares that it would have adopted this Ordinance, and each section, subsection, subdivision, sentence, clause, phrase, or portion thereof, irrespective of the fact that any one or more sections, subsections, subdivisions, sentences, clauses, phrases or portions thereof be declared invalid or unconstitutional.

SECTION 3. The City Clerk shall certify to the adoption of this ordinance and shall cause the same to be published in accordance with law.

PASSED, APPROVED AND ORDAINED this 24th day of June, 2020.

Dustin Nigg
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas Jex
City Attorney

Acting City Clerk
Janet Morales

EXHIBIT 1

10.16.050 Thirty miles per hour.

The prima facie speed limit is 30 miles per hour:

1. On Wesley Street between the centerline of Grand Avenue and the centerline of Palomar Street, a total distance of approximately 0.5 miles.

10.16.060 Thirty-five miles per hour.

The prima facie speed limit is 35 miles per hour:

1. On the southerly half of Malaga Road between the centerline of Mission Trail and the centerline of Casino Drive, a total distance of 0.29 mile.
2. On Canyon Drive between the centerline of Mission Trail and the centerline of Orange Street, for a total distance of approximately 1.0 mile.
3. On Catt Road between Hidden Springs Road and 400 feet east of Green Parrot Way, for a total distance of approximately 0.3 mile.
- ~~4. On Palomar Street between the centerline of Corydon Street and the centerline of Mission Trail, a total distance of approximately 0.8 mile.~~
- ~~54.~~ On Clinton Keith Road between the centerline of Palomar Street and Inland Valley Drive, for a distance of approximately 1.1 miles.
- ~~5. On Orange Street between the centerline of Bundy Canyon Road and the centerline of Gruwell Street, a total distance of approximately 1.3 miles.~~
- ~~6. On Union Street between the centerline of Gruwell Street and the centerline of Wesley Street, a total distance of approximately 0.5 miles.~~
- ~~7. On Hidden Springs Road between the centerline of Catt Road and 750' south of Clinton Keith Road, a total distance of approximately 0.4 miles.~~
- ~~8. On Cherry Street between the centerline of Baxter Road and the centerline of Walnut Street, a total distance of approximately 0.5 miles.~~
- ~~9. On Sellers Road between the centerline of Bundy Canyon Road and the centerline of Waite Street, a total distance of approximately 0.2 miles.~~

10.16.070 Forty miles per hour.

The prima facie speed limit is 40 miles per hour:

- ~~1. 1. On Central Street Wildomar Trail between the centerline of Grand Avenue and Palomar Road the intersection of Baxter Road (approximately 0.1 miles easterly of White Street), a total distance of approximately 0.51.3 miles.~~
- ~~2. On Wildomar Trail between the centerline of Clinton Keith Road and the 90 degree corner (approximately 0.1 miles northerly of Rosita Drive), a total distance of approximately 1.0 miles~~
- ~~2. On Gruwell Street between the centerline of Grand Avenue and a point 750 feet north of the centerline of Palomar Street, a total distance of approximately 0.52 mile.~~

~~3. On Orange Street between a point 750 feet north of Palomar Street and the centerline of Bundy Canyon Road, a total distance of approximately 1.48 miles.~~

~~43. On Corydon Street between the centerline of Grand Avenue to the centerline of Union Street (City of Lake Elsinore city limit), and on the south side of Corydon Street between the centerline of Union Street (City of Lake Elsinore city limit) to the centerline of Mission Trail, a total distance of approximately 1.5 miles.~~

~~5. On Hidden Springs Road between the centerline of Clinton Keith Road and the centerline of Catt Road, for a total distance of approximately 0.4 mile.~~

~~6. On Iodine Springs Road between Clinton Keith Road and La Estrella Street, a total distance of approximately 0.5 mile.~~

~~74. On La Estrella Street between ~~Perras Road~~the centerline of Wildomar Trail ~~to one mile east of Perras Road~~and the centerline of Crossroads Street, a total distance of ~~approximately 1.01.1~~ miles.~~

~~8. On Perras Road between La Estrella and Baxter Road, a total distance of approximately 0.5 mile.~~

~~95. On Grand Avenue between the centerline of Central Avenue to the centerline of McVicar Street, a total distance of approximately 0.8 miles.~~

~~106. On Bundy Canyon Road between the centerline of Mission Trail to the centerline of Monte Vista Drive, a total distance of approximately 1.4 miles.~~

~~7. On Prielipp Road between the centerline of Inland Valley Road and the city limit boundary of the City of Murrieta, a total distance of approximately 0.7 miles.~~

~~8. On Palomar Street between the centerline of Corydon Road and the centerline of Mission Trail, a total distance of approximately 0.8 miles.~~

~~9. On Lemon Street between the centerline of Mission Trail and the centerline of Orange Street, a total distance of approximately 0.9 miles.~~

10.16.080 Forty-five miles per hour.

The prima facie speed limit is 45 miles per hour:

1. On ~~Central Street~~Wildomar Trail between the intersection of Baxter Road (approximately 0.1 miles easterly of White Street) and the 90 degree corner (approximately 0.1 miles northerly of Rosita Drive)~~Palomar Street and Baxter Road~~, a total distance of approximately ~~0.71.4~~ miles.

~~2. On Baxter Road between Central Street and a point 700 feet east of Monte Vista Drive, a total distance of approximately 0.6 mile.~~

~~2. On Inland Valley Drive between the centerline of Clinton Keith Road and the centerline of Prielipp Road, a total distance of approximately 0.5 miles.~~

3. On Clinton Keith Road between the centerline of Inland Valley Road and the centerline of Carrington Street, for a total distance of approximately 1.0 miles.

4. On Grand Avenue from the centerline of McVicar Street to the centerline of Clinton Keith Road, for a total distance of approximately 0.9 miles.

5. On Palomar Street between the centerline of Clinton Keith Road and the city limit boundary of the City of Murrieta, a total distance of approximately 1.0 miles.

6. On Corydon Street between the centerline of Grand Avenue and the centerline of Mission Trail, a total distance of approximately 1.5 miles.

7. On McVicar Street between the centerline of Palomar Road and the centerline of Grand Avenue, a total distance of approximately 0.5 miles.

10.16.090 Fifty miles per hour.

The prima facie speed limit is 50 miles per hour:

1. On Palomar Street between the centerline of Mission Trail and the centerline of ~~McVicar Street~~Clinton Keith Road, a total distance of approximately ~~2.0~~2.8 miles.

2. On Grand Avenue between the centerline of Central Street and the centerline of Corydon Street, a total distance of approximately 2.0 miles.

3. On the easterly half of Mission Trail between Malaga Road and Corydon Street, for a total distance of approximately 1.3 miles, and on the full-width of Mission Trail between Corydon Street and Palomar Street, for a total distance of approximately 1.2 miles.

4. On Clinton Keith Road between the centerline of Grand Avenue and the centerline of Palomar Street, a total distance of approximately 0.5 miles.

5. On Bundy Canyon Road between the centerline of Monte Vista Drive and the centerline of ~~Oak Circle Drive~~The Farm Road, a total distance of approximately ~~1.0~~2.0 miles.

6. On Bundy Canyon Road between the centerline of The Farm Road and the centerline of Sunset Street, a total distance of approximately 1.0 miles.

7. On Monte Vista Drive between the centerline of Wildomar Trail and the centerline of Bundy Canyon Road, a total distance of approximately 1.2 miles.

8. On Gruwell Street between the centerline of Grand Avenue and the centerline of Como Street, a total distance of approximately 0.8 miles

10.16.100 Fifty-five miles per hour.

~~The prima facie speed limit is 55 miles per hour.~~Reserved.

1. ~~On Bundy Canyon Road between the centerline of Oak Circle Drive and the centerline of The Farm Road, a total distance of approximately 1.0 miles.~~

2. ~~On Palomar Street between the centerline of McVicar Street and the centerline of Clinton Keith Road, a total distance of approximately 0.8 miles.~~

CITY OF WILDOMAR – COUNCIL
Agenda Item #1.3
CONSENT CALENDAR
Meeting Date: June 24, 2020

TO: Mayor and City Council Members

FROM: James R. Riley, Administrative Services Director

SUBJECT: Consulting Services Contract-Platinum Business Solutions, LLC

STAFF REPORT

RECOMMENDATIONS:

Staff recommends that the City Council approve and authorize the City Manager to sign a contract with Platinum Business Solutions, LLC to provide human resources administration, fiscal services for the Wildomar Cemetery District and consulting services for special projects for the Administrative Services Department.

BACKGROUND/DISCUSSION:

The City contracts for additional professional services on an as needed basis. During the past several years, project accounting and other specific project related fiscal services have been provided by contract personnel when needed. Ms. Sherri Stanton has provided services to the City of various projects and is now working for Platinum Business Solutions, LLC. Staff recommends to continue using her services through Platinum Business Solutions Services for a one-year term. This contract will provide needed professional services with human resources administration, fiscal services for the Wildomar Cemetery District and consulting services for special projects for the Administrative Services Department.

FISCAL IMPACT:

Funds for contractual services are included in the adopted fiscal year 2020-21 budget.

Submitted by:
James R. Riley
Administrative Services Director

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

- A. Agreement for Services – Platinum Business Solutions, LLC

Attachment A

AGREEMENT FOR SERVICES

By and Between

**THE CITY OF WILDOMAR,
a municipal corporation**

and

PLATINUM BUSINESS SOLUTIONS, LLC

a limited liability company

**AGREEMENT FOR SERVICES
BETWEEN
THE CITY OF WILDOMAR, CALIFORNIA
AND
PLATINUM BUSINESS SOLUTIONS, LLC**

This Agreement for Services ("Agreement") is entered into as of this 1st day of July, 2020 by and between the City of Wildomar, a municipal corporation ("City") and Platinum Business Solutions LLC, a limited liability company ("Service Provider"). City and Service Provider are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties."

RECITALS

A. City has sought, by direct negotiations and proposal services defined and described particularly in Section 2 of this Agreement.

B. Service Provider, following submission of a proposal for the performance of the services defined and described particularly in Section 2 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Wildomar's Municipal Code, City has authority to enter into this Services Agreement and the City Manager has authority to execute this Agreement.

D. The Parties desire to formalize the selection of Service Provider for performance of those services defined and described particularly in Section 2 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

SECTION 1. TERM OF AGREEMENT.

Subject to the provisions of Section 20 "Termination of Agreement" of this Agreement, the Term of this Agreement is for one-year commencing on the date first ascribed above.

SECTION 2. SCOPE OF SERVICES & SCHEDULE OF PERFORMANCE.

(a) Scope of Services. Service Provider agrees to perform the services set forth in Exhibit "A" "Scope of Services" (hereinafter, the "Services") and made a part of this Agreement by this reference.

(b) Schedule of Performance. The Services shall be completed pursuant to the schedule specified in Exhibit "A." Should the Services not be completed pursuant to that schedule, the Service Provider shall be deemed to be in Default of this Agreement. The City, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Service Provider to continue performing the Services.

SECTION 3. ADDITIONAL SERVICES.

Service Provider shall not be compensated for any work rendered in connection with its performance of this Agreement that are in addition to or outside of the Services unless such additional services are authorized in advance and in writing in accordance with Section 26 "Administration and Implementation" or Section 28 "Amendment" of this Agreement. If and when such additional work is authorized, such additional work shall be deemed to be part of the Services.

SECTION 4. COMPENSATION AND METHOD OF PAYMENT.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Service Provider the amounts specified in Exhibit "B" "Compensation" and made a part of this Agreement by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed one hundred ten thousand dollars (\$104,500), unless additional compensation is approved in writing in accordance with Section 26 "Administration and Implementation" or Section 28 "Amendment" of this Agreement. In accordance with California Government Code Section 8546.7, if the Not to Exceed Amount exceeds TEN THOUSAND DOLLARS (\$10,000.00), this Agreement and the Service Provider's books and records related to this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

(b) Each month Service Provider shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-Service Provider contracts. Sub-Service Provider charges shall be detailed by the following categories: labor, travel, materials, equipment and supplies. If the compensation set forth in subsection (a) and Exhibit "B" include payment of labor on an hourly basis (as opposed to labor and materials being paid as a lump sum), the labor category in each invoice shall include detailed descriptions of task performed and the amount of time incurred for or allocated to that task. City shall independently review each invoice submitted by the Service Provider to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Service Provider for correction and resubmission.

(c) Except as to any charges for work performed or expenses incurred by Service Provider which are disputed by City, City will use its best efforts to cause Service Provider to be paid within forty-five (45) days of receipt of Service Provider's correct and undisputed invoice.

(d) Payment to Service Provider for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Service Provider.

SECTION 5. INSPECTION AND FINAL ACCEPTANCE.

City may inspect and accept or reject any of Service Provider's work under this Agreement, either during performance or when completed. City shall reject or finally accept Service Provider's work within sixty (60) days after submitted to City. City shall reject work by a timely written explanation, otherwise Service Provider's work shall be deemed to have been accepted. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Service Provider's work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Section 16 "Indemnification" and Section 17 "Insurance."

SECTION 6. OWNERSHIP OF DOCUMENTS.

All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Service Provider in the course of providing the Services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Service Provider. Upon completion, expiration or termination of this Agreement, Service Provider shall turn over to City all such original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents.

If and to the extent that City utilizes for any purpose not related to this Agreement any maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files or other documents prepared, developed or discovered by Service Provider in the course of providing the Services pursuant to this Agreement, Service Provider's guarantees and warranties in Section 9 "Standard of Performance" of this Agreement shall not extend to such use of the maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files or other documents.

All Final Work Product developed by Service Provider in the course of providing the Services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Service Provider. Upon completion, expiration or termination of this Agreement, Service Provider shall turn over to City all such Final Work Product if paid for by the City. This provision specifically excludes Service Providers' work notes and drafts, which are owned by Service Provider, not City.

SECTION 7. SERVICE PROVIDER'S BOOKS AND RECORDS.

(a) Service Provider shall maintain any and all documents and records demonstrating or relating to Service Provider's performance of the Services. Service Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by Service Provider pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Service Provider's address indicated for receipt of notices in this Agreement.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or discarded due to dissolution or termination of Service Provider's business, City may, by written request, require that custody of such documents or records be given to the City. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

SECTION 8. INDEPENDENT CONTRACTOR.

(a) Service Provider is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of City. Service Provider shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the Services under this Agreement on behalf of Service Provider shall at all times be under Service Provider's exclusive direction and control. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Service Provider or any of Service Provider's officers, employees, or agents except as set forth in this Agreement. Service Provider shall not at any time or in any manner represent that Service Provider or any of Service Provider's officers, employees, or agents are in any manner officials, officers, employees or agents of City.

(c) Neither Service Provider , nor any of Service Provider's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Service Provider expressly waives any claim Service Provider may have to any such rights.

SECTION 9. STANDARD OF PERFORMANCE.

Service Provider represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the Services required under this Agreement in a thorough, competent and professional manner. Service Provider shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all Services. In meeting its obligations under this Agreement, Service Provider shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to the Services required of Service Provider under this Agreement. In addition to the general standards of performance set forth this section, additional specific standards of performance and performance criteria may be set forth in Exhibit "A" "Scope of Work" that shall also be applicable to Service Provider's work under this Agreement. Where there is a conflict between a general and a specific standard of performance or performance criteria, the specific standard or criteria shall prevail over the general.

SECTION 10. COMPLIANCE WITH APPLICABLE LAWS; PERMITS AND LICENSES.

Service Provider shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement. Service Provider shall obtain any and all licenses, permits and authorizations necessary to perform the Services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable, at law or in equity, as a result of any failure of Service Provider to comply with this section.

SECTION 11. PREVAILING WAGE LAWS

It is the understanding of City and Service Provider that California prevailing wage laws do not apply to this Agreement because the Agreement does not involve any of the following services subject to prevailing wage rates pursuant to the California Labor Code or regulations promulgated thereunder: Construction, alteration, demolition, installation, or repair work performed on public buildings, facilities, streets or sewers done under contract and paid for in whole or in part out of public funds. In this context, "construction" includes work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work.

SECTION 12. NONDISCRIMINATION.

Service Provider shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

SECTION 13. UNAUTHORIZED ALIENS.

Service Provider hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Service Provider so employ such unauthorized aliens for the performance of the Services, and should the any liability or sanctions be imposed against City for such use of unauthorized aliens, Service Provider hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

SECTION 14. CONFLICTS OF INTEREST.

(a) Service Provider covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Service Provider's performance of the Services. Service Provider further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Service Provider agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

(b) City understands and acknowledges that Service Provider is, as of the date of execution of this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Service Provider is unaware of any stated position of City relative to such projects. Any future position of City on such projects shall not be considered a conflict of interest for purposes of this section.

(c) City understands and acknowledges that Service Provider will perform non-related services for other governmental agencies and private Parties following the completion of the Services under this Agreement. Any such future service shall not be considered a conflict of interest for purposes of this section.

SECTION 15. CONFIDENTIAL INFORMATION; RELEASE OF INFORMATION.

(a) All information gained or work product produced by Service Provider in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Service Provider. Service Provider shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law.

(b) Service Provider, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be

considered "voluntary" provided Service Provider gives City notice of such court order or subpoena.

(c) If Service Provider, or any officer, employee, agent or subcontractor of Service Provider, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Service Provider for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Service Provider's conduct.

Service Provider shall promptly notify City should Service Provider, its officers, employees, agents or subcontractors, be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Service Provider or be present at any deposition, hearing or similar proceeding. Service Provider agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Service Provider. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Service Provider shall not be held criminally or civilly liable under any Federal or State trade secret law for the disclosure of a trade secret that is made in confidence to a Federal, State, or local government official or to an attorney solely for the purpose of reporting or investigating a suspected violation of law or for the disclosure of a trade secret that is made in a complaint or other document filed in a lawsuit or other proceeding, if such filing is made under seal.

SECTION 16. INDEMNIFICATION.

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for Service Provider's services, to the fullest extent permitted by law, Service Provider shall indemnify, protect, defend and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees) arise out of, are a consequence of, or are in any way attributable to, in whole or in part, any negligent or wrongful act, error or omission of Service Provider, or by any individual or entity for which Service Provider is legally liable, including but not limited to officers, agents, employees or sub-contractors of Service Provider, in the performance of professional services under this Agreement.

(b) Indemnification for Other than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Service Provider shall indemnify, protect, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and

expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Service Provider, or by any individual or entity for which Service Provider is legally liable, including but not limited to officers, agents, employees or sub-contractors of Service Provider.

(c) Indemnification from Sub-Service Providers. Service Provider agrees to obtain executed indemnity agreements with provisions identical to those set forth in this section from each and every sub-Service Provider or any other person or entity involved by, for, with or on behalf of Service Provider in the performance of this Agreement naming the Indemnified Parties as additional indemnitees. In the event Service Provider fails to obtain such indemnity obligations from others as required herein, Service Provider agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend City as set forth herein is binding on the successors, assigns or heirs of Service Provider and shall survive the termination of this Agreement or this section.

(d) City's Negligence. The provisions of this section do not apply to claims occurring as a result of City's sole negligence. The provisions of this section shall not release City from liability arising from gross negligence or willful acts or omissions of City or any and all of its officials, employees and agents.

SECTION 17. INSURANCE.

Service Provider agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in Exhibit "C" "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the City Manager. Service Provider agrees to provide City with copies of required policies upon request.

SECTION 18. ASSIGNMENT.

The expertise and experience of Service Provider are material considerations for this Agreement. City has an interest in the qualifications and capability of the persons and entities who will fulfill the duties and obligations imposed upon Service Provider under this Agreement. In recognition of that interest, Service Provider shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Service Provider's duties or obligations under this Agreement without the prior written consent of the City. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including termination of this Agreement pursuant to Section 20 "Termination of Agreement." City acknowledges, however, that Service Provider, in the performance of its duties pursuant to this Agreement, may utilize sub-contractors.

SECTION 19. CONTINUITY OF PERSONNEL.

Service Provider shall make every reasonable effort to maintain the stability and continuity of Service Provider's staff and sub-contractors, if any, assigned to perform the

Services. Service Provider shall notify City of any changes in Service Provider's staff and sub-contractors, if any, assigned to perform the Services prior to and during any such performance.

SECTION 20. TERMINATION OF AGREEMENT.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Service Provider. In the event such notice is given, Service Provider shall cease immediately all work in progress.

(b) Service Provider may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to City.

(c) If either Service Provider or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Service Provider, or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Service Provider or City, all property belonging exclusively to City which is in Service Provider's possession shall be returned to City. Service Provider shall furnish to City a final invoice for work performed and expenses incurred by Service Provider, prepared as set forth in Section 4 "Compensation and Method of Payment" of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 "Compensation and Method of Payment" of this Agreement.

SECTION 21. DEFAULT.

In the event that Service Provider is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Service Provider for any work performed after the date of default. Instead, the City may give notice to Service Provider of the default and the reasons for the default. The notice shall include the timeframe in which Service Provider may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Service Provider is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Service Provider does not cure the default, the City may take necessary steps to terminate this Agreement under Section 20 "Termination of Agreement." Any failure on the part of the City to give notice of the Service Provider's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

SECTION 22. EXCUSABLE DELAYS.

Service Provider shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Service Provider. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of City, court orders,

fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

SECTION 23. COOPERATION BY CITY.

All public information, data, reports, records, and maps as are existing and available to City as public records, and which are necessary for carrying out the Services shall be furnished to Service Provider in every reasonable way to facilitate, without undue delay, the Services to be performed under this Agreement.

SECTION 24. NOTICES.

All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To City: City of Wildomar
Attn: City Manager
23873 Clinton Keith Rd., Suite 201
Wildomar, CA 92595

To Service Provider: PLATINUM BUSINESS SOLUTIONS, LLC
944 N. Lancewood Avenue
Rialto, CA 92376

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

SECTION 25. AUTHORITY TO EXECUTE.

Each of the signatories hereto represents and warrants that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign. Each Party hereto agrees to defend, indemnify, and hold harmless the other Parties hereto against all claims, suits, actions, and demands, including necessary expenses of investigation and reasonable attorneys' fees and costs, arising out of claims that its signatory was not competent or so authorized to execute this Agreement.

SECTION 26. ADMINISTRATION AND IMPLEMENTATION.

This Agreement shall be administered and executed by the City Manager or his or her designated representative. The City Manager shall have the authority to issue interpretations and to make amendments to this Agreement, including amendments that

commit additional funds, consistent with Section 28 "Amendment" and the City Manager's contracting authority under the Wildomar Municipal Code.

SECTION 27. BINDING EFFECT.

This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

SECTION 28. AMENDMENT.

No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Service Provider and by the City. The City Manager shall have the authority to approve any amendment to this Agreement if the total compensation under this Agreement, as amended, would not exceed the City Manager's contracting authority under the Wildomar Municipal Code. The Parties agree that the requirement for written modifications cannot be waived and that any attempted waiver shall be void. The City's City Manager may, but is not required to, make minor amendments not affecting substantive terms without further authorization from the City Council. The City Council hereby authorizes the City Manager to execute any such amendments as required by this Agreement or that do not otherwise reduce City's rights under this Agreement. All other amendments shall be approved by the City Council.

SECTION 29. WAIVER.

Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Service Provider shall not constitute a waiver of any of the provisions of this Agreement.

SECTION 30. LAW TO GOVERN; VENUE.

This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the Parties, venue in state trial courts shall lie exclusively in the County of Riverside, California. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Riverside.

SECTION 31. ATTORNEYS FEES, COSTS AND EXPENSES.

In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing Party in such litigation or other proceeding shall be entitled to an award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

SECTION 32. ENTIRE AGREEMENT.

This Agreement, including the attached Exhibits "A" through "C", is the entire,

complete, final and exclusive expression of the Parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Service Provider and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid and binding.

SECTION 33. SEVERABILITY.

If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

SECTION 34. CONFLICTING TERMS.

Except as otherwise stated herein, if the terms of this Agreement conflict with the terms of any Exhibit hereto, or with the terms of any document incorporated by reference into this Agreement, the terms of this Agreement shall control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date and year first-above written.

CITY OF WILDOMAR

Gary Nordquist
City Manager

ATTEST:

Janet Morales
Acting City Clerk

APPROVED AS TO FORM

Thomas D. Jex
City Attorney

By: _____

By: _____

Its: _____

Its: _____

NOTE: SERVICE PROVIDER'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO SERVICE PROVIDER'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER	DESCRIPTION OF ATTACHED DOCUMENT
<input type="checkbox"/> INDIVIDUAL	_____
<input type="checkbox"/> CORPORATE OFFICER	TITLE OR TYPE OF DOCUMENT
_____	_____
<input type="checkbox"/> PARTNER(S) <input type="checkbox"/> LIMITED	NUMBER OF PAGES
<input type="checkbox"/> GENERAL	_____
<input type="checkbox"/> ATTORNEY-IN-FACT	DATE OF DOCUMENT
<input type="checkbox"/> TRUSTEE(S)	_____
<input type="checkbox"/> GUARDIAN/CONSERVATOR	SIGNER(S) OTHER THAN NAMED ABOVE
<input type="checkbox"/> OTHER _____	_____

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

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<input type="checkbox"/> INDIVIDUAL	_____
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_____	_____
<input type="checkbox"/> PARTNER(S) <input type="checkbox"/> LIMITED	NUMBER OF PAGES
<input type="checkbox"/> GENERAL	_____
<input type="checkbox"/> ATTORNEY-IN-FACT	DATE OF DOCUMENT
<input type="checkbox"/> TRUSTEE(S)	_____
<input type="checkbox"/> GUARDIAN/CONSERVATOR	SIGNER(S) OTHER THAN NAMED ABOVE
<input type="checkbox"/> OTHER _____	_____
_____	_____

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

EXHIBIT "A"
SCOPE OF SERVICES

I. PLATINUM BUSINESS SOLUTIONS, LLC (“Service Provider”) will provide consulting services to the City of Wildomar (“City”) as follows:

A. Human Resources

- Platinum Business Solutions, LLC will appoint Sherri Stanton to serve as the City’s Human Resources Administrator.
- Plan, coordinate, recommend and implement the activities and operations of the City’s human resources division. This includes benefits administration, training and related functions.
- Reorganize the City’s existing HR filing system to ensure compliance requirements are being met at the State and Federal levels.
- Establish and revise departmental processes and procedures to increase level of departmental efficiency across the board.
- Complete an assessment of the current state of the HR-related activities. This assessment, or HR audit, will help determine an appropriate prioritization and action plan with management approval.
- Will work with the City Clerk as deemed necessary to ensure human resources duties are properly transferred to the Service Provider.
- Will attend various human resources training events as needed.

B. Finance Department

- Will provide support for the City’s Finance Department by providing coverage for the Finance Manager when he/she attends off-site meetings and/or training.

C. Cemetery

- Provide fiscal administration to the Wildomar Cemetery District. Set up files and review procedures for billing and tracking of Cemetery activities using the Pontem Cemetery software system.

D. Special Projects

- Will provide support to the City’s Finance Department regarding Special Projects including the following:
 - Clean up of existing on-going Developer Deposits activity including accounting needs and/or changes to workflows, procedures and financial recovery.
 - Will continuously work with the Developer Deposit Liaison while communicating with Finance Director for approval of all changes determined necessary to implement increased efficiency in all related financial areas.

II. As part of the Services, the Service Provider will prepare and deliver the following tangible work products to the City:

- A. Human resources procedures, checklists and files up to date for employees by June 30, 2021.
- B. Recruitment and filling of open positions by June 30, 2021.
- C. Cemetery billing and track setup using the Pontem Cemetery software by June 30, 2021.

EXHIBIT "B"
COMPENSATION

I. Service Provider shall use the following rates of pay in the performance of the Services:

A. Consulting
Services \$55.00 per hour

II. Service Provider may utilize sub-contractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$ 55.00 per hour without written authorization from the City Manager or his designee.

III. The total compensation for the Services shall not exceed \$104,500.00, as provided in Section 4 "Compensation and Method of Payment" of this Agreement.

IV. Service Provider shall furnish all tools, supplies and equipment necessary or proper to perform Services. No expense incurred by Service Provider will be reimbursed by City unless it is expressly requested and approved in writing by the City Manager in advance.

EXHIBIT "C"

INSURANCE

A. Insurance Requirements. Service Provider shall provide and maintain insurance, acceptable to the City, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services by Service Provider, its agents, representatives or employees. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Service Provider shall provide the following scope and limits of insurance:

1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

(1) Commercial General Liability. Insurance Services Office form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Automobile. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to the written approval of the City.

(3) Workers' Compensation. Workers' Compensation insurance as required by the Labor Code of State of California covering all persons providing Services on behalf of the Service Provider and all risks to such persons under this Agreement.

(4) Professional Liability. Professional liability insurance appropriate to the Service Provider's profession. This coverage may be written on a "claims made" basis, and must include coverage for contractual liability. The professional liability insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to Services performed under this Agreement. The insurance must be maintained for at least three (3) consecutive years following the completion of Service Provider's services or the termination of this Agreement. During this additional three (3) year period, Service Provider shall annually and upon request of the City submit written evidence of this continuous coverage.

2. Minimum Limits of Insurance. Service Provider shall maintain limits of insurance no less than:

(1) Commercial General Liability. \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile. \$1,000,000 per accident for bodily injury and property damage. A combined single limit policy with aggregate limits in an amount of not less than \$2,000,000 shall be considered equivalent to the said required minimum limits set forth above.

(3) Workers' Compensation. Workers' Compensation as required by the Labor Code of the State of California of not less than \$1,000,000 per occurrence.

(4) Professional Liability. \$1,000,000 per occurrence.

B. Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:

1. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either Party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by certified mail, return receipt requested, has been given to City.

2. Commercial General Liability and Automobile Liability Coverages.

(1) City, and its respective elected and appointed officers, officials, and employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Service Provider performs; products and completed operations of Service Provider; premises owned, occupied or used by Service Provider; or automobiles owned, leased, hired or borrowed by Service Provider. The coverage shall contain no special limitations on the scope of protection afforded to City, and their respective elected and appointed officers, officials, or employees.

(2) Service Provider's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Service Provider's insurance.

(3) Service Provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the insurance policies, including breaches of warranties, shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

3. Workers' Compensation Coverage. Unless the City Manager otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Service Provider.

C. Other Requirements. Service Provider agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this contract have been complied with. The City may require that Service Provider furnish City with copies of original endorsements effecting coverage required by this Exhibit "C". The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

1. Service Provider shall furnish certificates and endorsements from each sub-contractor identical to those Service Provider provides.

2. Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers, or the Service Provider shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

3. The procuring of such required policy or policies of insurance shall not be construed to limit Service Provider's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

CITY OF WILDOMAR – COUNCIL
Agenda Item #1.4
CONSENT CALENDAR
Meeting Date: June 24, 2020

TO: Mayor and City Council Members

FROM: James R. Riley, Administrative Services Director

SUBJECT: Consulting Services Contract -FoBro Consulting, LLC

STAFF REPORT

RECOMMENDATIONS:

Staff recommends that the City Council approve and authorize the City Manager to execute a contract with FoBro Consulting, LLC to provide project-based developer billing, CDBG project administration and Homeless program services.

BACKGROUND/DISCUSSION:

On March 14, 2019, the City Council approved a contract amendment with FoBro Consulting, LLC to provide needed professional services with developer billing, reconciliation, and collection; CDBG project administration services; and the implementation of a homeless program and services for the City. FoBro Consulting has provided the City with excellent service in the contracted areas and staff recommends approval of a new agreement to June 30, 2021 not to exceed \$80,000 per year.

FISCAL IMPACT:

Funds for contractual services are included in the adopted fiscal year 2020-21 budget.

Submitted by:
James R. Riley
Administrative Services Director

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

1. Agreement for Services Between City and FoBro Consulting LLC.

Attachment A

AGREEMENT FOR SERVICES

By and Between

**THE CITY OF WILDOMAR,
a municipal corporation**

and

FOBRO CONSULTING, LLC

a limited liability company

**AGREEMENT FOR SERVICES
BETWEEN
THE CITY OF WILDOMAR, CALIFORNIA
AND
FOBRO CONSULTING, LLC**

This Agreement for Services ("Agreement") is entered into as of this 1st day of July, 2020 by and between the City of Wildomar, a municipal corporation ("City") and Fobro Consulting, LLC, a limited liability company ("Service Provider"). City and Service Provider are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties."

RECITALS

A. City has sought, by direct negotiations and proposal services defined and described particularly in Section 2 of this Agreement.

B. Service Provider, following submission of a proposal for the performance of the services defined and described particularly in Section 2 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Wildomar's Municipal Code, City has authority to enter into this Services Agreement and the City Manager has authority to execute this Agreement.

D. The Parties desire to formalize the selection of Service Provider for performance of those services defined and described particularly in Section 2 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

SECTION 1. TERM OF AGREEMENT.

Subject to the provisions of Section 20 "Termination of Agreement" of this Agreement, the Term of this Agreement is for one-year commencing on the date first ascribed above.

SECTION 2. SCOPE OF SERVICES & SCHEDULE OF PERFORMANCE.

(a) Scope of Services. Service Provider agrees to perform the services set forth in Exhibit "A" "Scope of Services" (hereinafter, the "Services") and made a part of this Agreement by this reference.

(b) Schedule of Performance. The Services shall be completed pursuant to the schedule specified in Exhibit "A." Should the Services not be completed pursuant to that schedule, the Service Provider shall be deemed to be in Default of this Agreement. The City, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Service Provider to continue performing the Services.

SECTION 3. ADDITIONAL SERVICES.

Service Provider shall not be compensated for any work rendered in connection with its performance of this Agreement that are in addition to or outside of the Services unless such additional services are authorized in advance and in writing in accordance with Section 26 "Administration and Implementation" or Section 28 "Amendment" of this Agreement. If and when such additional work is authorized, such additional work shall be deemed to be part of the Services.

SECTION 4. COMPENSATION AND METHOD OF PAYMENT.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Service Provider the amounts specified in Exhibit "B" "Compensation" and made a part of this Agreement by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed one hundred ten thousand dollars (\$80,000), unless additional compensation is approved in writing in accordance with Section 26 "Administration and Implementation" or Section 28 "Amendment" of this Agreement. In accordance with California Government Code Section 8546.7, if the Not to Exceed Amount exceeds TEN THOUSAND DOLLARS (\$10,000.00), this Agreement and the Service Provider's books and records related to this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

(b) Each month Service Provider shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-Service Provider contracts. Sub-Service Provider charges shall be detailed by the following categories: labor, travel, materials, equipment and supplies. If the compensation set forth in subsection (a) and Exhibit "B" include payment of labor on an hourly basis (as opposed to labor and materials being paid as a lump sum), the labor category in each invoice shall include detailed descriptions of task performed and the amount of time incurred for or allocated to that task. City shall independently review each invoice submitted by the Service Provider to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Service Provider for correction and resubmission.

(c) Except as to any charges for work performed or expenses incurred by Service Provider which are disputed by City, City will use its best efforts to cause Service Provider to be paid within forty-five (45) days of receipt of Service Provider's correct and undisputed invoice.

(d) Payment to Service Provider for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Service Provider.

SECTION 5. INSPECTION AND FINAL ACCEPTANCE.

City may inspect and accept or reject any of Service Provider's work under this Agreement, either during performance or when completed. City shall reject or finally accept Service Provider's work within sixty (60) days after submitted to City. City shall reject work by a timely written explanation, otherwise Service Provider's work shall be deemed to have been accepted. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Service Provider's work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Section 16 "Indemnification" and Section 17 "Insurance."

SECTION 6. OWNERSHIP OF DOCUMENTS.

All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Service Provider in the course of providing the Services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Service Provider. Upon completion, expiration or termination of this Agreement, Service Provider shall turn over to City all such original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents.

If and to the extent that City utilizes for any purpose not related to this Agreement any maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files or other documents prepared, developed or discovered by Service Provider in the course of providing the Services pursuant to this Agreement, Service Provider's guarantees and warranties in Section 9 "Standard of Performance" of this Agreement shall not extend to such use of the maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files or other documents.

All Final Work Product developed by Service Provider in the course of providing the Services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Service Provider. Upon completion, expiration or termination of this Agreement, Service Provider shall turn over to City all such Final Work Product if paid for by the City. This provision specifically excludes Service Providers' work notes and drafts, which are owned by Service Provider, not City.

SECTION 7. SERVICE PROVIDER'S BOOKS AND RECORDS.

(a) Service Provider shall maintain any and all documents and records demonstrating or relating to Service Provider's performance of the Services. Service Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by Service Provider pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Service Provider's address indicated for receipt of notices in this Agreement.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or discarded due to dissolution or termination of Service Provider's business, City may, by written request, require that custody of such documents or records be given to the City. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

SECTION 8. INDEPENDENT CONTRACTOR.

(a) Service Provider is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of City. Service Provider shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the Services under this Agreement on behalf of Service Provider shall at all times be under Service Provider's exclusive direction and control. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Service Provider or any of Service Provider's officers, employees, or agents except as set forth in this Agreement. Service Provider shall not at any time or in any manner represent that Service Provider or any of Service Provider's officers, employees, or agents are in any manner officials, officers, employees or agents of City.

(c) Neither Service Provider , nor any of Service Provider's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Service Provider expressly waives any claim Service Provider may have to any such rights.

SECTION 9. STANDARD OF PERFORMANCE.

Service Provider represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the Services required under this Agreement in a thorough, competent and professional manner. Service Provider shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all Services. In meeting its obligations under this Agreement, Service Provider shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to the Services required of Service Provider under this Agreement. In addition to the general standards of performance set forth this section, additional specific standards of performance and performance criteria may be set forth in Exhibit "A" "Scope of Work" that shall also be applicable to Service Provider's work under this Agreement. Where there is a conflict between a general and a specific standard of performance or performance criteria, the specific standard or criteria shall prevail over the general.

SECTION 10. COMPLIANCE WITH APPLICABLE LAWS; PERMITS AND LICENSES.

Service Provider shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement. Service Provider shall obtain any and all licenses, permits and authorizations necessary to perform the Services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable, at law or in equity, as a result of any failure of Service Provider to comply with this section.

SECTION 11. PREVAILING WAGE LAWS

It is the understanding of City and Service Provider that California prevailing wage laws do not apply to this Agreement because the Agreement does not involve any of the following services subject to prevailing wage rates pursuant to the California Labor Code or regulations promulgated thereunder: Construction, alteration, demolition, installation, or repair work performed on public buildings, facilities, streets or sewers done under contract and paid for in whole or in part out of public funds. In this context, "construction" includes work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work.

SECTION 12. NONDISCRIMINATION.

Service Provider shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

SECTION 13. UNAUTHORIZED ALIENS.

Service Provider hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Service Provider so employ such unauthorized aliens for the performance of the Services, and should the any liability or sanctions be imposed against City for such use of unauthorized aliens, Service Provider hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

SECTION 14. CONFLICTS OF INTEREST.

(a) Service Provider covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Service Provider's performance of the Services. Service Provider further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Service Provider agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

(b) City understands and acknowledges that Service Provider is, as of the date of execution of this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Service Provider is unaware of any stated position of City relative to such projects. Any future position of City on such projects shall not be considered a conflict of interest for purposes of this section.

(c) City understands and acknowledges that Service Provider will perform non-related services for other governmental agencies and private Parties following the completion of the Services under this Agreement. Any such future service shall not be considered a conflict of interest for purposes of this section.

SECTION 15. CONFIDENTIAL INFORMATION; RELEASE OF INFORMATION.

(a) All information gained or work product produced by Service Provider in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Service Provider. Service Provider shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law.

(b) Service Provider, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be

considered "voluntary" provided Service Provider gives City notice of such court order or subpoena.

(c) If Service Provider, or any officer, employee, agent or subcontractor of Service Provider, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Service Provider for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Service Provider's conduct.

Service Provider shall promptly notify City should Service Provider, its officers, employees, agents or subcontractors, be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Service Provider or be present at any deposition, hearing or similar proceeding. Service Provider agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Service Provider. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Service Provider shall not be held criminally or civilly liable under any Federal or State trade secret law for the disclosure of a trade secret that is made in confidence to a Federal, State, or local government official or to an attorney solely for the purpose of reporting or investigating a suspected violation of law or for the disclosure of a trade secret that is made in a complaint or other document filed in a lawsuit or other proceeding, if such filing is made under seal.

SECTION 16. INDEMNIFICATION.

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for Service Provider's services, to the fullest extent permitted by law, Service Provider shall indemnify, protect, defend and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees) arise out of, are a consequence of, or are in any way attributable to, in whole or in part, any negligent or wrongful act, error or omission of Service Provider, or by any individual or entity for which Service Provider is legally liable, including but not limited to officers, agents, employees or sub-contractors of Service Provider, in the performance of professional services under this Agreement.

(b) Indemnification for Other than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Service Provider shall indemnify, protect, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and

expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Service Provider, or by any individual or entity for which Service Provider is legally liable, including but not limited to officers, agents, employees or sub-contractors of Service Provider.

(c) Indemnification from Sub-Service Providers. Service Provider agrees to obtain executed indemnity agreements with provisions identical to those set forth in this section from each and every sub-Service Provider or any other person or entity involved by, for, with or on behalf of Service Provider in the performance of this Agreement naming the Indemnified Parties as additional indemnitees. In the event Service Provider fails to obtain such indemnity obligations from others as required herein, Service Provider agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend City as set forth herein is binding on the successors, assigns or heirs of Service Provider and shall survive the termination of this Agreement or this section.

(d) City's Negligence. The provisions of this section do not apply to claims occurring as a result of City's sole negligence. The provisions of this section shall not release City from liability arising from gross negligence or willful acts or omissions of City or any and all of its officials, employees and agents.

SECTION 17. INSURANCE.

Service Provider agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in Exhibit "C" "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the City Manager. Service Provider agrees to provide City with copies of required policies upon request.

SECTION 18. ASSIGNMENT.

The expertise and experience of Service Provider are material considerations for this Agreement. City has an interest in the qualifications and capability of the persons and entities who will fulfill the duties and obligations imposed upon Service Provider under this Agreement. In recognition of that interest, Service Provider shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Service Provider's duties or obligations under this Agreement without the prior written consent of the City. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including termination of this Agreement pursuant to Section 20 "Termination of Agreement." City acknowledges, however, that Service Provider, in the performance of its duties pursuant to this Agreement, may utilize sub-contractors.

SECTION 19. CONTINUITY OF PERSONNEL.

Service Provider shall make every reasonable effort to maintain the stability and continuity of Service Provider's staff and sub-contractors, if any, assigned to perform the

Services. Service Provider shall notify City of any changes in Service Provider's staff and sub-contractors, if any, assigned to perform the Services prior to and during any such performance.

SECTION 20. TERMINATION OF AGREEMENT.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Service Provider. In the event such notice is given, Service Provider shall cease immediately all work in progress.

(b) Service Provider may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to City.

(c) If either Service Provider or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Service Provider, or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Service Provider or City, all property belonging exclusively to City which is in Service Provider's possession shall be returned to City. Service Provider shall furnish to City a final invoice for work performed and expenses incurred by Service Provider, prepared as set forth in Section 4 "Compensation and Method of Payment" of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 "Compensation and Method of Payment" of this Agreement.

SECTION 21. DEFAULT.

In the event that Service Provider is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Service Provider for any work performed after the date of default. Instead, the City may give notice to Service Provider of the default and the reasons for the default. The notice shall include the timeframe in which Service Provider may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Service Provider is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Service Provider does not cure the default, the City may take necessary steps to terminate this Agreement under Section 20 "Termination of Agreement." Any failure on the part of the City to give notice of the Service Provider's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

SECTION 22. EXCUSABLE DELAYS.

Service Provider shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Service Provider. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of City, court orders,

fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

SECTION 23. COOPERATION BY CITY.

All public information, data, reports, records, and maps as are existing and available to City as public records, and which are necessary for carrying out the Services shall be furnished to Service Provider in every reasonable way to facilitate, without undue delay, the Services to be performed under this Agreement.

SECTION 24. NOTICES.

All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To City: City of Wildomar
Attn: City Manager
23873 Clinton Keith Rd., Suite 201
Wildomar, CA 92595

To Service Provider: FOBRO CONSULTING, LLC
2819 S. 95th Dr.
Tolleson, AZ 85353

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

SECTION 25. AUTHORITY TO EXECUTE.

Each of the signatories hereto represents and warrants that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign. Each Party hereto agrees to defend, indemnify, and hold harmless the other Parties hereto against all claims, suits, actions, and demands, including necessary expenses of investigation and reasonable attorneys' fees and costs, arising out of claims that its signatory was not competent or so authorized to execute this Agreement.

SECTION 26. ADMINISTRATION AND IMPLEMENTATION.

This Agreement shall be administered and executed by the City Manager or his or her designated representative. The City Manager shall have the authority to issue interpretations and to make amendments to this Agreement, including amendments that

commit additional funds, consistent with Section 28 "Amendment" and the City Manager's contracting authority under the Wildomar Municipal Code.

SECTION 27. BINDING EFFECT.

This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

SECTION 28. AMENDMENT.

No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Service Provider and by the City. The City Manager shall have the authority to approve any amendment to this Agreement if the total compensation under this Agreement, as amended, would not exceed the City Manager's contracting authority under the Wildomar Municipal Code. The Parties agree that the requirement for written modifications cannot be waived and that any attempted waiver shall be void. The City's City Manager may, but is not required to, make minor amendments not affecting substantive terms without further authorization from the City Council. The City Council hereby authorizes the City Manager to execute any such amendments as required by this Agreement or that do not otherwise reduce City's rights under this Agreement. All other amendments shall be approved by the City Council.

SECTION 29. WAIVER.

Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Service Provider shall not constitute a waiver of any of the provisions of this Agreement.

SECTION 30. LAW TO GOVERN; VENUE.

This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the Parties, venue in state trial courts shall lie exclusively in the County of Riverside, California. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Riverside.

SECTION 31. ATTORNEYS FEES, COSTS AND EXPENSES.

In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing Party in such litigation or other proceeding shall be entitled to an award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

SECTION 32. ENTIRE AGREEMENT.

This Agreement, including the attached Exhibits "A" through "C", is the entire,

complete, final and exclusive expression of the Parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Service Provider and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid and binding.

SECTION 33. SEVERABILITY.

If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

SECTION 34. CONFLICTING TERMS.

Except as otherwise stated herein, if the terms of this Agreement conflict with the terms of any Exhibit hereto, or with the terms of any document incorporated by reference into this Agreement, the terms of this Agreement shall control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date and year first-above written.

CITY OF WILDOMAR

Gary Nordquist
City Manager

ATTEST:

Janet Morales
Acting City Clerk

APPROVED AS TO FORM

Thomas D. Jex
City Attorney

By: _____

By: _____

Its: _____

Its: _____

NOTE: SERVICE PROVIDER'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO SERVICE PROVIDER'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER	DESCRIPTION OF ATTACHED DOCUMENT
<input type="checkbox"/> INDIVIDUAL	_____
<input type="checkbox"/> CORPORATE OFFICER	TITLE OR TYPE OF DOCUMENT
_____	_____
<input type="checkbox"/> PARTNER(S) <input type="checkbox"/> LIMITED	NUMBER OF PAGES
<input type="checkbox"/> GENERAL	_____
<input type="checkbox"/> ATTORNEY-IN-FACT	DATE OF DOCUMENT
<input type="checkbox"/> TRUSTEE(S)	_____
<input type="checkbox"/> GUARDIAN/CONSERVATOR	SIGNER(S) OTHER THAN NAMED ABOVE
<input type="checkbox"/> OTHER _____	_____
_____	_____

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

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<input type="checkbox"/> TRUSTEE(S)	_____
<input type="checkbox"/> GUARDIAN/CONSERVATOR	SIGNER(S) OTHER THAN NAMED ABOVE
<input type="checkbox"/> OTHER _____	_____

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

EXHIBIT "A"
SCOPE OF SERVICES

I. FoBro Consulting, LLC (“Service Provider”) will provide consulting services to the City of Wildomar (“City”) as follows:

- A. Provide procedures, reconciliation and final billing services for Private Development Projects
- B. Provide fiscal administration of Community Development Block Grant (CDBG) Projects
- C. Develop and draft a proposed homeless program for the City that is modeled on best practices/recent policy research.
- D. Represent the City of Wildomar as the Report Manager for the Lake Elsinore/ Wildomar Homeless project funded by the County of Riverside as passed through the State of California. Duties will include:
 - a. Review contractual performance measures.
 - b. Finalize data gathering and reporting tools to be used.
 - c. Respond to reporting timelines and responsibilities.
 - d. Compile data from project partners.
 - e. Provide quality control oversight.
 - f. Report to the funding agency.
 - g. Other duties as needed.

II. As part of the Services, the Service Provider will prepare and deliver the following tangible work products to the City:

- A. Developer billing invoices and reports monthly.
- B. Revise CDBG policy and procedures as needed.
- C. CDBG billing invoices and reports monthly, quarterly and annually during the term of the CDBG projects.
- D. Homeless services administration, grant writing and related billing as needed.

EXHIBIT "B"
COMPENSATION

I. Service Provider shall use the following rates of pay in the performance of the Services:

A. Consulting
Services \$55.00 per hour

II. Service Provider may utilize sub-contractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$ 55.00 per hour without written authorization from the City Manager or his designee.

III. The total compensation for the Services shall not exceed \$80,000.00, as provided in Section 4 "Compensation and Method of Payment" of this Agreement.

IV. Service Provider shall furnish all tools, supplies and equipment necessary or proper to perform Services. No expense incurred by Service Provider will be reimbursed by City unless it is expressly requested and approved in writing by the City Manager in advance.

EXHIBIT "C"

INSURANCE

A. Insurance Requirements. Service Provider shall provide and maintain insurance, acceptable to the City, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services by Service Provider, its agents, representatives or employees. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Service Provider shall provide the following scope and limits of insurance:

1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

(1) Commercial General Liability. Insurance Services Office form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Automobile. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to the written approval of the City.

(3) Workers' Compensation. Workers' Compensation insurance as required by the Labor Code of State of California covering all persons providing Services on behalf of the Service Provider and all risks to such persons under this Agreement.

(4) Professional Liability. Professional liability insurance appropriate to the Service Provider's profession. This coverage may be written on a "claims made" basis, and must include coverage for contractual liability. The professional liability insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to Services performed under this Agreement. The insurance must be maintained for at least three (3) consecutive years following the completion of Service Provider's services or the termination of this Agreement. During this additional three (3) year period, Service Provider shall annually and upon request of the City submit written evidence of this continuous coverage.

2. Minimum Limits of Insurance. Service Provider shall maintain limits of insurance no less than:

(1) Commercial General Liability. \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile. \$1,000,000 per accident for bodily injury and property damage. A combined single limit policy with aggregate limits in an amount of not less than \$2,000,000 shall be considered equivalent to the said required minimum limits set forth above.

(3) Workers' Compensation. Workers' Compensation as required by the Labor Code of the State of California of not less than \$1,000,000 per occurrence.

(4) Professional Liability. \$1,000,000 per occurrence.

B. Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:

1. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either Party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by certified mail, return receipt requested, has been given to City.

2. Commercial General Liability and Automobile Liability Coverages.

(1) City, and its respective elected and appointed officers, officials, and employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Service Provider performs; products and completed operations of Service Provider; premises owned, occupied or used by Service Provider; or automobiles owned, leased, hired or borrowed by Service Provider. The coverage shall contain no special limitations on the scope of protection afforded to City, and their respective elected and appointed officers, officials, or employees.

(2) Service Provider's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Service Provider's insurance.

(3) Service Provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the insurance policies, including breaches of warranties, shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

3. Workers' Compensation Coverage. Unless the City Manager otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Service Provider.

C. Other Requirements. Service Provider agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this contract have been complied with. The City may require that Service Provider furnish City with copies of original endorsements effecting coverage required by this Exhibit "C". The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

1. Service Provider shall furnish certificates and endorsements from each sub-contractor identical to those Service Provider provides.

2. Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers, or the Service Provider shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

3. The procuring of such required policy or policies of insurance shall not be construed to limit Service Provider's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

CITY OF WILDOMAR – COUNCIL
Agenda Item #1.5
CONSENT CALENDAR
Meeting Date: June 24, 2020

TO: Mayor and City Council Members

FROM: Gary Nordquist, City Manager

SUBJECT: Financial Services Contract for Municipal Consulting Services LLC

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council approve and authorize the City Manager to execute a one-year contract with Municipal Consulting Services LLC to provide financial services to the City of Wildomar.

BACKGROUND/DISCUSSION:

On June 24, 2015, the City Council approved a three-year contract with James R. Riley to oversee the City's accounting services, lead and provide oversight to the Accounting Manager and finance staff, be the primary interface with auditors, and fill the role of a Finance Director for the City. The contract included two options for one-year extensions. Effective January 1, 2017, Mr. Riley has been employed by Municipal Consulting Services (MCS) LLC. The City exercised the first option to extend the contract to June 30, 2019 and exercised the second option to extend the contract to June 30, 2020. Since January 2019, the organizational responsibility of Human Resources has been combined with the functions of payroll and benefits current provided by the Finance administrative staff and in June 2019, the responsibility of Risk Management was added to the Department. Mr. Riley will continue to serve as the City's Administrative Services Director as well as the City Treasurer.

FISCAL IMPACT:

The contract is for \$100,000 per year at a rate of \$110 per hour. The funds for these contract services are included in the FY2020/21 Adopted Budget.

Submitted and Approved By:
Gary Nordquist
City Manager

ATTACHMENTS:

A. Contract for Services Between City and Municipal Consulting Services LLC

Attachment A

AGREEMENT FOR SERVICES

By and Between

**THE CITY OF WILDOMAR,
a municipal corporation**

and

**MUNICIPAL CONSULTING SERVICES, LLC
a limited liability company**

**AGREEMENT FOR SERVICES
BETWEEN
THE CITY OF WILDOMAR, CALIFORNIA
AND
MUNICIPAL CONSULTING SERVICES LLC - CONSULTANT**

This Agreement for Services ("Agreement") is entered into as of this 1st day of July, 2020 by and between the City of Wildomar, a municipal corporation ("City") and MUNICIPAL CONSULTING SERVICES, LLC, a consultant ("Service Provider"). City and Service Provider are sometimes hereinafter individually referred to as "Party" and hereinafter collectively referred to as the "Parties."

RECITALS

A. City has sought, by direct negotiation and informal quotes the performance of the services defined and described particularly in Section 2 of this Agreement.

B. Service Provider, following submission of a quote for the performance of the services defined and described particularly in Section 2 of this Agreement, was selected by the City to perform those services.

C. Pursuant to the City of Wildomar's Municipal Code, City has authority to enter into this Services Agreement and the City Manager has authority to execute this Agreement.

D. The Parties desire to formalize the selection of Service Provider for performance of those services defined and described particularly in Section 2 of this Agreement and desire that the terms of that performance be as particularly defined and described herein.

OPERATIVE PROVISIONS

NOW, THEREFORE, in consideration of the mutual promises and covenants made by the Parties and contained here and other consideration, the value and adequacy of which are hereby acknowledged, the Parties agree as follows:

SECTION 1. TERM OF AGREEMENT.

Subject to the provisions of Section 20 "Termination of Agreement" of this Agreement, the Term of this Agreement is for one year commencing on the date first ascribed above.

SECTION 2. SCOPE OF SERVICES & SCHEDULE OF PERFORMANCE.

(a) Scope of Services. Service Provider agrees to perform the services set forth in Exhibit "A" "Scope of Services" (hereinafter, the "Services") and made a part of this Agreement by this reference.

(b) Schedule of Performance. The Services shall be completed pursuant to the schedule specified in Exhibit "A." Should the Services not be completed pursuant to that schedule, the Service Provider shall be deemed to be in Default of this Agreement. The City, in its sole discretion, may choose not to enforce the Default provisions of this Agreement and may instead allow Service Provider to continue performing the Services.

SECTION 3. ADDITIONAL SERVICES.

Service Provider shall not be compensated for any work rendered in connection with its performance of this Agreement that are in addition to or outside of the Services unless such additional services are authorized in advance and in writing in accordance with Section 26 "Administration and Implementation" or Section 28 "Amendment" of this Agreement. If and when such additional work is authorized, such additional work shall be deemed to be part of the Services.

SECTION 4. COMPENSATION AND METHOD OF PAYMENT.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Service Provider the amounts specified in Exhibit "B" "Compensation" and made a part of this Agreement by this reference. The total compensation, including reimbursement for actual expenses, shall not exceed One Hundred Thousand dollars (\$100,00.00), unless additional compensation is approved in writing in accordance with Section 26 "Administration and Implementation" or Section 28 "Amendment" of this Agreement. In accordance with California Government Code Section 8546.7, if the Not to Exceed Amount exceeds TEN THOUSAND DOLLARS (\$10,000.00), this Agreement and the Service Provider's books and records related to this Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

(b) Each month Service Provider shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by sub-category), travel, materials, equipment, supplies, and sub-Service Provider contracts. Sub-Service Provider charges shall be detailed by the following categories: labor, travel, materials, equipment and supplies. If the compensation set forth in subsection (a) and Exhibit "B" include payment of labor on an hourly basis (as opposed to labor and materials being paid as a lump sum), the labor category in each invoice shall include detailed descriptions of task performed and the amount of time incurred for or allocated to that task. City shall independently review each invoice submitted by the Service Provider to determine whether the work performed, and expenses incurred are in compliance with the provisions of this Agreement. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event any charges or expenses are disputed by City, the original invoice shall be returned by City to Service Provider for correction and resubmission.

(c) Except as to any charges for work performed or expenses incurred by Service Provider which are disputed by City, City will use its best efforts to cause Service

Provider to be paid within forty-five (45) days of receipt of Service Provider's correct and undisputed invoice.

(d) Payment to Service Provider for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Service Provider.

SECTION 5. INSPECTION AND FINAL ACCEPTANCE.

City may inspect and accept or reject any of Service Provider's work under this Agreement, either during performance or when completed. City shall reject or finally accept Service Provider's work within sixty (60) days after submitted to City. City shall reject work by a timely written explanation, otherwise Service Provider's work shall be deemed to have been accepted. City's acceptance shall be conclusive as to such work except with respect to latent defects, fraud and such gross mistakes as amount to fraud. Acceptance of any of Service Provider's work by City shall not constitute a waiver of any of the provisions of this Agreement including, but not limited to, Section 16 "Indemnification" and Section 17 "Insurance."

SECTION 6. OWNERSHIP OF DOCUMENTS.

All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Service Provider in the course of providing the Services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Service Provider. Upon completion, expiration or termination of this Agreement, Service Provider shall turn over to City all such original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents.

If and to the extent that City utilizes for any purpose not related to this Agreement any maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files or other documents prepared, developed or discovered by Service Provider in the course of providing the Services pursuant to this Agreement, Service Provider's guarantees and warranties in Section 9 "Standard of Performance" of this Agreement shall not extend to such use of the maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files or other documents.

All Final Work Product developed by Service Provider in the course of providing the Services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Service Provider. Upon completion, expiration or termination of this Agreement, Service Provider shall turn over to City all such Final Work Product if paid for by the City. This provision specifically excludes Service Providers' work notes and drafts, which are owned by Service Provider, not City.

SECTION 7. SERVICE PROVIDER'S BOOKS AND RECORDS.

(a) Service Provider shall maintain any and all documents and records demonstrating or relating to Service Provider's performance of the Services. Service Provider shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by Service Provider pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, at any time during regular business hours, upon request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Service Provider's address indicated for receipt of notices in this Agreement.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or discarded due to dissolution or termination of Service Provider's business, City may, by written request, require that custody of such documents or records be given to the City. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

SECTION 8. INDEPENDENT CONTRACTOR.

(a) Service Provider is and shall at all times remain a wholly independent contractor and not an officer, employee or agent of City. Service Provider shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the Services under this Agreement on behalf of Service Provider shall at all times be under Service Provider's exclusive direction and control. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Service Provider or any of Service Provider's officers, employees, or agents except as set forth in this Agreement. Service Provider shall not at any time or in any manner represent that Service Provider or any of Service Provider's officers, employees, or agents are in any manner officials, officers, employees or agents of City.

(c) Neither Service Provider, nor any of Service Provider's officers, employees or agents, shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Service Provider expressly waives any claim Service Provider may have to any such rights.

SECTION 9. STANDARD OF PERFORMANCE.

Service Provider represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the Services required under this Agreement in a thorough, competent and professional manner. Service Provider shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all Services. In meeting its obligations under this Agreement, Service Provider shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to the Services required of Service Provider under this Agreement. In addition to the general standards of performance set forth in this section, additional specific standards of performance and performance criteria may be set forth in Exhibit "A" "Scope of Work" that shall also be applicable to Service Provider's work under this Agreement. Where there is a conflict between a general and a specific standard of performance or performance criteria, the specific standard or criteria shall prevail over the general.

SECTION 10. COMPLIANCE WITH APPLICABLE LAWS; PERMITS AND LICENSES.

Service Provider shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement. Service Provider shall obtain any and all licenses, permits and authorizations necessary to perform the Services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable, at law or in equity, as a result of any failure of Service Provider to comply with this section.

SECTION 11. PREVAILING WAGE LAWS

It is the understanding of City and Service Provider that California prevailing wage laws do not apply to this Agreement because the Agreement does not involve any of the following services subject to prevailing wage rates pursuant to the California Labor Code or regulations promulgated thereunder: Construction, alteration, demolition, installation, or repair work performed on public buildings, facilities, streets or sewers done under contract and paid for in whole or in part out of public funds. In this context, "construction" includes work performed during the design and preconstruction phases of construction including, but not limited to, inspection and land surveying work.

SECTION 12. NONDISCRIMINATION.

Service Provider shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, physical handicap, medical condition or marital status in connection with or related to the performance of this Agreement.

SECTION 13. UNAUTHORIZED ALIENS.

Service Provider hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. §§ 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens as defined therein. Should Service Provider so employ such unauthorized aliens for the performance of the Services, and should the any liability or sanctions be imposed against City for such use of unauthorized aliens, Service Provider hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorneys' fees, incurred by City.

SECTION 14. CONFLICTS OF INTEREST.

(a) Service Provider covenants that neither it, nor any officer or principal of its firm, has or shall acquire any interest, directly or indirectly, which would conflict in any manner with the interests of City or which would in any way hinder Service Provider's performance of the Services. Service Provider further covenants that in the performance of this Agreement, no person having any such interest shall be employed by it as an officer, employee, agent or subcontractor without the express written consent of the City Manager. Service Provider agrees to at all times avoid conflicts of interest or the appearance of any conflicts of interest with the interests of City in the performance of this Agreement.

(b) City understands and acknowledges that Service Provider is, as of the date of execution of this Agreement, independently involved in the performance of non-related services for other governmental agencies and private parties. Service Provider is unaware of any stated position of City relative to such projects. Any future position of City on such projects shall not be considered a conflict of interest for purposes of this section.

(c) City understands and acknowledges that Service Provider will perform non-related services for other governmental agencies and private Parties following the completion of the Services under this Agreement. Any such future service shall not be considered a conflict of interest for purposes of this section.

SECTION 15. CONFIDENTIAL INFORMATION; RELEASE OF INFORMATION.

(a) All information gained or work product produced by Service Provider in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Service Provider. Service Provider shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Manager, except as may be required by law.

(b) Service Provider, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Manager or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order shall not be

considered "voluntary" provided Service Provider gives City notice of such court order or subpoena.

(c) If Service Provider, or any officer, employee, agent or subcontractor of Service Provider, provides any information or work product in violation of this Agreement, then City shall have the right to reimbursement and indemnity from Service Provider for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Service Provider's conduct.

Service Provider shall promptly notify City should Service Provider, its officers, employees, agents or subcontractors, be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Service Provider or be present at any deposition, hearing or similar proceeding. Service Provider agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Service Provider. However, this right to review any such response does not imply or mean the right by City to control, direct, or rewrite said response. Service Provider shall not be held criminally or civilly liable under any Federal or State trade secret law for the disclosure of a trade secret that is made in confidence to a Federal, State, or local government official or to an attorney solely for the purpose of reporting or investigating a suspected violation of law or for the disclosure of a trade secret that is made in a complaint or other document filed in a lawsuit or other proceeding, if such filing is made under seal.

SECTION 16. INDEMNIFICATION.

(a) Indemnification for Professional Liability. Where the law establishes a professional standard of care for Service Provider's services, to the fullest extent permitted by law, Service Provider shall indemnify, protect, defend and hold harmless City and any and all of its officials, employees and agents ("Indemnified Parties") from and against any and all liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and expert witness fees) arise out of, are a consequence of, or are in any way attributable to, in whole or in part, any negligent or wrongful act, error or omission of Service Provider, or by any individual or entity for which Service Provider is legally liable, including but not limited to officers, agents, employees or sub-contractors of Service Provider, in the performance of professional services under this Agreement.

(b) Indemnification for Other than Professional Liability. Other than in the performance of professional services and to the full extent permitted by law, Service Provider shall indemnify, protect, defend and hold harmless City, and any and all of its employees, officials and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged or threatened, including attorney's fees and costs, court costs, interest, defense costs, and

expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by Service Provider, or by any individual or entity for which Service Provider is legally liable, including but not limited to officers, agents, employees or sub-contractors of Service Provider.

(c) Indemnification from Sub-Service Providers. Service Provider agrees to obtain executed indemnity agreements with provisions identical to those set forth in this section from each and every sub-Service Provider or any other person or entity involved by, for, with or on behalf of Service Provider in the performance of this Agreement naming the Indemnified Parties as additional indemnitees. In the event Service Provider fails to obtain such indemnity obligations from others as required herein, Service Provider agrees to be fully responsible according to the terms of this section. Failure of City to monitor compliance with these requirements imposes no additional obligations on City and will in no way act as a waiver of any rights hereunder. This obligation to indemnify and defend City as set forth herein is binding on the successors, assigns or heirs of Service Provider and shall survive the termination of this Agreement or this section.

(d) City's Negligence. The provisions of this section do not apply to claims occurring as a result of City's sole negligence. The provisions of this section shall not release City from liability arising from gross negligence or willful acts or omissions of City or any and all of its officials, employees and agents.

SECTION 17. INSURANCE.

Service Provider agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance policies set forth in Exhibit "C" "Insurance" and made a part of this Agreement. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver if so approved in writing by the City Manager. Service Provider agrees to provide City with copies of required policies upon request.

SECTION 18. ASSIGNMENT.

The expertise and experience of Service Provider are material considerations for this Agreement. City has an interest in the qualifications and capability of the persons and entities who will fulfill the duties and obligations imposed upon Service Provider under this Agreement. In recognition of that interest, Service Provider shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Service Provider's duties or obligations under this Agreement without the prior written consent of the City. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement entitling City to any and all remedies at law or in equity, including termination of this Agreement pursuant to Section 20 "Termination of Agreement." City acknowledges, however, that Service Provider, in the performance of its duties pursuant to this Agreement, may utilize sub-contractors.

SECTION 19. CONTINUITY OF PERSONNEL.

Service Provider shall make every reasonable effort to maintain the stability and continuity of Service Provider's staff and sub-contractors, if any, assigned to perform the

Services. Service Provider shall notify City of any changes in Service Provider's staff and sub-contractors, if any, assigned to perform the Services prior to and during any such performance.

SECTION 20. TERMINATION OF AGREEMENT.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days written notice of termination to Service Provider. In the event such notice is given, Service Provider shall cease immediately all work in progress.

(b) Service Provider may terminate this Agreement for cause at any time upon thirty (30) days written notice of termination to City.

(c) If either Service Provider or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Service Provider, or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Service Provider or City, all property belonging exclusively to City which is in Service Provider's possession shall be returned to City. Service Provider shall furnish to City a final invoice for work performed and expenses incurred by Service Provider, prepared as set forth in Section 4 "Compensation and Method of Payment" of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 "Compensation and Method of Payment" of this Agreement.

SECTION 21. DEFAULT.

In the event that Service Provider is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Service Provider for any work performed after the date of default. Instead, the City may give notice to Service Provider of the default and the reasons for the default. The notice shall include the timeframe in which Service Provider may cure the default. This timeframe is presumptively thirty (30) days, but may be extended, though not reduced, if circumstances warrant. During the period of time that Service Provider is in default, the City shall hold all invoices and shall, when the default is cured, proceed with payment on the invoices. In the alternative, the City may, in its sole discretion, elect to pay some or all of the outstanding invoices during the period of default. If Service Provider does not cure the default, the City may take necessary steps to terminate this Agreement under Section 20 "Termination of Agreement." Any failure on the part of the City to give notice of the Service Provider's default shall not be deemed to result in a waiver of the City's legal rights or any rights arising out of any provision of this Agreement.

SECTION 22. EXCUSABLE DELAYS.

Service Provider shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Service Provider. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of City, court orders,

fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

SECTION 23. COOPERATION BY CITY.

All public information, data, reports, records, and maps as are existing and available to City as public records, and which are necessary for carrying out the Services shall be furnished to Service Provider in every reasonable way to facilitate, without undue delay, the Services to be performed under this Agreement.

SECTION 24. NOTICES.

All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or certified mail, postage prepaid and return receipt requested, addressed as follows:

To City:	City of Wildomar Attn: City Manager 23873 Clinton Keith Rd., Suite 201 Wildomar, CA 92595
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To Service Provider:	Municipal Consulting Services, LLC 2361 San Clemente Avenue Vista, CA 92084
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Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

SECTION 25. AUTHORITY TO EXECUTE.

Each of the signatories hereto represents and warrants that he or she is competent and authorized to enter into this Agreement on behalf of the Party for whom he or she purports to sign. Each Party hereto agrees to defend, indemnify, and hold harmless the other Parties hereto against all claims, suits, actions, and demands, including necessary expenses of investigation and reasonable attorneys' fees and costs, arising out of claims that its signatory was not competent or so authorized to execute this Agreement.

SECTION 26. ADMINISTRATION AND IMPLEMENTATION.

This Agreement shall be administered and executed by the City Manager or his or her designated representative. The City Manager shall have the authority to issue interpretations and to make amendments to this Agreement, including amendments that commit additional funds, consistent with Section 28 "Amendment" and the City Manager's contracting authority under the Wildomar Municipal Code.

SECTION 27. BINDING EFFECT.

This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the Parties.

SECTION 28. AMENDMENT.

No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Service Provider and by the City. The City Manager shall have the authority to approve any amendment to this Agreement if the total compensation under this Agreement, as amended, would not exceed the City Manager's contracting authority under the Wildomar Municipal Code. The Parties agree that the requirement for written modifications cannot be waived and that any attempted waiver shall be void. The City's City Manager may, but is not required to, make minor amendments not affecting substantive terms without further authorization from the City Council. The City Council hereby authorizes the City Manager to execute any such amendments as required by this Agreement or that do not otherwise reduce City's rights under this Agreement. All other amendments shall be approved by the City Council.

SECTION 29. WAIVER.

Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement shall not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Service Provider shall not constitute a waiver of any of the provisions of this Agreement.

SECTION 30. LAW TO GOVERN; VENUE.

This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the Parties, venue in state trial courts shall lie exclusively in the County of Riverside, California. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Riverside.

SECTION 31. ATTORNEYS FEES, COSTS AND EXPENSES.

In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing Party in such litigation or other proceeding shall be entitled to an award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

SECTION 32. ENTIRE AGREEMENT.

This Agreement, including the attached Exhibits "A" through "C", is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Service Provider and City prior to the execution of this

Agreement. No statements, representations or other agreements, whether oral or written, made by any Party which are not embodied herein shall be valid and binding.

SECTION 33. SEVERABILITY.

If any term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

SECTION 34. CONFLICTING TERMS.

Except as otherwise stated herein, if the terms of this Agreement conflict with the terms of any Exhibit hereto, or with the terms of any document incorporated by reference into this Agreement, the terms of this Agreement shall control.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date and year first-above written.

CITY OF WILDOMAR

Gary Nordquist
City Manager

ATTEST:

Janet Morales
Acting City Clerk

APPROVED AS TO FORM

Thomas D. Jex
City Attorney

MUNICIPAL CONSULTING SERVICES, LLC

By: _____
James R. Riley
MUNICIPAL CONSULTING SERVICES, LLC

NOTE: SERVICE PROVIDER'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO SERVICE PROVIDER'S BUSINESS ENTITY.

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

STATE OF CALIFORNIA

COUNTY OF _____

On _____, before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form

CAPACITY CLAIMED BY SIGNER		DESCRIPTION OF ATTACHED DOCUMENT
<input type="checkbox"/>	INDIVIDUAL	_____
<input type="checkbox"/>	CORPORATE OFFICER	_____
<input type="checkbox"/>	TITLE(S) PARTNER(S) <input type="checkbox"/> LIMITED	_____
<input type="checkbox"/>	<input type="checkbox"/> GENERAL	_____
<input type="checkbox"/>	ATTORNEY-IN-FACT	_____
<input type="checkbox"/>	TRUSTEE(S)	_____
<input type="checkbox"/>	GUARDIAN/CONSERVATOR	_____
<input type="checkbox"/>	OTHER _____	_____

SIGNER IS REPRESENTING:

(NAME OF PERSON(S) OR ENTITY(IES))

EXHIBIT "A"
SCOPE OF SERVICES

I. Service Provider will perform the following Services:

- A. Administrative Services Director & City Treasurer: Municipal Consulting Services LLC will appoint James R. Riley to serve as the City's Administrative Services Director and City Treasurer.
- B. Budget: Design and coordinate the preparation of the quarterly budget review. Work with staff to develop a bi-annual budget program inclusive of schedule, kick-off meeting, workshop/study sessions, internal reviews, public hearing and adoption of budget. Review proposed City Council actions for fiscal impacts and provide financial advice/status to departments.
- C. Financial Analysis: Review and oversee the reconciliation of current revenues, expenses, budgets and projections. Prepare Cash flow analysis and projections.
- D. Financial Reporting: Design, develop, and oversee the preparation of a monthly Financial Performance Report including General Fund activity, Building Development activity and Project and Investment Portfolio status. Coordinate and review the Comprehensive Annual Financial Report and other mandated fiscal reports.
- E. Comprehensive Financial Analysis (CFA): Review, design and update the CFA to current economic considerations and actual Wildomar service experience. Incorporate updated CFA to budget program and provide an auditable model for updating.
- F. Revenue: Analyze and prepare projections considering world, national, state and local economic impacts. Oversee the preparation and processing of internal service/cost allocation program to reimburse the General Fund for administrative services provided to Non-General Funds. Review revenues line by line and compare to CFA and budget assumptions. Recommend development of new revenue sources/grants and impact of pending legislation.
- G. Accounting Review: Provide oversight and direction of Chart of Accounts, accounts payable, accounts receivable, payroll, cash receipts, bank statement reconciliation and annual audit reporting.
- H. Fees-User and Development Impact: Review current fees and provide recommendations. Design format for User Fees and provide auditable

model for updating and presentation. Review Development Impact Fees and 5-year DIF report per state requirements. Process and review the method to minimize new residential development's recurring fiscal impact on the services provided by the General Fund.

- I. Fiscal Policies: Develop recommended schedule for creating and adopting; Fiscal Controls Policy; Investment Policy; Purchasing Policy; Cash Handling Policy; User Fee Subsidy Policy; Travel, Cell Phone, Credit Card Policies and other policies with fiscal/administrative impacts as needed.
- J. Human Resources Division: Provide oversight and responsibility for the Human Resources Division.
- K. Risk Management Division: Provide oversight and responsibility for the Risk Management Division.
- L. Meeting Attendance: Provide financial and administrative services support at City Council, Planning Commission and other meetings.
- M. Other Duties as Needed.

II. Service Provider will utilize the following personnel to accomplish the Services:

- A. Finance Manager
- B. Administrative Analyst
- C. Administrative Assistant
- D. Other Consulting Services

EXHIBIT "B"
COMPENSATION

I. Service Provider shall use the following rates of pay in the performance of the Services:

A. Financial Consultant \$110.00/hour

II. Service Provider may utilize sub-contractors as indicated in this Agreement. The hourly rate for any subcontractor is not to exceed \$110.00 per hour without written authorization from the City Manager or his designee.

IV. The total compensation for the Services shall not exceed \$100,000 per year, as provided in Section 4 "Compensation and Method of Payment" of this Agreement.

EXHIBIT "C"

INSURANCE

A. Insurance Requirements. Service Provider shall provide and maintain insurance, acceptable to the City, in full force and effect throughout the term of this Agreement, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Services by Service Provider, its agents, representatives or employees. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII.

Service Provider shall provide the following scope and limits of insurance:

1. Minimum Scope of Insurance. Coverage shall be at least as broad as:

(1) Commercial General Liability. Insurance Services Office form Commercial General Liability coverage (Occurrence Form CG 0001).

(2) Automobile. Insurance Services Office form number CA 0001 (Ed. 1/87) covering Automobile Liability, including code 1 "any auto" and endorsement CA 0025, or equivalent forms subject to the written approval of the City.

(3) Workers' Compensation. Workers' Compensation insurance as required by the Labor Code of State of California covering all persons providing Services on behalf of the Service Provider and all risks to such persons under this Agreement.

(4) Professional Liability. Professional liability insurance appropriate to the Service Provider's profession. This coverage may be written on a "claims made" basis and must include coverage for contractual liability. The professional liability insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to Services performed under this Agreement. The insurance must be maintained for at least three (3) consecutive years following the completion of Service Provider's services or the termination of this Agreement. During this additional three (3) year period, Service Provider shall annually and upon request of the City submit written evidence of this continuous coverage.

2. Minimum Limits of Insurance. Service Provider shall maintain limits of insurance no less than:

(1) Commercial General Liability. \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile. \$1,000,000 per accident for bodily injury and property damage. A combined single limit policy with aggregate limits in an amount of

not less than \$2,000,000 shall be considered equivalent to the said required minimum limits set forth above.

(3) Workers' Compensation. Workers' Compensation as required by the Labor Code of the State of California of not less than \$1,000,000 per occurrence.

(4) Professional Liability. \$1,000,000 per occurrence.

B. Other Provisions. Insurance policies required by this Agreement shall contain the following provisions:

1. All Policies. Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, cancelled by the insurer or either Party to this Agreement, reduced in coverage or in limits except after 30 days' prior written notice by certified mail, return receipt requested, has been given to City.

2. Commercial General Liability and Automobile Liability Coverages.

(1) City, and its respective elected and appointed officers, officials, and employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Service Provider performs; products and completed operations of Service Provider; premises owned, occupied or used by Service Provider; or automobiles owned, leased, hired or borrowed by Service Provider. The coverage shall contain no special limitations on the scope of protection afforded to City, and their respective elected and appointed officers, officials, or employees.

(2) Service Provider's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed, its officers, officials, employees and volunteers. Any insurance or self-insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Service Provider's insurance.

(3) Service Provider's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(4) Any failure to comply with the reporting or other provisions of the insurance policies, including breaches of warranties, shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

3. Workers' Compensation Coverage. Unless the City Manager otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation

against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Service Provider.

C. Other Requirements. Service Provider agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this contract have been complied with. The City may require that Service Provider furnish City with copies of original endorsements effecting coverage required by this Exhibit "C". The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies, at any time.

1. Service Provider shall furnish certificates and endorsements from each sub-contractor identical to those Service Provider provides.

2. Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers, or the Service Provider shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

3. The procuring of such required policy or policies of insurance shall not be construed to limit Service Provider's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

CITY OF WILDOMAR – CITY COUNCIL

Agenda Item #1.6

CONSENT CALENDAR

Meeting Date: June 24, 2020

TO: Mayor and City Council Members

FROM: Robert Howell, Finance Manager and Risk Manager

SUBJECT: Appropriations Limit for FY 2020-21

STAFF REPORT

RECOMMENDATION:

Staff recommends that the City Council adopt a Resolution entitled:

RESOLUTION NO. 2020 - _____
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
WILDOMAR, CALIFORNIA, APPROVING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21

DISCUSSION:

Article XIII-B of the California State Constitution places limits on the amount of “proceeds of taxes” that can be spent by all entities of government. “Proceeds of taxes” include some, but not all, revenues. Therefore, the appropriations limit only applies to those City revenues that are considered “proceeds of taxes.” The attached worksheets show what revenues are considered “proceeds of taxes.”

It is the responsibility of the City to calculate its annual appropriations limit. The annual limit is calculated by multiplying the previous fiscal year’s limit by a factor based upon the change in the population and the change in California per capita personal income.

A city may choose to use its own change in population or that of the county if the county change in population is greater than the City’s. Staff recommends the City use the population change that is most favorable to the City. The choice of each of these factors is an annual election. For fiscal year 2020-21, the City of Wildomar population increased by 0.0015%, and Riverside County’s overall population increased 1.19%. Therefore, staff recommends that the County’s change in population be used, and the FY 2020-21 appropriations limit calculation attached hereto is based on the 1.19% population change.

The change in the California per capita personal income was 3.73%.

Staff has calculated the appropriations limit for Fiscal Year 2020-21 to be \$12,400,000. This is \$3,041,100 more than the City’s estimated proceeds of taxes.

Cities are required to complete an appropriations calculation for each fiscal year. The City's auditors are required to review and approve the appropriations calculation as part of their audit of the City.

FISCAL IMPACT:

None.

Submitted by:
Robert Howell
Finance Manager

Approved by:
Gary Nordquist
City Manager

ATTACHMENTS:

- A. Resolution
- B. FY 2020-21 GANN Appropriation Limit Calculation worksheet

ATTACHMENT A

RESOLUTION NO. 2020 - _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF WILDOMAR, CALIFORNIA, APPROVING THE
APPROPRIATIONS LIMIT FOR FISCAL YEAR 2020-21**

WHEREAS, Constitutional Article XIII-B (Propositions 4 and 111) limits the appropriations State and Local Government may make from the proceeds of taxes and requires State and Local Government to adopt an annual appropriations limit; and

WHEREAS, the permanent FY2009-10 base year appropriations limit of \$7,728,041 for the City was established by a vote of the people on November 2, 2010; and

WHEREAS, the appropriations limitation is adjusted annually by multiplying the previous year's appropriations limit by a factor based on either the population growth factor for the City of Wildomar or for the County of Riverside, and by either the change in the California Per Capita Personal Income or the change in Non-residential Construction for the City of Wildomar; and

WHEREAS, the City has received inflation and population data from the State Department of Finance to calculate the Fiscal Year 2020-21 Appropriations Limit; and

WHEREAS, the appropriations limit for Fiscal Year 2019-20 was \$12,400,000; and,

WHEREAS, the City Council of the City of Wildomar wishes to select those options providing the greatest ratio of change as shown below:

Change in California per Capita Personal Income <u>(Inflation Factor)</u>	County Population Change <u>(Population Factor)</u>
1.0373	1.0119

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Wildomar approves the appropriations limit at \$12,400,000 for Fiscal Year 2020-21 and selects the options for calculation using the population growth of Riverside County and the change in the California per Capita Personal Income.

The City Clerk shall attest and certify to the passage and adoption of this resolution, and it shall become effective immediately upon its approval.

PASSED, APPROVED AND ADOPTED this 24th day of June, 2020.

Dustin Nigg
Mayor

APPROVED AS TO FORM:

ATTEST:

Thomas D. Jex
City Attorney

Janet Morales
Acting City Clerk

ATTACHMENT B

City of Wildomar
GANN Appropriations Limit

FY 2020-21 CALCULATIONS
(Including \$.01 Wildomar Sales Tax)

		Amount	
A.	Fiscal Year 2019-20 Appropriations Limit	<u>\$ 11,813,531</u>	
B.	Adjustment Factors:		
	1. Population	1.0119	
	2. Inflation	1.0373	
	Total Adjustment	1.04964387	(B1*B2)
C.	FY2020-21 Base Appropriations Limit	\$ 12,400,000	(B*A)
D.	Other Adjustments		
	Lost Responsibility (-)	-	
	Transfer to private (-)	-	
	Transfer to fees (-)	-	
	Assume Responsibility (+)	<u>-</u>	
	Sub-total Adjustments	-	
E.	FY2020-21 Adjusted Appropriations Limit	12,400,000	(C-D)
F.	FY 2020-21 Appropriations Limit	<u><u>\$ 12,400,000</u></u>	

Appropriations Subject to Limitation

		Amount	
A.	Proceeds of Taxes	<u>\$ 9,358,900</u>	
B.	Exclusions (Qualified Debt Service)	0	
C.	Appropriations Subject to Limitation	9,358,900	(A-B)
D.	Current Year Limit	12,400,000	
E.	Over/(Under) Limit	<u><u>\$ (3,041,100)</u></u>	(C-D)